The Hightimers Privacy Policy

Our contact details

Name: The Hightimers

Address: c/o Coronation Hall, Milby, Boroughbridge

Phone Number: 07595827378

E-mail:thehightimers@gmail.com

The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contacts and characteristics (for example, name and contact details)

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- Contacts
- Registration purposes
- Parent consents
- Membership and insurance purposes
- Emergency medical information – where needed

We also receive personal information indirectly, from the following sources in the following scenarios:

- Junior membership adult contacts

We use the information that you have given us in order to

- Maintain contact
- Ensure safety
- Safeguarding purposes
- Maintaining lists of membership
- Maintaining lists of sponsors

Date: 01 October 2024

We may share this information with the Hightimers Committee, North Yorkshire Safeguarding Partnership (where a safeguarding issue is disclosed and for the safety of individuals), our insurance.

Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

(a) Your consent. You are able to remove your consent at any time. You can do this by contacting the Chairman Marlo Lomas

(b) We have a legal obligation.

(c) We have a vital interest.

(d) We need it to perform a public task.

(f) We have a legitimate interest.

How we store your personal information

Your information is securely stored. Details of these processes can be found in our GDPR document on our website.

We keep membership information for 5 years. We will keep sponsorship information for 5 years. We will then dispose your information by expunging it from digital records or shredding it for paper-based records.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at The Hightimers, Coronation Hall, Milby if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at **The Hightimers, C/o Coronation Hall, Milby.**

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: https://www.ico.org.uk

Date: 01 October 2024