



Republican Party of Sharp County

By-Laws 2016

**Approved at RPSC county convention
March 28, 2016**

PREAMBLE

DECLARATION

The express purpose of these rules is to provide for the free and unhampered right of the individual electors of Arkansas to participate in the nominations of their choice.

Party Objectives

- **The Republican Party of Sharp County Arkansas (RPSC) declares its objectives to be:**
 - The election of qualified Republican candidates to every public office, and
 - The fulfillment of the needs of the citizens of Arkansas in a manner consistent with the beliefs and principles of the Republican Party.

PARTY PRINCIPLES

Republicans believe:

- That individual citizens are willing and capable of managing their own affairs without government intervention.
- That the local, state and national governments must pursue policies designed to encourage individual initiative and induce people to be responsible for their own economic, political, and social well-being.
- The primary function of government is to protect the life, common liberty and property of the governed, to prevent fraud, and to provide a common justice.
- That when a necessary function is undertaken by government, it should be performed by that government closest to the people to provide as much direct control by those affected as possible, and to assure freedom and liberty to all citizens with justice under the law.
- That our freedom can be best assured by application of the Constitutional principles that unite the American people.

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Section 1 – General Provisions

- A. The Republican Party of Sharp County (RPSC) and the members thereof shall adhere to the Preamble of these By-Laws.
- B. All provisions contained in Article I of the Republican Party of Arkansas Rules apply to RPSC By-Laws.
- C. The purpose of the RPSC is to assist in the election of qualified Republican candidates to public office and to fulfill the needs of the citizens of the State of Arkansas in a manner consistent with the beliefs and principles of The Republican Party.
- D. Any notices required by these rules to members of the RPSC may be transmitted by written email or other electronic means if the member has provided an email address or other appropriate electronic contact information for this purpose to the Secretary. All members who have not provided such information shall receive notices via U.S. Mail.

Section 2 – Membership

- A. Membership in the RPSC shall be open to all qualified electors, as defined in A.C.A. Section 7-1-101 Definitions (32), within that county. No oath or pledge shall ever be required as a condition.
- B. RPSC members shall be elected through the Republican Primary elections held in even numbered years. In accordance with Arkansas law 7-3-104, qualified electors may choose

to file to appear on the ballot of a primary election for the purpose of joining a county committee.

- C. RPSC members shall be responsible for canvassing and organizing their respective precincts, appointing precinct captains, recruiting qualified Republican candidates, raising party funds, identifying qualified poll workers, assisting the officers of RPSC, and supporting and working to elect Republican candidates.
- D. The RPSC shall be allowed one at-large member for every 50 votes cast, or major fraction thereof, in their county for the Republican nominee for Governor in the most recent gubernatorial election, plus one precinct member from each precinct in the respective county. RPSC is encouraged to have a member from each precinct.
- E. If an RPSC Member misses three or more regular consecutive meetings without sending a proxy, that member shall be deemed “inactive” and will not count against quorum while the member is inactive. The member shall retain all other rights of membership. The member will no longer be considered “inactive” upon attending a RPSC meeting. All other members are considered active.
- F. The final authority within the County shall be the Biennial County Convention and the Biennial State Convention. The County Convention is deemed to have delegated interim authority to RPSC necessary to achieve the purpose and objectives of the RPSC and the Republican Party of Arkansas.

Section 3 – Organization

A. County Convention:

1. Delegates to the County Convention are those committee members elected in the Republican primary election held in even-numbered years pursuant to Section 2(B). The number of delegate positions shall be on the same basis as members of the County Committee pursuant to Section 2(D).
2. Notice of the County Convention shall be sent to delegates by the Chairman at least two (2) weeks prior to the date of the convention.
3. Vacancies existing or occurring in the delegations to the County Convention after the primary election or elections may be filled by the RPSC.
4. The State Committeeman and State Committeewoman shall be elected by the County Convention and ratified by the State Convention.

5. Delegates and alternates to the State Convention shall be elected at the County Convention based upon the following formula:
 - a) Three (3) delegates from each county
 - b) One (1) delegate for each one thousand (1,000) votes or major fraction thereof cast for the Republican candidate for Governor in the immediately preceding gubernatorial election
 - c) One (1) delegate for each Republican holding countywide office
 - d) One (1) delegate for each Republican holding the office of Justice of the Peace.
 - e) Each county shall be entitled to one (1) alternate delegate for each delegate. In the absence of any delegate, the roll of alternates shall be called in the order in which the names are placed upon the roll of the convention.
6. In the event the Chairman fails to act in compliance with Section 3(i), the State Chairman of the Republican Party of Arkansas shall initiate action to assure compliance with those provisions.

B. RPSC:

1. The RPSC shall be organized at the first meeting of the committee following the Biennial County Convention. The first RPSC meeting will begin immediately upon the adjournment of the Biennial County Convention.
2. At the first meeting as described in Section 3(B)(1), the RPSC shall elect a District Committeeman, District Committeewoman and members of the District Committee. District Committee membership shall be based on the formula of one (1) District Committee Member for each 2,000 votes, or major fraction thereof, cast for the Republican nominee for Governor in the county in the preceding gubernatorial general election.
3. The RPSC shall make every reasonable effort to accomplish the objectives of the Republican Party of Arkansas, maintain sufficient funds to conduct party activities, procure and elect qualified Republican candidates, and conduct the affairs of the RPSC in such a manner as will result in respect by the electorate.

C. RPSC Executive Committee:

1. The Executive Committee shall consist of the Chairman, First Vice-Chairman, Second Vice-Chairman, Secretary, Treasurer, State Committeeman, State

Committeewoman, and other members as determined by the RPSC or set forth in the RPSC By-Laws.

2. The Executive Committee shall meet at such times as the Chairman or a majority of the members thereof may deem appropriate or necessary.
3. At least one-half (1/2) of the members of the Executive Committee shall be required to constitute a quorum.
4. Minutes of the meetings of the Executive Committee shall be recorded by the Secretary.
5. The Executive Committee shall be responsible for the plans and operations of the RPSC; shall recruit qualified Republican candidates for the local offices; and shall perform such other duties as the RPSC may delegate or as directed in the RPSC local rules.

D. Required Standing Committee(s)

1. The Chairman shall appoint the membership of all Standing Committees, including the Chairman of each committee, with approval of the RPSC, within forty-five (45) days following the election of Chairman.
2. Finance Committee
 - a) The Finance Committee shall consist of the RPSC Chairman, Treasurer and additional RPSC members, appointed by the RPSC Chairman and approved by the RPSC.
 - b) The Finance Committee shall develop an annual budget for the activities and duties of the RPSC and shall be presented to and approved by the RPSC at a date determined by the Executive Committee, or as otherwise set forth in the RPSC By-Laws, which will be no later than end of the year.
 - c) Proposed expenditures, unless budgeted or recommended by the Finance Committee, shall require a two-thirds (2/3) vote of the members present at a meeting of the RPSC.
 - d) The Finance Committee shall have the authority to adopt prudent and reasonable controls, policies and procedures for the establishment, approval, and expenditure of all special funds and bank accounts of the RPSC in

compliance with applicable state and federal laws, these rules, and the RPSC local rules. These provisions extend to any account that bears the RPSC's federal ID number or requires that the RPSC assume any liability or fiduciary responsibility (hereinafter "bank accounts(s)"). Use of a mechanical signature (digital, stamped, etc.) on any check, bank document, tax document or FEC report is prohibited.

- e) Any proposed financial transaction between the RPSC and any entity owned, operated, or represented by an officer of the RPSC, a member of the Executive Committee, Finance Committee or Audit Committee must be approved by the RPSC before the transaction is consummated.

3. Audit Committee

- a) The Audit Committee shall consist of the second Vice-Chairman, who shall serve as Committee Chair, Secretary, one (1) member of the county committee who is appointed by the RPSC Chairman.
- b) The financial books of the RPSC shall be closed at the end of December of even numbered years and reviewed within thirty (30) days following the election of RPSC Officers by a competent person approved by the Executive Committee.
- c) The Audit Committee shall establish an appropriate system of financial controls, monitor the effectiveness of such controls, conduct an audit, report to the Executive Committee the results of the audit and compliance with any policy and procedures established by this Committee. The Audit Committee shall report to the RPSC the actions of any officer, employee, or agent of the RPSC that, in its opinion, are in violation of these controls and practices, rules, bylaws or the policies and procedures established by the committee.
- d) The committee shall also perform other duties as the RPSC or the Executive Committee may assign.

E. General Financial Procedures

- 1. Generally Accepted Accounting Principles (GAAP) or cash basis shall be employed in all accounting and bookkeeping functions.

2. No one is empowered to incur indebtedness or financial obligation on the part of the RPSC unless budgeted and expressly authorized by the RPSC, and approved by the Executive Committee.
3. The Executive Committee may employ a qualified accountant to assist the Treasurer in the preparation of budgets, financial reports and in maintaining all bank accounts of the RPSC, the campaign disclosure reports, and any other reports required by law. The accountant shall have formal training in compliance and reporting procedures.
4. Any member of the Executive Committee, the Finance Committee, or the Audit Committee shall have full access to the financial records of the RPSC during regular business hours. Documents and records may not be removed from the office(s) of the RPSC or its designee with the exception that the Chairman of the Audit Committee may make copies of financial records for use by the Audit Committee.
5. Any RPSC Member may review the Treasurer's reports upon reasonable request to the Chairman and Treasurer or during a regular committee meeting.

Section 4 – Primaries

- A. The RPSC will set the filing fees pursuant to Section 5 of the Republican Party of Sharp County and Article VI of the Republican Party of Arkansas Rules.
- B. With regard to the support of candidates in an election, the RPSC Chairman and RPSC Election Commissioners shall abide by the requirements in Article I Section 5(A)1 of the Republican Party of Arkansas Rules.
- C. The RPSC shall not endorse or otherwise publicly show favoritism to one candidate over another in a contested Republican primary. The RPSC, by a two-thirds (2/3) vote of the membership at any regular or duly announced special meeting, may vote that a particular candidate is not a recommended candidate.
- D. The Chairman and Secretary are charged with the responsibility to provide candidates all necessary information about the filing process and receive and process the filing forms in accordance with state law. They are also charged with ensuring that the RPSC receives certificates of nomination from the county board of election commissioners for local candidates.

- E. Not earlier than forty five (45) days and not later than fourteen (14) days prior to the date of the preferential primary filing period, the Chairman shall cause to be published no less than once a week for two (2) consecutive weeks in a newspaper of general circulation within the county stating:
1. Name and contact information for the RPSC Secretary, and
 2. Day and hour of both the start and finish times of the filing period
- F. All persons desiring to be Republican candidates for county public office, RPSC member and/or delegate to the County Convention shall deliver their filing fees and applicable forms to the Chairman or Secretary.

Section 5 – Filing Fees

- A. The State Executive Committee may, at its discretion, set maximum fees which can be required by County Committees for all other public and party offices.
1. The State Executive Committee may take into consideration local conditions and circumstances and is not required to set the same maximum fee for any particular office in one county as it may for the same office in another county.
 2. Any such action shall be taken no later than the second Monday in January of even-numbered years, and the Secretary of the State Committee shall notify the Chairman and the Secretary of each County Committee of the action of the State Executive Committee.
 3. In the event the State Executive Committee fails to set maximum filing fees required by County Committees for all other public and party offices within the time period specified, the maximum filing fees established for the previous preferential primary election shall apply.
- B. The County Committee for each County shall set the filing fees to be required of Republican candidates for county, township and municipal offices and for County Committeeman subject to any maximum amounts the State Executive Committee may have set.
1. These fees are to be set no earlier than the second Monday in January of each even numbered year and not later than the second Monday in February of the same year.
 2. The County Secretary shall promptly advise the Chairman and Secretary of the State Republican Party of each action.

3. In the event the County Committee fails to set filing fees within the time frame specified, the County filing fees established or in effect for the previous election shall apply.

Section 6 – Meetings

- A. The RPSC shall hold a minimum of nine (9) meetings throughout each year at a regularly scheduled time and place as designated by the Chairman and approved by the majority of the RPSC.
- B. One-fourth (1/4) of the total number of active members of the RPSC shall constitute a quorum for regularly scheduled meetings. A quorum is required for the transaction of business requiring a vote of the members.
- C. Special meetings may be called by a majority of the RPSC Executive Committee or one-fourth (1/4) of the total number of active members of the RPSC, provided that in no instance shall any special meeting be called by less than five (5) members. Notice of the time, place, date and purpose shall be transmitted to each member of the committee at least ten (10) days in advance. One third (1/3) of the total number of active members of the committee shall constitute a quorum at all special meetings.
- D. No action shall be taken by the RPSC to adopt or amend RPSC local rules, elect any officers or assess filing fees unless the proposal shall have been set forth in the notice calling the meeting. The notice shall be sent to each member of the RPSC pursuant to Section 1(E) at least (10) days before the meeting date. The notice shall include, at a minimum, the time and place of the meeting.

Section 7 – Duties of RPSC Officers

- A. Chairman: The Chairman shall preside at all meetings of the RPSC and the RPSC Executive Committee, shall coordinate the political activities of the county, shall assist Republican candidates in organizing, planning, and conducting their respective campaigns in the county, and shall perform other duties as assigned by the RPSC. The RPSC Chairman shall appoint all chairpersons and members to serve on all standing and ad-hoc committees.
 1. A candidate in a contested Party Primary election is not eligible to be County Chairman. If the County Chairman should become a candidate in a contested Party Primary election, he or she shall resign the chairmanship or withdraw from the candidacy within three (3) business day or the soonest of any of the following:

- a) If filed a campaign financial statement report with the appropriate jurisdiction; or
- b) Filing for office.

2. If the Party Primary is not contested when the Chairman enters the race per any of the two criteria above, the Chairman does not have to resign or withdraw from the candidacy until another candidate enters the race. Determination on when another candidate officially enters the race will use the same two criteria from this section.

B. First Vice-Chairman: The First Vice-Chairman shall assume the duties of the Chairman in presiding over meetings in the absence of the Chairman, coordinate the activities of all the standing committees and any other such committees as the Chairman might establish, assist the Chairman in the selection of effective committee chairmen, assure that the committees are performing their activities, keep the Chairman informed on activities of the various committees, and shall perform other duties as assigned by the Committee.

C. Second Vice-Chairman: The Second Vice-Chairman shall assume the duties of the Chairman in the absence of the Chairman and First Vice-Chairman. The Second Vice-Chairman shall, assist the Chairman in the selection of interested and qualified Republicans to fill vacant positions as officers and precinct committeemen assist the Chairman in assuring that the Rules of the Republican Party of Arkansas are observed, and shall perform other duties as assigned by the County Committee.

D. Secretary: The Secretary shall serve as the chief clerical officer of the RPSC and RPSC Executive Committee. Other duties include maintaining mailing lists, sending notices of meetings, agendas for meetings, and recording minutes of the official meetings. The Secretary shall notify the State Party of the roll of delegates/alternates to the State Convention within ten (10) days following their election at the Biannual County Convention.

1. Minutes of the immediate past meeting of the RPSC shall be read and approved at each meeting of the RPSC. Minutes of any committee meeting shall be available for viewing by any member of the RPSC at any regular meeting of the RPSC.
2. The Secretary is also responsible for keeping a current roster of the RPSC's members of the District Committee, and to notify the Secretary of the State Committee, the District Chairman and the District Secretary within ten (10) days after their election to the District Committee.

- E. Treasurer: The Treasurer shall receive and account for all funds paid into the county committee treasury, issue an official receipt to each contributor, keep a permanent record of all receipts and disbursements and report the financial condition to the Chairman and RPSC. The Treasurer shall serve as a member of the Finance Committee.
1. The Treasurer shall submit to the Executive Committee, the Finance Committee and the RPSC a monthly report of actual revenue and expenditures by line item. The Treasurer shall prepare other written reports that the Executive Committee or the Finance Committee may require.
 2. The Treasurer shall cause to be prepared and filed all financial reports required by federal, state and local laws, including payroll tax returns, income tax returns and campaign finance disclosure reports and shall be responsible to assure the accuracy of such reports. The Treasurer shall monitor and supervise the preparation of such reports and shall sign reports as a duty of that position.
- F. District Committeeman/Committeewoman: The District Committeeman/Committeewoman and District Committee Members shall attend the District meetings and appropriate political functions, vote on party policy matters and election of District officers, reflecting the will and interest of the RPSC, and inform the RPSC on actions and decisions adopted by the District Committee.
- G. State Committeeman/Committeewoman: The State Committeeman/Committeewoman shall attend State Committee meetings and appropriate political functions, vote on party policy matters and election of state officers, reflecting the will and interests of the RPSC, and inform the RPSC on actions and decisions adopted by the State Committee.
- H. The Executive Committee, standing committees and special committees are authorized to meet by telephone conference or through other electronic communications media so long as all the members may simultaneously communicate with each other and participate during the meeting.

Section 8 – Election of Officers

- A. RPSC shall meet in January of odd numbered years to elect a Chairman, First Vice-Chairman, Second Vice-Chairman who must be of the opposite gender of the First Vice-Chairman, Secretary, Treasurer, Election Commissioner and such other offices as the county local rules specify. The meeting at which County Committee Officers are elected may be a regular meeting or a special meeting, called by the Chairman, for the purpose of election of officers. Notice of the time, place and purpose of the regular or called special meeting shall be sent to each member of the Committee at least ten (10) days in advance

of the meeting date. The Secretary shall certify the election of the Chairman and election of the Election Commissioner(s) to County Clerk within ten (10) days after the election and to the Secretary of the State Committee.

- B. Any officer of the RPSC shall not serve as a member of the County Board of Election Commissioners. Exceptions may be granted by the applicable District Chairman on a case-by-case basis after ensuring any county officer understands that Arkansas voting law prohibits an election commissioner from participating in any person's campaign listed on a county's ballot (A.C.A. §7-4-109(C)(2)(A).
- C. If the Chairman dies, resigns, is removed, or otherwise vacates the position, the 1st Vice-Chairman shall serve as Chairman and 1st Vice-Chairman and assume the duties of both until a new Chairman is elected at a meeting of the RPSC held within 75 days of the occurrence of the vacancy. Notice of the time, place and purpose of the meeting, called by the 1st Vice-Chairman, shall be sent to each member of the committee at least fourteen (14) days in advance of said meeting.
- D. If the 1st Vice-Chairman dies, resigns, is removed, or otherwise vacates the position, the Second Vice-Chairman shall serve as 1st Vice Chairman and 2nd Vice Chairman until that position is filled in the same manner as the filling of the vacancy of the county chairman position.
- E. Tenure in office – Chairman shall be limited to four (4) consecutive two (2) year terms.

Section 9 – Vacancies

- A. A vacancy in the membership of the RPSC shall be deemed to exist under any of the following:
 - 1. When a member tenders his or her resignation in writing to either the Secretary or Chairman.
 - 2. When a member tenders his or her resignation orally before the RPSC.
 - 3. In the event of death of a member or permanent change of residence such that the member is no longer a qualified elector in the county.
 - 4. If the member is removed in accordance with the Rules of the Republican Party of Arkansas.

5. If the election of a prospective member would not exceed the total numbers of members authorized for the RPSC.
- B. Nominations to fill vacancies in the RPSC may be made at any regular meeting and shall be voted on at the next regular RPSC meeting at which the nominee is present, unless the RPSC takes action to defer to a later meeting due to incomplete membership information or forms.
 - C. If RPSC is at its maximum number of at-large members, a nominee may only fill the vacancy of a precinct committee position.
 - D. Nominees must be presented in person to the members of the RPSC at the time of nomination and shall pay a fee equal to the filing fee. The filing fee may be prorated if a member is nominated twelve or more months following the date of the last biennial county convention.
 - E. Nominees for membership on the RPSC must affirm their concurrence with the Party Objectives and Principles as stated in the “Preamble” to these Rules.

Section 10 – Removal

- A. Charges for removal may be brought against any member of the RPSC by a majority vote of the executive committee or by no fewer than five active RPSC members for any one of the following reasons:
 1. Failing to qualify as an elector.
 2. Willful violation of these rules or working against the interest of the Republican Party.
 3. Inactivity, neglect, or refusal to perform the duties of the office.
- B. An Election Commissioner may be removed for the reasons stated in Section 9(A) or for failing to perform duties as specified in the State Board of Election Commissioners (SBEC) Procedures Manual for County Boards of Election Commissioners, or being cited following a SBEC investigation for significant violations of Arkansas voting law.
- C. Charges against any member or officer, except the Chairman, shall be made to the Chairman, who shall within ten (10) days appoint three (3) qualified RPSC members to serve on an Investigation Committee which will investigate the charges. Within ten (10) days following the appointment, the Investigation Committee shall furnish to the person

charged a copy of all charges, setting a time and place for the person charged to be heard. Within 30 days of the appointment of the Investigation Committee, the Investigation Committee shall make a written report of its findings, including a recommendation, to the Executive Committee. Within 10 days after receiving the recommendation from the Investigative Committee, the Executive Committee, taking into consideration the recommendation of the Investigative Committee, will determine whether to remove the member and report such decision to the Secretary of the RPSC. In the event of removal, the Chairman shall notify the person removed in writing. An appeal of the Executive Committee's decision may be made by filing a written notice with the Secretary within thirty (30) days, upon receipt of which the Secretary shall place the matter on the agenda for the next meeting of the RPSC for final determination.

- D. The Chairman may be removed by the RPSC in a special meeting called by no less than one-third (1/3) of the active committee membership. The Chairman shall be removed by a secret ballot vote of not less than two-thirds (2/3) of the membership present and voting of the RPSC. In case a meeting is called for this purpose, the Chairman shall be given at least ten (10) days written notice of the charges and the time and place of the meeting and shall be entitled to be heard.
- E. The Executive Committee of the Republican Party of Arkansas may remove the RPSC Chairman by a 2/3 vote of the Executive Committee of the Republican Party of Arkansas present and voting by secret ballot.

Section 11 – Rules of the RPSC

- A. No local rules shall be established by RPSC, which are contrary to the rules of the Republican National Committee (RNC) or the Republican Party of Arkansas (RPA), laws of the State of Arkansas, or laws of the United States of America. Any existing rules or bylaws of any County Committee which are in conflict with federal or state law, RNC Rules or RPA Rules shall be null and void.

RPSC local rule requires the Chairman will notify, in writing, the entire RPSC any time rules are under consideration for change by RPA, when one or more change is to be voted on RPA. When new rules are proposed by RPA or an RPSC member, it will require RPSC approval. Voting on said changes will be no later than the next biennial Convention of the RPSC. Additional rules will be adopted as an addendum to RPA Article 2 "COUNTY COMMITTEE" at that same Convention by majority vote or later by 2/3 vote of a regular meeting.

- B. RPSC local rules, which are in addition to these rules, are developed and approved by the Biennial County Convention.

1. Local rules may be amended by a two thirds (2/3) vote of the members present at a regular meeting of the county committee, or by simple majority at a County Convention, provided that ten (10) days written notice shall have been given of any proposed amendment, and provided the amendment is not contrary to National or State Rules or Federal and State laws.
2. Any local rule may be suspended during any meeting of the RPSC by a nine-tenths (9/10) vote of the members present.
3. No more than 10 days after any change to the local rules, the Secretary shall forward to the Secretary of the State Committee and the Republican Party of Arkansas staff a copy of the current local rules of the RPSC.
4. The local rules shall be made available to all members of the RPSC, including new members at the time of joining the committee.

Section 12 – Rules Review

- A. RPSC Members may file a “Request for Review” with the State Chairman if there is evidence of a failure, within the RPSC, to observe these rules and/or bylaws of the RPSC. A “Request for Review” may be filed if signed by not less than one-fifth (1/5) of the active membership of the RPSC, provided that in no instance shall a “Request for Review” be filed by less than five (5) members.
- B. The “Request for Review” shall be filed, in writing, with the State Party Chairman by U.S. Mail, email or facsimile. The State Party Chairman shall appoint a Review Committee within 15 days of receipt of the “Request for Review” to include the following:
 1. The District Chairman for the district in which the County from which the request was received is located. The District Chairman shall serve as Chairman of the Review Committee.
 2. The District Representative to the State Executive Committee representing the district in which the County from which the request was received is located.
 3. The President of the County Chairman’s Association or an additional member of the State Executive Committee who resides in the district in which the County from which the request was received is located.

4. A Republican Party of Arkansas staff member may be appointed to the Review Committee at the discretion of the State Chairman.
- C. The Review Committee shall investigate the matter referred, review appropriate documents, receive and review written representations from the parties involved in the dispute. The Review Committee shall hold hearings with members of the RPSC, if it deems necessary, within thirty (30) days of the appointment of the Review Committee. Any hearing should be held at the regular meeting place of the RPSC or at a convenient meeting place within the county at a time that would permit interested parties to attend.
 - D. The Review Committee shall make a written report to members of the State Executive Committee, with findings and recommendations, within twenty (20) days after the date of the hearings with members of the RPSC or within forty-five (45) days after the date of the appointment of the Review Committee if no hearing is held.
 - E. At the next meeting of the State Executive Committee, following receipt of the Review Committee Report, the Chairman of the Review Committee shall make a verbal report to the State Executive Committee. A representative from each side of the issue(s) considered by the Review Committee will be permitted to make a five (5) minute presentation to the State Executive Committee. Representatives may provide a written summary prior to the convening of the State Executive Committee Meeting.
 - F. The State Executive Committee shall consider all reports and presentations and take appropriate action. The decision of the State Executive Committee shall be final.

Note:

The RPSC Chairman may submit a written "Request for Variance" from these Rules to the Chairman, RPA Rules Committee. The "Request for Variance" will be considered by the Rules Committee within 45 days from the receipt of the Request. The "Request for Variance" will be acted upon unless the request would violate RPA Rules. Any approved "Request for Variance" may apply to all RPSC with equal or fewer authorized members.