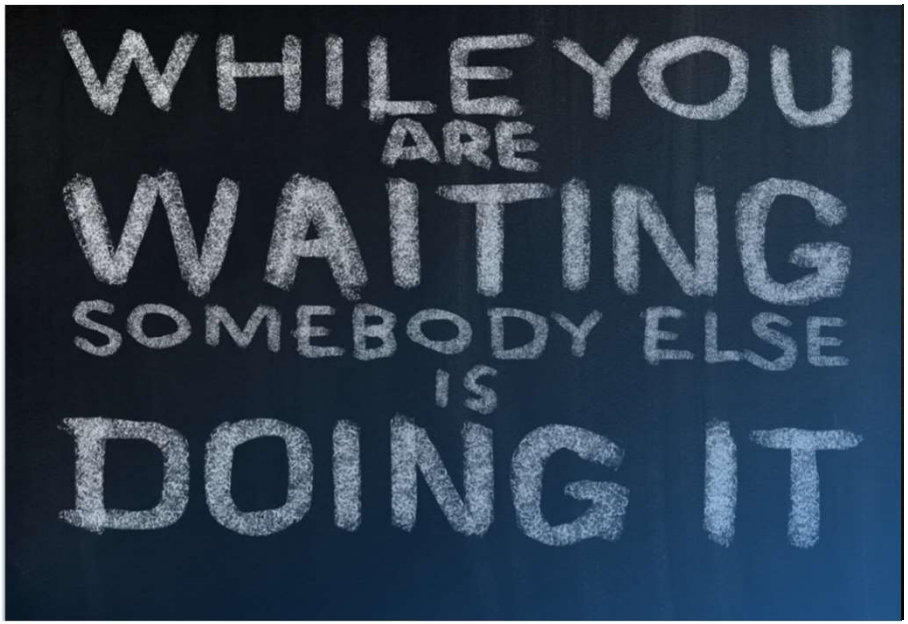
Introducing

Maria Gonzalez



Prepared For

Recruiters
Potential Employers
Potential Clients

Prepared By

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Professional Summary

Dear Potential Employer,

As a dynamic leader with a friendly "let's get it done" attitude, I inspire teams to implement innovative solutions that align with business objectives. My results-driven approach and experience in leading cross-functional teams and utilizing various methodologies ensure successful program completion. I excel at managing time-sensitive projects across multiple industries while maintaining accountability to business partners and executives. Focusing on driving change and cultivating strong relationships, I foster environments where team members can thrive, and challenges are addressed effectively. I connect with employees at all levels, navigating change with agility and resourcefulness while upholding professionalism and confidentiality.

I look forward to work with you.

Sincerely,

Maria Gonzalez, PMP
IT Security Professional

Career Achievements

Experience - Projects

2011

Cisco UCCE Call Center Implementation, $10M
(Project Coordinator)

Arizona Public Service
https://www.aps.com
Electric Utility

Partnered with vendors: CISCO, Insight

2013

Oracle R12 Upgrade, $2M
Oracle E-Business Suite (EBS) from 11.5.10.2 (11i) to version 12.1.3 (R12)
(Project Manager)

vitalant Blood Donation

2014

Matured Cyber Security Program
Identity Access Mgmt., $2M
Vulnerability Mgmt., $1M,
Security Monitoring (SIEM), $300k
(Project Manager)

Partnered with vendors: EY, Deloitte, Mandiant

AAA Insurance

2017

Matured Information Security Program
Proofpoint (email security),$2M
Anomali (threat intelligence), $1M
and Splunk(SIEM) $200k
Implementations
(Sr. Project Manager)

MUFG
Bank of Tokyo-Mitsubishi UFJ

2022

Security Analysis Tools Implementation
SAST (ShiftLeft), DAST(Invicti), moved security scanning from WhiteSource (SCA) on-prem to WhiteSource Cloud (SCA), ~(30) apps.
(Sr. Project Manager)

Partnered with vendor: EY

THE HOME DEPOT

2024

Matured Identity Access Mgmt. Pgm.
SAP Fieldglass SaaS, $1M
SailPoint, (SaaS), $3 M
CyberArk v 12 to 13.2
Supported Data Center Migration
~ (20) on-prem apps and (8) new builds to the new ICS DMZ

Black Hills Energy Ready

About Me

Personal Profile

I have overseen the implementation of IT and security solutions for the past 15 years.

Work Experience

It is essential to find ways to streamline our processes and make the most out of our resources, allowing us to work intelligently and maintain a healthy work-life balance.

Achievements

I developed the "Own Our Success" initiative at MUFG Bank, aimed at reducing project manager turnover, keeping projects on track, and helping the program management office allocate funds accurately for future years. Shortened implementation time by ~5 months, on the first two projects where it was applied.

Education

I have a track record of building myself up by learning on the job, seeking certifications, and receiving and providing constructive feedback, among other avenues for learning

Hard Skill

Bilingual in Spanish

Technical Skills

- IT PPM
- AZURE Dev Ops
- Planview
- SPM ServiceNow
- eBuilder
- Smartsheet
- eBuilder
- Clarity PPM
- MS Project
- Deadbolt
- PM Central
- SharePoint
- Archer
- Lucid Chart, Visio
- Oracle Financials
- MS Project MS Office (Word, Excel, Outlook, PowerPoint)

Hobbies

I craft exquisite custom Christmas tree collars featuring removable walls, which provide a unique and therapeutic outlet for me to decompress and unwind.

Contact Info

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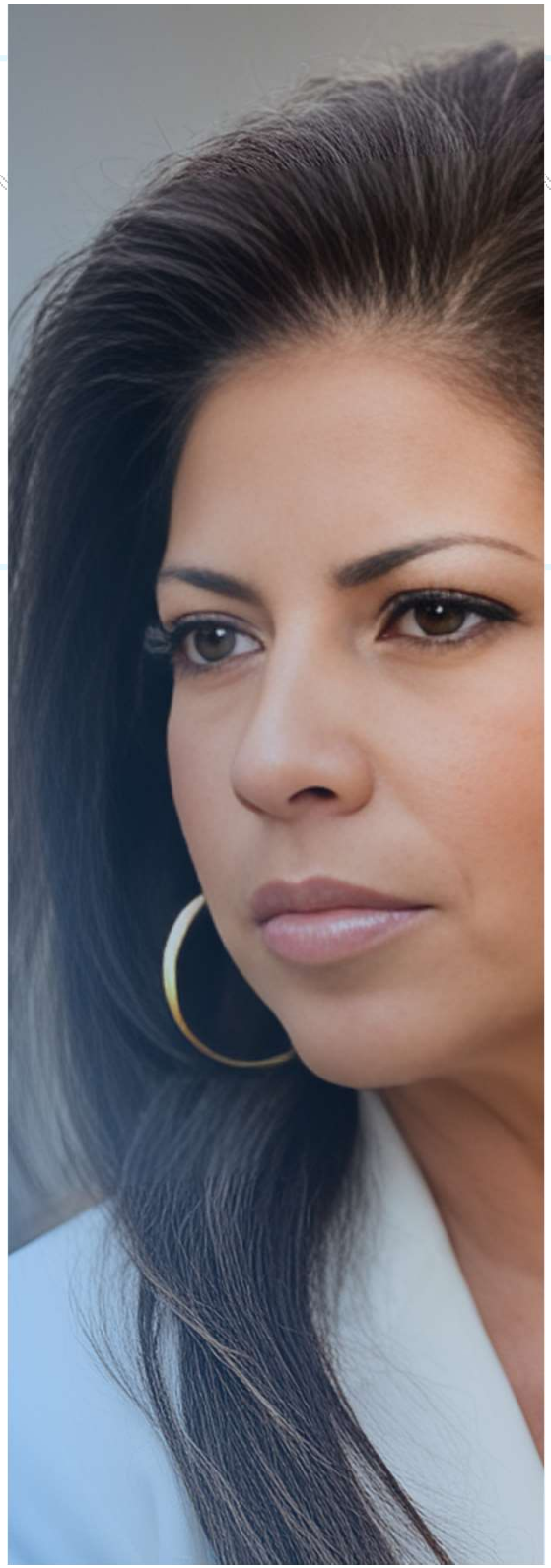

Soft Skills

Communication and Organization

When presenting monthly progress reports to steering committee leadership, I listen carefully to what the CIO, CISO, or directors are saying, understand their message, and respond thoughtfully to key points. I begin work on the presentation two weeks beforehand and obtained sign-off from critical resources prior to presenting. I analyze the schedule to determine delays and run financial reports to show planned vs. actual costs. I leverage the time to seek decisions or support in resolving issues.

Adaptability

I use Microsoft Project to develop project schedules, starting with the deliverables outlined by the organization's methodology and specific to the Statement of Work (SOW). After that, I incorporate best practice activities, such as stakeholder engagement and creating the high-level architecture document. Next, I meet with the core project team to include project-specific activities, establish durations, and identify change management needs. As we build the schedule together, we identify necessary purchases, policies, or procedures that need to change, engage cross-functional teams, and address potential barriers to progress. I document risks and collaborate with the core project team to devise strategies for each identified scenario. This process is typically conducted over four working sessions.

Time Management

I manage the project's timeline by prioritizing activities based on their deadlines and any dependencies associated with them. I organize the weekly agenda to include upcoming tasks for team meetings, using this time to gather updates on the project schedule, as well as any risks and issues.

SWOT Analysis

Leadership: I consistently demonstrate decisiveness while remaining adaptable. When the COVID-19 pandemic occurred, I transitioned to using virtual whiteboards to facilitate agile activities for onboarding 30 applications into Okta. I identified team members who needed mentoring, provided guidance, and closely monitored their application onboarding progress'.

Strengths

Overly reliant on specific team members: In one project, Sarah was responsible for managing all supplier registrations for a new SaaS solution. The team directed any questions and issues to Kelly, assuming she would communicate any delays in the registration process, as she had the best understanding of how to complete them. Unfortunately, this approach created a bottleneck, as suppliers were not taking the necessary actions to complete their registrations due to Sarah's unclear emails. To address this issue, I revised the email request template to provide clear, step-by-step instructions and included a due date. Additionally, we implemented a daily recurring meeting where anyone could log in, observe, and ask questions. As a result, we saw an increase in supplier registrations and the project was completed on time..

Weaknesses

Learning and improvement: After completing multiple application onboardings in OKTA, I worked with business and technical leads to document the lessons learned and to add any missing activities to the existing onboarding task lists. By capturing the experiences and insights gained from each type of onboarding, we created a comprehensive list of activities that led to more efficient onboarding process'. Example: OKTA SSO, ART/ACT, Symphony File Transfers, and Active Directory

Opportunities

Requirement changes and underestimated time and resources: To prevent changes in requirements and to avoid underestimating time and resources, I engage with stakeholders from both the business and technical areas, conducting these discussions separately. Requirements are approved by all stakeholders involved. Once we complete the high-level architectural design, we finalize the requirements, develop the project schedule, and validate the resource allocation. We then identify any necessary purchases.

Threats

Personable

Positive Attitude

To support work-life balance, I understand when team members need to adjust their schedules for personal reasons and am flexible with deadlines when possible.

Humorous

To keep the atmosphere light while emphasizing the importance of staying on track. I add jokes to presentations where appropriate. For example, why did the project manager bring a ladder to the meeting? Because they heard the plan had some high-level goals!

Warm and Empathetic

During a particularly high-stress project phase, I noticed the technical lead was frustrated with the additional detail requested by budget approvers. I met with him and suggested we bring in our counterparts to further break down the dollar amounts within the funding request. This approach would help justify the funding more effectively and explore different options to lower project costs. As a result, we created two funding requests with distinct scenarios, each outlining specific constraints. This approach helped us secure approval for the original funding request. I try to go above and beyond to foster a supportive work environment while strengthening the team's cohesion and productivity.

Respectful

I appreciate everyone's thoughts.

Authentic

During project startup, team members were feeling frustrated and anxious about the leadership's desired timeline. I addressed the elephant in the room, by gathering the team's concerns, identifying competing projects and resource constraints impacting our ability to start the project. We selected a potential start date and gained buy-in for discovery sessions as we awaited the actual start date. The (CISO) appreciated the effort to keep the project moving.

Professional Qualifications

PMP

A PMP (Project Management Professional) certification is a globally recognized credential offered by the Project Management Institute (PMI) that validates an individual's skills and knowledge in project management. It demonstrates that a professional has the experience, education, and competency to lead and direct projects effectively.

CSM

A Certified ScrumMaster (CSM) is a professional who has demonstrated an understanding of the Scrum framework and Agile methodologies. They can guide Scrum teams to deliver high-quality products.

BS CIS

A Bachelor of Science (BS) in Computer Information Systems (CIS) is a degree that teaches students how to use computers to solve business problems. Students learn how to design systems, write programs, and analyze information technology infrastructure.

CISSP

A Certified Information Systems Security Professional, is a globally recognized certification that demonstrates a professional's ability to design, implement, and manage an organization's cybersecurity program.

CISSP Boot Camp Training

Professional Writing (Keller School of Mgmt. 2008)

Learned to create messages that accomplish a variety of purposes in a workplace setting with attention to purpose and audience. Used formatting and design principles to make messages friendly and visually appealing. Topics included: routine comm., negative news, persuasion, routine reports, and technical writing. Learned intercultural communication and group dynamics in the workplace.

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Thank You