



## Employment Application

The Detail is an equal employment opportunity employer and does not discriminate against employees or job applicants based on race, religion, color, sex, age, national origin, mental or physical disability, veteran or family status, or any other status or condition protected by applicable federal, state, or local laws, except where a bona fide occupational qualification applies.

PLEASE PRINT -USE INK- COMPLETE ALL SECTIONS AND ATTACH A RESUME

Today's date:

GENERAL INFORMATION			
Last Name:	First Name:	Middle Name:	
Home Address:	City:	State:	Zip Code:
Mailing Address:	City:	State:	Zip Code:
Email Address:		Phone Number:	
All offers of employment are conditioned upon your ability to provide evidence of your right to be legally employed. Are you authorized to work in the United States? Yes No			

JOB INFORMATION		
Position Applying For: _____ Salary Desired: _____ Available Start Date: _____	(circle one) R-Regular T-Temporary S-Seasonal	(circle one) F- Full Time P- Part Time
If part-time, how many hours per week? _____ If part-time, please check days available: M__ T__ W__ Th__ F__ S__ S__ Are there hours or days you are <u>not</u> available to work? __ Yes __ No If yes, please list: _____ Can you travel if the job requires it? __ Yes __ No Are you willing to work overtime, if required: __ Yes __ No If selected for employment are you willing to submit to a background check? __ Yes __ No		
<i>Complete only if applying for a position that requires or involves shift work.</i> Are you willing to work nights? Yes No Are you willing to work on Saturday? __ Yes __ No Are you willing to work a varied schedule? __ Yes __ No Are you willing to work on Sunday? __ Yes __ No		



Have you previously been employed by The Detail?  Yes  No

If yes, please identify Position/Department: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Have you previously applied for employment with The Detail?  Yes  No

If yes, please identify Position/Department: \_\_\_\_\_

Do you have any relatives or friends that are employed with The Detail?  Yes  No

If yes, please provide name, & relationship \_\_\_\_\_

**EDUCATION**

Type of School	Diploma/Degree Type Received (GED, HS, BA, etc.)	Name of School City, State	Major Subject/Course
High School			
College			
Graduate School			
Other			

If currently attending school, what are the days and times of your scheduled classes?

\_\_\_\_\_

**EMPLOYMENT HISTORY**

Please provide a complete employment history listing all positions held for the last 10 years including part-time, summer, and volunteer work, starting with the most recent employer.

**Present or Most Recent Employer:**

Company Name:		City/State/Zip Code:	Telephone:
Position:	Supervisor's Name & Title:	Email:	
Employed from: _____ To: _____	Base Salary Starting (base pay/hourly rate): _____	Ending or Current (base pay/ hourly rate): _____ Other compensation (bonus, commission, etc.): _____	



Responsibilities:		
Reason for leaving:		
May we contact this employer? __ Yes __ No If no, please explain: _____		
<b>Employer #2:</b>		
Company Name:	City/State/Zip Code:	Telephone:
Position:	Supervisor's Name & Title:	Email:
Employed from: _____ To: _____	Base Salary Starting (base pay/hourly rate): _____	Ending or Current (base pay/ hourly rate): _____ Other compensation (bonus, commission, etc.): _____

Responsibilities:		
Reason for leaving:		
May we contact this employer? __ Yes __ No If no, please explain: _____		
<b>Employer #3:</b>		
Company Name:	City/State/Zip Code:	Telephone:
Position:	Supervisor's Name/Title:	Email:
Employed from: _____ To: _____	Base Salary Starting (base pay/hourly rate): _____	Ending or Current (base pay/ hourly rate): _____ Other compensation (bonus, commission, etc.): _____



Responsibilities:

Reason for leaving:

May we contact this employer?  Yes  No  
 If no, please explain: \_\_\_\_\_

**Employer #4:**

Company Name:	City/State/Zip Code:	Telephone:
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Position:	Supervisor's Name/Title:	Email:
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Employed from: _____ To: _____	Base Salary Starting (base pay/hourly rate): _____	Ending or Current (base pay/ hourly rate): _____ Other compensation (bonus, commission, etc.): _____
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Responsibilities:

Reason for leaving:

May we contact this employer?  Yes  No  
 If no, please explain: \_\_\_\_\_

**HOW WERE YOU REFERRED TO US**

Employee Referral Name: \_\_\_\_\_

Internet Website: \_\_\_\_\_

Walk-In Other Specify: \_\_\_\_\_



**REFERENCES**

*(Business & Professional only)*

Name	Relationship	Job Title/Company	Telephone	Email Address

**APPLICANT PLEASE READ AND SIGN**

I certify that the answers given to the questions and the statements made (including statements on the attached resume, and inserted forms if any) on this application and the hiring process are true and correct to the best of my knowledge. I understand that a false statement, a false answer, an omission or a misleading statement may result in a decision not to hire me, the withdrawal of any offer of employment, or the termination of my employment with the Company regardless of when such false, or erroneous information is discovered.

I understand that if hired, unless I am employed under a specific written contract or collective bargaining agreement, my employment with the company will be "at will" and that my employment may be terminated at any time with or without notice at the option of the Company. I understand that no representative of the Company has any authority to make any assurances, presentations or promise contrary to the "at-will" nature and with or without notice at any time. I further agree that the Company reserves the right to make unilateral changes to the terms and conditions of my employment. I agree that this application prescribes the entire agreement between the Company and me and it supersedes any prior agreement or understanding I may have had, whether oral or written.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_