



# WORKFORCE INNOVATION & OPPORTUNITY ACT TITLE I OFFICE

P.O. Box 100 - PCC Keskas Bldg.  
Koror, Palau 96940

Tel: (680) 488-2513 Fax: (680)488-5699



## HOUSEHOLD COMPOSITION FORM

1. List yourself and all family members of your household.
2. Each member's relationship to the applicant (*father, mother, sister, etc.*)
3. Each household member's age.
4. Occupation. Choose one (Is **Employed, where?** Is **Student?** Is **Retired?** Is **Unemployed?**)

Hamlet & State: \_\_\_\_\_

Tel: \_\_\_\_\_

E-mail: \_\_\_\_\_

P.O. Box: \_\_\_\_\_

| <i>Family Member</i> | <i>Relationship</i> | <i>Age</i> | <i>Income</i> | <i>Occupation (If applicable)</i> |
|----------------------|---------------------|------------|---------------|-----------------------------------|
|                      | <b>APPLICANT</b>    |            |               |                                   |
|                      |                     |            |               |                                   |
|                      |                     |            |               |                                   |
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|                      |                     |            |               |                                   |

## REQUIRED DOCUMENTS to BRING:

1. Copy of **EITHER ONE** of the following:  
**Birth Certificate**    **Passport**    **ID Card**    **Driver's License**
2. Copy of Palau **Social Security card**
3. **Résumé** (*Work history, educational background, job skills, etc.*)
4. Any school records such as **Transcripts, Diplomas (Elementary or High School)** or any valid **College Documents** (*We need this to prove the applicant's level of education*)
5. Copy of head of household's, parent's, or guardian's **check stubs**, if both employed; or
  - a. **Verification of Income** (Certified Statements) from:
    - ❖ Civil Service Pension Plan
    - ❖ Social Security Administration
  - b. Copy of **Gross Receipts from Revenue & Taxation**, if applicable. (*Wage & Tax Statements*)
  - c. **Income Statements/Receipts** of Self-Employed (*Makit, etc.*)

Any further questions regarding the above documents, please call **Klerang, Sharon, Keich, or Regner @ 488-2513**