

TRU BUY

— market —

APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, disability or any other legally protected status.

PERSONAL INFORMATION

DATE: _____

NAME: _____

PRESENT ADDRESS: _____

PHONE NUMBER: _____

WHAT DEPARTMENT/POSITION ARE YOU APPLYING FOR? _____

ARE YOU UNDER THE AGE OF 18? YES _____ NO _____

IF HIRED, ON WHAT DAY WILL BE ABLE TO START WORK? _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY AND/OR CRIME INVOLVING DISHONESTY, WHICH HAS NOT BEEN EXPUNGED? YES _____ NO _____

IF YES PLEASE EXPLAIN IN DETAIL (CONVICTIONS WILL NOT NECESSARILY DISQUALIFY AN APPLICANT): _____

AVAILABILITY

DO YOU WANT: FULL-TIME PART-TIME

PLEASE SPECIFY DAYS AND HOURS AVAILABLE TO WORK:

MONDAY _____ TUESDAY _____ WEDNESDAY _____

THURSDAY _____ FRIDAY _____ SATURDAY _____

SUNDAY _____

EDUCATION

SCHOOL NAME	CITY/STATE	GRADE COMPLETE
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GRADE SCHOOL: _____

HIGH SCHOOL: _____

COLLEGE: _____

PLEASE LIST ANY SKILLS OR QUALIFICATIONS THAT YOU POSSESS THAT WOULD
CONTRIBUTE TO OUR TEAM: _____

DO YOU HAVE ANY PHYSICAL LIMITATIONS? YES _____ NO _____

IF YES PLEASE EXPLAIN: _____

TO THE EXTENT PERMITTED BY LAW, ARE YOU WILLING TO SUBMIT TO TESTING
FOR ILLEGAL DRUG/ALCOHOL ADDICTION? YES _____ NO _____

EMPLOYMENT HISTORY

PREVIOUS EMPLOYERS:

FROM: _____ TO: _____

EMPLOYER: _____

ADDRESS: _____

SUPERVISOR: _____ PHONE: _____

POSITION: _____ SALARY: _____

RESPONSIBILITIES: _____

REASON FOR LEAVING: _____

FROM: _____ TO: _____

EMPLOYER: _____

ADDRESS: _____

SUPERVISOR: _____ PHONE: _____

POSITION: _____ SALARY: _____

RESPONSIBILITIES: _____

REASON FOR LEAVING: _____

FROM: _____ TO: _____

EMPLOYER: _____

ADDRESS: _____

SUPERVISOR: _____ PHONE: _____

POSITION: _____ SALARY: _____

RESPONSIBILITIES: _____

REASON FOR LEAVING: _____

PERSONAL REFERENCES

Please list three references other than relatives or previous employers.

Name: _____

Address: _____

Telephone: _____

Name: _____

Address: _____

Telephone: _____

Name: _____

Address: _____

Telephone: _____

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

I Hereby Certify That My Answers Are True And Complete

Signature

Date