

Community Development Officer (1 position)

Qaulirmat Youth Leadership Camp

Organization Description:

All Arctic is an Inuit-led non-profit organization dedicated to designing, fostering and delivering programs that advance a stronger, more sustainable future for Arctic communities. Through its work, All Arctic connects individuals to meaningful opportunities, strengthens social conditions, and empowers people with the guidance and tools needed to achieve their goals—whether in their personal lives, within their communities, or along their professional and academic paths.

Job Description:

The Community Development Officer (CDO) is responsible for the delivery, coordination, and continuous improvement of community-based programming under the Qaulirmat Youth Leadership Program. The role ensures that program activities are implemented in a culturally appropriate, community-driven, and operationally effective manner, with a focus on youth development, community engagement, and capacity building. The CDO acts as a liaison between Qaulirmat and local stakeholders, ensuring alignment with community priorities, Inuit values, and organizational objectives.

The Community Development Officer is responsible for:

- Lead outreach efforts to drive program awareness, participation, and retention across communities
- Establish and maintain strong, trust-based relationships with:
 - Youth participants
 - Elders, local leaders, knowledge holders, hunters, and artists
 - Municipal authorities, landholding corporations, and community organizations
- Identify opportunities to expand program reach and strengthen community presence
- Ensure consistent engagement with all 4 communities to align programming with local priorities and realities
- Plan, coordinate, and implement program activities in accordance with approved workplans and funding agreements
- Act as the primary liaison between Qaulirmat and community stakeholders
- Maintain ongoing communication with partners to ensure alignment and sustained collaboration
- Represent the program in community meetings, events, and local engagements
- Strengthen partnerships to support long-term program sustainability and impact
- Build strong connections with youth participants and support their ongoing engagement
- Provide mentorship and guidance to support leadership development, life skills, and employability
- Promote a safe, inclusive, and culturally respectful environment
- Contribute to the design and refinement of programming based on:
 - Community feedback
 - Participation trends and engagement data
 - Organizational priorities
- Maintain confidentiality and uphold high ethical standards in all interactions
- Contribute to community-based skills development and leadership pathways
- Promote local ownership and participation in program delivery

The selected candidate must possess the following:

- Spoken fluency in two (2) of the following languages: Inuktitut, French, and English
- Experience in working with community-led initiatives
- Experience working with youth
- Demonstrated ability to collaborate and work in a diverse team
- Strong sense of responsibility and accountability
- Demonstrated understanding of community-based and culturally grounded approaches in the context of Nunavik
- Strong interpersonal, facilitation, and communication skills
- Ability to work independently and in dynamic environments
- Organizational and time-management skills
- Proficiency in Microsoft Office and basic reporting tools

Education and experience requirements

- Secondary 5 and diploma of high school completion, CEGEP degree or equivalent, and University experience (a University degree will be considered a plus)
- 3-5 years of experience in working with youth

Employer requirement for candidacy

- Perform a complete background check and criminal record check

Equity and Inclusion Statement

All Arctic is committed to fostering an inclusive and respectful workplace. We encourage applications from individuals with lived experience in Northern and Indigenous communities, as well as those who bring diverse perspectives and experiences relevant to this role.

Disclaimer

This job description is intended to describe the general nature and level of work performed. Duties and responsibilities may be amended as required to meet organizational and program needs.

It is All Arctic's mandate to promote employment of beneficiaries of the JBNQA, Inuvialuit Final Agreement, Nunavut Lands Claims Agreement or Labrador Inuit Land Claims Agreement, though non-beneficiaries are also invited to apply.

Place of work: Remote & Nunavik (Puvirnituk, Qaanaaq, Kangiqsujuaq or Salluit)

Duration of contract: 35 weeks

Salary: \$57.73 per hour

Other benefits: Nunavik Cost-of-Living Allowance.

Schedule: 35 hours per week.

Please apply online at www.gaulirmat.ca or in writing by sending your CV/resume and letter of intent to this email before June 20th, 2026: admin@gaulirmat.ca

All Arctic

www.allarctic.org

3455 rue Stanley, 4th Floor, Suite 402
Montreal, Qc, H3A 1S3, Canada

All Arctic, an Inuit not-for-profit organization, is on a mission to develop and implement programs for the betterment of all people of the Arctic.