



Statement Bookkeeping

Statement Bookkeeping organizes financial data for business owners and families, allowing them to focus on what's most important: growing and running their company and family.

Monthly Bookkeeping

Start Up Budgeting

QB Subscription at a cost

Define fixed and variable expenses

Set up chart of accounts

3-year Forecast

Identify sources of income

Set revenue goals

ONE TIME FEE \$300

Solopreneur

QB Subscription included \$300

Checking/Credit Card Accounts

Up to 50 Transactions

A/R - Invoicing

Bank Reconciliations

Quarterly Reports

Annual Tax Report

Small Biz

QB Subscription included \$500

Solopreneur PLUS

2 Additional Accounts

<200 Transactions

Manage Receipts & Bill Payments

Monthly Reports

Annual Tax Report

Our Services

Statement Bookkeeping will provide full-service Bookkeeping, QuickBooks Pro Advisor Services, and Budgeting assistance. Besides our traditional bookkeeping services, we also offer other services offered as add-ons by external professionals.

Full-Service Bookkeeping will include all accounting work needed to manage payables (bill payments), receivables (invoices, statements to clients, follow up with clients if required, recording expenses, aging reports), sales tax filings, payments, all statement reconciliations (banking, credit cards, merchant accounts, etc.) and monthly financial reports. All full-service Bookkeeping can be ad-hoc as well.

QuickBooks Pro Advisor - The QuickBooks Pro Advisor will provide sales, setup, and QuickBooks training via online training and cloud-based access.

Budgeting - The budgeting specialist will help you create a plan to direct and control your financial future and put you on the road to good financial health.

A la Carte Services

- * Training, Tech Assistance, Workflows \$50/hour
- * Hourly Bookkeeping and Payroll: \$75/hour
- * In-person consultations: \$100/hour plus travel expenses

