



Southern View President and Board of Trustees Agenda for the Regular Monthly Meeting

Tuesday / July 23, 2024 / 6:00 p.m.

- 1) CALL TO ORDER: Mike Patsche, Village President
- 2) ROLL CALL: Greg Bourland, Trustee
Nate Briggs, Trustee
Robert Eskew, Trustee
Rebecca LaRussa, Trustee
Betsy Richbark, Trustee
Mike Tavernor, Trustee
- 3) PLEDGE OF ALLEGIANCE: Mike Patsche, Village President
- 4) APPROVAL OF MINUTES: Approve June 25, 2024 Regular Board Meeting Minutes
Approve July 10, 2024 Committee Meeting Minutes
- 5) BILLS TO BE PAID: Approval of the Bills to be paid, with checks issued 7/23/2024
- 6) APPROVE TREASURERS REPORT: Approve June 2024 Treasurer's Report
- 7) CITIZEN REQUESTS TO ADDRESS THE BOARD:
- 8) DEPARTMENT REPORTS: Police Department Report for June 2024
Public Works Department Report June 2024
- 9) OLD BUSINESS DISCUSSION:
 - a) Discussion and Approval of the IDOT Condemnation of Village Property
 - b) Discussion and Approval of Land Acquisition from IDOT
 - c) Discussion and Approval of the Changing of Locks at the Martin Pavilion
 - d) Discussion and Approval of a Part Time Seasonal Employee for Public Works
- 10) NEW BUSINESS DISCUSSION:
 - a) Discussion and Approval of President Pro-tem
 - b) Discussion and Approval of Ordinance 24-07-01 An Ordinance Making the Appropriation for Expenses of the Village of Southern View, Illinois for the Fiscal Year Ending May 31, 2025
 - c) Discussion and Approval of Intergovernmental Agreement with Woodside Township and the Village of Southern View
 - d) Discussion and Approval for OSLAD admin increase for Kuhn & Trello
 - e) Discussion and Approval of 2024 Employee Handbook with changes to Holiday Pay and Paid Leave Act for Part time Employees

- f) Discussion and Approval of Purchase of Tables for Municipal Rentals
- g) Discussion and Approval of Purchase of Replacement of Photocells on all 3 pavilions in the Park
- h) Discussion of Pop-Up Tents at the Park
- i) General Business Discussion

President's Comments-

11) EXECUTIVE SESSION:

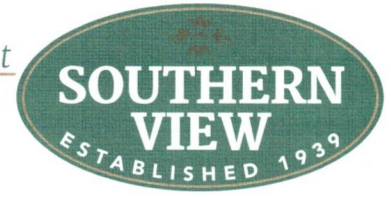
- a) The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Public Body (5 ILCS 120/2(c)(1))
- b) Discussion of Minutes of Meetings Lawfully Closed Under the Open Meetings Act for Purposes of Approval by the Body (5 ILCS 120/2(c)(21))
- c) Discussion Relating to IDOT Condemnation of Village Property (5 ILCS Exemption 2(c)(6))

Return from Executive Session--may take action on the items discussed in Executive Session

12) ADJOURNMENT:

Any subject matter placed on the agenda, regardless of how the matter is stated on the agenda or where it is placed, may be acted upon by the President and Board of Trustees.

Posted: June 21, 2024 8:00 p.m.



Minutes of the Regular Board Meeting of the
Village of Southern View Board

CALL TO ORDER: The President and the Board of Trustees held the regular scheduled meeting on Tuesday, July 23, 2024, at the Southern View Municipal Building, 3410 South Fifth Street, Southern View, Illinois. The meeting was called to order at 6:00 pm by President Patsche, followed by Roll call and the Pledge of Allegiance.

ROLL CALL: The following were present:

Greg Bourland, Co-Trustee of Parks and Residential Permits
Nate Briggs, Co-Trustee of Parks
Robert Eskew, Trustee of Public Works and Commercial Permits
Rebecca LaRussa, Trustee
Betsy Richbark, Trustee of Public Health & Safety and Economic Development
Mike Tavernor, Trustee

Also Present:

Lisa Cave, Village Treasurer & Clerk
Don Craven, Attorney

APPROVAL OF THE MINUTES: President Patsche asked whether the Board had reviewed the June 25, 2024, Regular Meeting Minutes and if they found need for any changes, corrections, or amendments. President Patsche stated after hearing none, the June 25, 2024, minutes stand approved as presented.

Motion to approve the June 25, 2024, Regular Meeting Minutes as presented by: Trustee Bourland and 2nd by Trustee Eskew
Upon roll call vote, all voted AYE;

MOTION PASSES.

President Patsche asked whether the Board had reviewed the July 10, 2024, Committee Meeting Minutes for the 85th Anniversary. President Patsche asked, for the approval of the July 10, 2024, committee minutes stand approved as presented.

Motion to approve the July 10, 2024, Committee Meeting Minutes as presented by: Trustee Bourland and 2nd by Trustee Eskew
Upon roll call vote, all voted AYE; except Trustee Tavernor voted present

MOTION PASSES.

APPROVAL TO PAY BILLS: President Patsche asked whether the board had reviewed the July 23, 2024, Bills to be Paid, and whether there were any changes, corrections, or amendments. Trustee Eskew stated that there is still a leak in the park and that the Village needs to track it down and repair it.

Motion to Approve the Bills to be Paid, for July 23, 2024, as presented by Trustee Richbark and 2nd by Trustee Eskew

Upon roll call vote, all voted AYE;

MOTION PASSES.

APPROVAL OF THE TREASURER REPORTS: President Patsche asked whether the Board had reviewed the June 2024 Treasurer Report and if they found need for any changes, corrections, or amendments. President Patsche said hearing none, the June 2024 Treasurer Report stand approved as submitted.

Motion to approve the June 2024 Treasurer Report as presented by:

Trustee Bourland and 2nd by Trustee Richbark

Upon roll call vote, all voted AYE;

MOTION PASSES.

PUBLIC COMMENTS:

Judy McCarty, resident at 424 Kern, addressed the Board regarding the holes in the road and the drainage on Kern. President Patsche stated that yes, the Village is aware that the road is bad. The Village has an estimate of \$300,000 to repair that road and another bid of just shy of \$300,000 for Linton. President Patsche stated that at the last meeting, the Board voted to apply to FEMA for a grant on the drainage on 4th Street. If we are able to secure the grant, the drainage on 4th would be repaired from County Market on 4th Street to Garrett. In repairing the drainage, they would help pay for the road. They won't give funds for the road but will replace the road if the Village is repairing the drainage. Trustee Tavernor stated he doesn't understand what that has to do with Kern Street repair. President Patsche expressed that all the roads are bad and the Village has only so much money to repair and we are doing the best we can. It is over \$3,000,000 to repair all the roads in the Village and the Village does not have that kind of money.

Rebecca McGrath, resident on Kern, stated that she was also there to discuss Kern Street.

Tim Furhmann, resident on Straight Street, addressed the Board regarding the Klekamp property. The owners have not been by to take care of the roof, the ditches need cleaned up, garbage picked up and there are lots of groundhogs. Trustee Richbark stated she will reach out to the owners.

Brayden, resident of the Village, asked Trustee Richbark if she goes onto the properties? Trustee Richbark stated she does not go onto the property unless she has permission. Trustee Richbark stated she drives the Village every Sunday to check on properties.

POLICE DEPARTMENT REPORT: Chief Maki provided the Board with a summary of the Police Department Report for June of 2024. Chief Maki stated that the Police Department answered 274 service calls, 1 traffic accidents, 19 traffic tickets, 40 warnings, and there are 15 vacant homes/for sale homes in the Village. Chief Maki stated that the Police Department have begun locking up the bathrooms in the park and that Public Works unlocks them when they come in to work. Chief Maki stated that Cops and Bobbers was a great success, and they were able to provide fishing poles, tackle bags, t-shirts and a water bottle for each of the kids who attended. Chief Maki introduced Cody Karrick to the Board. Cody has passed the power test and will be attending the Academy in August of 2024.

President Patsche shook Cody's hand and recited the Oath of Office for Cody to repeat. The Village Board welcomed Cody to the Department.

OLD BUSINESS DISCUSSION: President Patsche stated IDOT Condemnation of Village Property and the for the Land Acquisition from IDOT is tabled.

President Patsche asked for discussion and approval of the Changing of the Locks at the Martin Pavilion. Trustee Eskew stated that the Village has no idea how many keys are out there. Trustee Eskew stated that there are things missing and there is no determination on where the items went.

Motion to approve the Changing of the Locks at the Martin Pavilion not to exceed \$500.00 by Trustee Eskew and 2nd by Trustee Bourland

Upon roll call vote, all voted AYE; except Trustee Tavernor voted NO

MOTION PASSES.

President Patsche asked for discussion and approval of a Part Time Seasonal Employee for Public Works. Trustee Eskew recommended a part time seasonal worker is needed with Public Works. Trustee Bourland stated he would like to see a retired person for that position. Trustee Tavernor stated he is not interested in a part time employee that the Village needs a full time supervisor. Following discussion, President Patsche asked to table this to the next meeting.

NEW BUSINESS DISCUSSION: President Patsche asked for discussion and approval of President Pro-tem. President Patsche stated that he would like to appoint Trustee Eskew as President Pro-tem. President Pro tem is for that individual to officiate the meetings if in case the President can not attend. Trustee Tavernor stated he feels it is the President's decision on who he wants to pick. Attorney Craven stated after review, it is in the Village Ordinances that the Board needs to approve it.

Motion to approve Trustee Eskew as President Pro-tem by Trustee Richbark and 2nd by Trustee Bourland

Upon roll call vote, all voted AYE; except Trustee Briggs and Trustee LaRussa voted NO

MOTION PASSES.

President Patsche asked for discussion and approval of Ordinance 24-07-01 An Ordinance Making the Appropriation for Expenses of the Village of Southern View, Illinois for the Fiscal Year Ending May 31, 2025.

Motion to approve Ordinance 24-07-01 An Ordinance Making the Appropriation for Expenses of the Village of Southern View, Illinois for the Fiscal Year Ending May 31, 2025 by Trustee Bourland and 2nd by Trustee LaRussa

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Patsche asked for discussion and approval of the Intergovernmental Agreement with Woodside Township and the Village of Southern View.

Motion to approve the Intergovernmental Agreement with Woodside Township and the Village of Southern View by Trustee LaRussa and 2nd by Trustee Bourland

Upon roll call vote, all voted AYE;

MOTION PASSES.

President Patsche asked for discussion and approval for the OSLAD admin increase for Kuhn & Trello. Clerk Cave stated that the admin costs that was approved last month will need to be increased due to the change of plans in the topography. The costs for the concrete pad to have two separate play areas are too much and if we consolidate it the Village would be able to purchase a larger playground. Trustee LaRussa asked if there were any pictures of the playground and asked if those could be emailed to her.

Motion to approve the \$1,000.00 increase for the admin of the OSLAD grant for Kuhn & Trello by Trustee LaRussa and 2nd by Trustee Bourland
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval of 2024 Employee Handbook with changes to Holiday Pay and Paid Leave Act for Part time Employees. Trustee Briggs would like to review the benefit time and bring something to the Board at the next meeting. Trustee Eskew stated that employees should not get paid for the holiday if they call in before or after. Trustee Eskew stated that if they wanted to take a vacation or personal time in conjunction with the holiday and is approved prior to that would allow them to be paid for the holiday, but calling in sick should not be paid for the holiday. All 3 public works employees called in on July 5, 2024. Following discussion, the paid holiday will be tabled until the next meeting.

Motion to approve the Paid Leave Act for Part time Employees earning 1 hour of personal time with every 40 hours worked by Trustee LaRussa and 2nd by Trustee Eskew
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval for the purchase of tables for the Municipal Rentals. Clerk Cave stated there have been some complaints that some tables are broken and not able to be used.

Motion to approve the purchase of four tables for the Municipal Rentals by Trustee Bourland and 2nd by Trustee LaRussa
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion and approval for the purchase of Replacement of Photocells on all 3 pavilions in the Park. Trustee Eskew stated all the photocells are not working correctly as the lights are on all the time under the pavilions.

Motion to approve the Purchase of Photocells for all 3 Pavilions in the Park not to exceed \$250.00 by Trustee Bourland and 2nd by Trustee Eskew
Upon roll call vote, all voted AYE;
MOTION PASSES.

President Patsche asked for discussion of Pop-Up tents at the Village Park. President Patsche stated that there was a concern about allowing pop up tents in the park and the rental agreement of the Park stated no pop up tents allowed. Trustee Briggs stated he feels that the agreement needs to be revamped. Clerk Cave stated it has been the same agreement for over 10 years that the Village has used.

ADJOURNMENT: With no further business, President Patsche asked for a motion to close the meeting at 7:16 pm. Motion was made by Trustee Bourland and 2nd by Trustee Eskew.

PREPARED BY: Lisa Cave, Clerk

DATE APPROVED: August 27, 2024