

# FALCON ARCHERS

P.O. BOX 532  
Bethel Park, PA 15102

Date of Application: \_\_\_\_\_

Paid: \_\_\_\_\_  Check# \_\_\_\_\_  Cash

Date of Probation: \_\_\_\_\_

## APPLICATION FOR MEMBERSHIP

Type:  Working  Social  Junior  Other

**→ Please Print Clearly or Type ←**

First Name \_\_\_\_\_

Last Name \_\_\_\_\_ MI \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail \_\_\_\_\_

Phone \_\_\_\_\_ DOB \_\_\_\_\_

Occupation \_\_\_\_\_

Employer \_\_\_\_\_

Marital Status:  Single  Married Number of Children \_\_\_\_\_

I hereby apply for membership in Falcon Archery Club. I acknowledge that I have read and understand the Club rules as outlined on the second page of this application. I agree to abide by those rules and the Club By-laws.

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

### TO THE PRESIDENT:

This applicant has been completely informed of the rules and by-laws of the Falcon Archery Club. He/she has been informed of what is expected of him/her and what he/she may expect of the Club, his/her privileges, and use of the Club facilities and equipment. He/She has also been advised of our policy with Respect to dues and fee payments. I have stressed the safety policies while using the facilities and believe this applicant is aware of all necessary information to be a member in good standing at all times. He/She has been advised of the probationary period and the reasons for such period.

Membership Committeeman Signature: \_\_\_\_\_

## GENERAL INFORMATION

The clubhouse has no set hours. As long as a working member is present, the clubhouse facilities may be used by all. All non-working members and guests must leave the clubhouse when the last working member leaves. All members have full access to all outdoor facilities between 5 a.m. and midnight. No one is permitted on the club grounds between midnight and 5 a.m. unless there is a special event scheduled. All ranges are closed during public shoots.

**Smoking and Alcoholic Beverages:** The clubhouse is a non-smoking area. Smoking is permitted on outdoor ranges. Please dispose of your cigarette butts properly. Alcoholic beverages are not permitted on club property.

**Equipment:** The club owns and maintains numerous pieces of bow tuning equipment, including a bow press, bow scale, a paper tuning frame, and, when a director or officer is present, a chronograph. This equipment is located in the clubhouse and may be used by any member when a working member is present to open the clubhouse. Club equipment is for members only to use. If you are unsure how to properly use a piece of equipment, please ask for assistance. This will help prevent damage to the equipment and possible injury to yourself. Guests of members are not permitted to use the equipment, but members can work on guest's equipment. Junior members must be accompanied by an adult when using any club equipment. **Please report any broken or damaged equipment to the vice-president**, so it can be repaired. Falcon Archers will not be held responsible for any member's equipment left unattended on club property. Any equipment left on the club property is done at your own risk.

**ID Tags:** On a yearly basis, as dues are paid, all members are issued an ID tag. These tags should be displayed in plain view while on the club grounds. The tags are dated for the membership year and must be filled out with the correct info. Lost tags will be replaced at a \$5.00 fee.

### **Types of Memberships and Fees:**

Working Members: \$60/ year

Social Members: \$120/ year

Junior Members: \$50/ year (18 years and under, no adult membership)

All memberships, except Junior Memberships, are family memberships and include spouses and children under 18 years of age.

## MEMBER'S RESPONSIBILITIES

### **Working Members: (See Description at the end)**

Attendance is required at a minimum of 4 meetings a year, without missing 3 consecutive meetings. Call-offs do not count as either a miss or an attend.

**Scheduled Workdays:** There are at least three scheduled workdays a year. Missed days can be made up by you contacting the vice-president and making arrangements to do alternate work.

**Working at Tournaments:** Falcons hosts many tournaments, indoor and outdoor, throughout the year. Volunteering at these events is part of a working membership requirement in addition to your assigned work assignment unless you choose to take a tournament work assignment for the entire year as your work assignment.

**Work Assignments:** Each working member will be assigned a work detail on a yearly basis by the vice-president. These may be mowing assignments, 3D shoot setup/teardown, clubhouse cleanup, or other assignments as needed. All supplies and equipment will be provided by the club.

**Social and Junior Members:** These memberships do not require any work. Volunteer help is always gladly accepted.

## MEMBER'S PRIVILEGES

**Working Members:** Issued codes to the front gate and the clubhouse, allowing full access to all club facilities at any time.

Working Members also have voting privileges at club meetings.

**All Other Members:** Social Members are issued a code to the front gate and shed, allowing access to all outdoor ranges.

Shooting fees are to be deposited in the box in the shed when the clubhouse is locked.

Junior Members are not issued codes.

**Probationary Period:** All new working members are subject to a three-month probationary period. During this period, they will be asked to choose an initial work detail. Successful completion of this assignment and attendance at meetings and workdays will be considered in accepting them as full working members. The clubhouse code and voting privileges will only be extended after a person is accepted as a full working member.

**Hunting:** Working members are permitted to hunt on club grounds during archery season only with archery equipment. If you are hunting you must leave a note in the sign in the book of your location on grounds.

**Pets:** Dogs are permitted on club grounds, but must be leashed within the club house for safety reasons.

**PLEASE BE COURTEOUS AND CLEAN UP AFTER YOUR DOG AROUND THE CLUB HOUSE.**

# Working Member Assignment Description

Please have some idea of what assignment you wish to have when you apply.

## ❖ Building Maintenance and Repairs

- ❑ Must have knowledge of construction, carpentry, electrical, plumbing to make simple repairs as needed around the club. Or just good at being told what to do.
- ❑ Would be contacted by and work directly with a senior club member to make repairs and updates as needed.

## ❖ Range Maintenance and repairs

- ❑ Have knowledge of construction, and carpentry.
- ❑ When advised, make repairs to any target or associated structure on the outdoor field course.
- ❑ When advised, change bails on outdoor field course.
- ❑ When advised, spin and rotate indoor block targets to extend their lifespan.
- ❑ Organize and monitor the outdoor field, hunter, and animal targets. Glue up more targets on cardboard when needed.

## ❖ Painting and Staining

- ❑ Parts of the Club require repainting at times.
- ❑ All wood structures, fences, bail houses, benches, and signs need yearly re-staining.
- ❑ Material will be provided.
- ❑ Can be done at your leisure.

## ❖ Equipment Maintenance and repairs

- ❑ Must have knowledge of small engines and mechanical skills.
- ❑ Make simple repairs such as cleaning, replacing air filters, pumping up repairing tires, changing belts, oil, tune ups etc. to our push mowers, riding mowers, and trimmers.
- ❑ Have your own tools to bring to perform repairs.
- ❑ Any major repairs would be done offsite.
- ❑ You may take equipment home with you to make repairs.

## ❖ Tree Removal & Deadfall Cleanup

- ❑ Must be skilled in chainsaw usage and be safe.
- ❑ When instructed too, cut down any manageable or cut up any already fallen tree that poses a danger to club members or guests.
- ❑ Cut and stack wood neatly off of the trail, or you may take it home with you.
- ❑ You may use the tractor and trailer to remove wood from grounds.

## ❖ Invasive Species Mitigation

- ❑ There is a species of trees growing on the property that needs special mitigation work in the fall. The procedure and tree will be shown to whomever takes this on.

## ❖ Refuel Gas Cans

- ❑ Responsible for keeping the various gas and diesel fuel cans full throughout the year.

## ❖ Grass Cutting, Trimming

- ❑ Responsible for cutting your assigned target lane or area. Cutting a target lane includes cutting the walk path up to the next target, and keeping brush and thorn bushes from infringing on the lanes and walk path.

- ☐ Responsible for clearing and brush or fallen limbs on your assigned mowing assignment.
- ☐ Responsible for clearing leaves from your assigned mowing assignment.
- ☐ Responsible for IMMEDIATE NOTIFICATION to the VP if there are mechanical issues with any of the equipment.

#### ❖ **New Member Orientation**

- ☐ Will be notified by the Secretary of a new member being voted in, then send welcome email to the new member.
- ☐ Once dues are received, they will make arrangements to meet the new member to give them their gate lock code, membership card and a tour of the grounds.
- ☐ Once a new member passes the probationary period, will make arrangements to issue clubhouse door code.

#### ❖ **Supplies Shopper**

- ☐ Responsible for keeping an inventory and restocking of all disposable coffee cups, plates, bowls, plastic wear, toilet paper, paper towels, cleaners, soap, and sanitizers.
- ☐ Responsible for keeping an inventory and restocking of pop, water, chips, condiments, candy, and crackers.

#### ❖ **Food Prep for Shoots**

- ☐ Responsible for buying food and preparing purchased food for the menu decided by the Kitchen team.

#### ❖ **Indoor Kitchen Servers (Winter Only)**

- ☐ During indoor tournaments, you will be responsible for warming up pre-prepped food in crock pots, cooking hotdogs on the warmer, Serving all food, and cleaning up after the event.
- ☐ 2 people per shoot time is preferred. There are usually 1 Friday, 2 Saturday, and 2 Sunday shoot times. You do not have to work all the scheduled times.

#### ❖ **Indoor Shoot Lights (Winter Only)**

- ☐ During indoor tournaments, you will be responsible for running the shoot time clock and lights.
- ☐ 1 person per shoot time is preferred. There are usually 1 Friday, 2 Saturday, and 2 Sunday shoot times. You do not have to work all the scheduled times.

#### ❖ **Indoor Shoot Registration (Winter Only)**

- ☐ During indoor tournaments, you will be responsible for helping run the registration table with the shoot organizer. You will take shooters money, fill out score cards, and assign shooters to lanes.
- ☐ 2 people per shoot time is preferred. There are usually 1 Friday, 2 Saturday, and 2 Sunday shoot times. You do not have to work all the scheduled times.

#### ❖ **3D Shoot Setup**

- ☐ Work with the 3D setup team to place the 3D targets on the course in a safe manner as to not have any potential cross lane shots which may lead to an accident.
- ☐ Set out distance stakes for 3D classes.
- ☐ Setup is usually performed early Saturday morning for a Sunday shoot or Friday evening for a Saturday shoot.

- ☐ Block off access paths to prevent shooters from walking into the shot path of other lanes.

#### ❖ **3D Shoot Breakdown**

- ☐ Work with the 3D breakdown team to pick up the 3D course and put the targets back in the appropriate spots.
- ☐ Break down starts at 2pm on the Sunday of the shoot.

#### ❖ **3D am Shoot Registration**

- ☐ Responsible for registering shooters and handling shoot fees for the 3D shoot.
- ☐ Must be at the club at 6:30am to get things set up.
- ☐ Shift runs till 10:00am

#### ❖ **3D pm Shoot registration**

- ☐ Responsible for registering shooters and handling shoot fees for the 3d shoot.
- ☐ Shift runs from 10:00am to 2:00pm.

#### ❖ **3D Kitchen AM Servers**

- ☐ During 3D shoots, you will be responsible for making breakfast sandwiches, serving all food, and preparing for the pm crew.
- ☐ 7:00 am to 10:00 am.
- ☐ 2 people per shoot time is preferred. Special 3D's are Saturday and Sunday. Regular 3D's are just Sunday. You do not have to work all the scheduled times.

#### ❖ **3D Kitchen PM Servers**

- ☐ During 3D shoots, you will be responsible for making burgers and dogs on the grill, serving all food, and cleaning up at the end of your shift.
- ☐ 10:00 am to 2:00 pm.
- ☐ 2 people per shoot time is preferred. Special 3D's are Saturday and Sunday. Regular 3D's are just Sunday. You do not have to work all the scheduled times.
- ☐ If we have a food truck there will be no PM Kitchen.

#### ❖ **Archery 101**

- ☐ This program helps people who have never shot or have very limited archery experience.
- ☐ If you want to help with this program you must be an experienced shooter.
- ☐ Usually the first Friday of the month from 7:00pm to 9:00pm.

### **All working members' notes**

- ❖ All working members are required to attend a minimum of 2 work days each year.
  - ☐ Work days and pop up days are announced via Meetings, Email, and Facebook.
  - ☐ Work days will be posted on the [www.falconarchers.org](http://www.falconarchers.org) website.
- ❖ Planned work days consist of:
  - ☐ Spring Grounds cleanup.
  - ☐ Winter indoor range repairs.
  - ☐ Both announced in advance.
- ❖ Pop up work days.
  - ☐ Individual Team Leaders will coordinate these days.

- ❖ All working members are required to participate in a rotation of weekly clubhouse cleaning.
  - 📄 The monthly newsletter will tell you the week you have drawn.
  - 📄 You can request to clean with a friend.
  - 📄 Sweep and mop clubhouse and range floor.
  - 📄 Vacuum carpets
  - 📄 Clean restrooms.
  - 📄 Wipe down all tables, chairs, and benches.
  - 📄 Take out trash, clean garbage cans if required.
  - 📄 Clean kitchen.
- ❖ The Annual Dick Zorn 3D weekend is considered a work day/weekend.
  - 📄 Novelty targets setup.
  - 📄 Raffles ticket sales.
  - 📄 Operating novelty targets.
  - 📄 Parking officials.
  - 📄 Registration.
  - 📄 Kitchen.
  - 📄 Target setup.
  - 📄 Target Breakdown.
- ❖ Addition Work includes
  - 📄 Parking officials for ASA, SWPA Tour, and Dick Zorn.
  - 📄 Range Safety officials for ASA, SWPA Tour and Dick Zorn.

Please have an idea of 3 options for a work assignment when submitting your membership application. We are a working club. All working members are expected to participate and share the workload. Working members not participating will be asked to move to a Social Membership. Working members tasks will be monitored and a Work Performed Tracking list will be left in the clubhouse for you to log your work. If you are on Probation and dont have your clubhouse code yet, email the VP or Team leader at the completion of your task.

Please remember to document what you do.