

## Southern View President and Board of Trustees Agenda for the Regular Monthly Meeting

Tuesday / August 27, 2024 / 6:00 p.m.

- 1) CALL TO ORDER: Mike Patsche, Village President
- 2) ROLL CALL: Greg Bourland, Trustee  
Nate Briggs, Trustee  
Robert Eskew, Trustee  
Rebecca LaRussa, Trustee  
Betsy Richbark, Trustee  
Mike Tavernor, Trustee
- 3) PLEDGE OF ALLEGIANCE: Mike Patsche, Village President
- 4) APPROVAL OF MINUTES: Approve July 23, 2024 Regular Board Meeting Minutes  
Approve July 25, 2024 Committee Meeting Minutes  
Approve July 27, 2024 Closed Session Meeting Minutes  
Approve July 30, 2024 Closed Session Meeting Minutes  
Approve August 7, 2024 Special Meeting Minutes
- 5) BILLS TO BE PAID: Approval of the Bills to be paid, with checks issued 8/27/2024
- 6) APPROVE TREASURERS REPORT: Approve July 2024 Treasurer's Report
- 7) CITIZEN REQUESTS TO ADDRESS THE BOARD:
- 8) DEPARTMENT REPORTS: Police Department Report for July 2024  
Public Works Department Report July 2024
- 9) OLD BUSINESS DISCUSSION:
  - a) Discussion and Approval of the IDOT Condemnation of Village Property
  - b) Discussion and Approval of Land Acquisition from IDOT
  - c) Discussion and Approval of 2024 Employee Handbook with changes to Holiday Pay
  - d) Discussion of Pop-Up Tents at the Park
- 10) NEW BUSINESS DISCUSSION:
  - a) Discussion and Approval of Flock Camera System (Zoom presentation)
  - b) Discussion and Approval Ordinance No. 24-08-01 An Ordinance Approving the Intergovernmental Agreement for Animal Control Services
  - c) Discussion and Approval of Design Plan for the Southern View Playground at the Park
  - d) Discussion and Approval for the Purchase of 20 18" Cones
  - e) Discussion and Approval of Bid for Leak Detection Services, Inc

- f) Discussion and Approval of Replacement of Lights at the East Restroom
- g) Discussion and Approval of Repairing and Replacing the Light Fixtures in the Jack Macdonald Park
- h) Discussion and Approval for Repairs of the Pavilions, Trim, Paint and or Siding
- i) General Business Discussion

President's Comments-

11) EXECUTIVE SESSION:

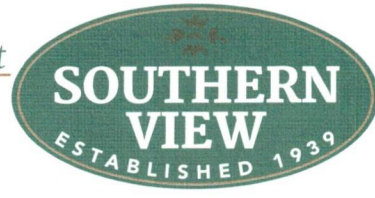
- a) The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of a Specific Employee or Legal Counsel for the Public Body (5 ILCS 120/2(c)(1))
- b) Discussion of Minutes of Meetings Lawfully Closed Under the Open Meetings Act for Purposes of Approval by the Body (5 ILCS 120/2(c)(21))
- c) Discussion Relating to IDOT Condemnation of Village Property (5 ILCS Exemption 2(c)(6))

Return from Executive Session--may take action on the items discussed in Executive Session

12) ADJOURNMENT:

Any subject matter placed on the agenda, regardless of how the matter is stated on the agenda or where it is placed, may be acted upon by the President and Board of Trustees.

Posted: August 23, 2024 7:00 p.m.



Minutes of the Regular Board Meeting of the  
Village of Southern View Board

**CALL TO ORDER:**

The President and the Board of Trustees held the regular scheduled meeting on Tuesday, August 27, 2024, at the Southern View Municipal Building, 3410 South Fifth Street, Southern View, Illinois. The meeting was called to order at 6:00 pm by President Patsche, followed by Roll call and the Pledge of Allegiance.

**ROLL CALL:**

The following were present:

Greg Bourland, Co-Trustee of Parks and Residential Permits  
Nate Briggs, Co-Trustee of Parks  
Robert Eskew, Trustee of Public Works and Commercial Permits  
Rebecca LaRussa, Trustee  
Betsy Richbark, Trustee of Public Health & Safety and Economic Development  
Mike Tavernor, Trustee

Also Present:

Lisa Cave, Village Treasurer & Clerk  
Don Craven, Attorney

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**APPROVAL OF THE MINUTES:** President Patsche asked whether the Board had reviewed the July 23, 2024, Regular Meeting Minutes and if they found need for any changes, corrections, or amendments. President Patsche stated after hearing none, the July 23, 2024, minutes stand approved as presented. Trustee Briggs stated he wanted to review the recording as he felt there were things left out and he wanted to wait to approve the minutes until next month if that was possible. President Patsche asked what Trustee Briggs felt was left out. Trustee Briggs asked Attorney Craven a question on whether or not we would need to vote on it the night of the meeting a President Pro tem is conducting. Attorney Craven stated that no, once you appoint on a President Pro tem that person would be appointed until a new one is appointed President Pro tem or if that person is not able to attend the meeting, the Board would appoint a President Pro tem the night of said meeting. President Patsche asked if that would have changed his vote, he stated it could have. President Patsche stated that the meeting minutes of tonight's meeting will reflect his comments.

Motion to approve the July 23, 2024, Regular Meeting Minutes as presented by: Trustee Bourland and 2<sup>nd</sup> by Trustee Eskew  
Upon roll call vote, all voted AYE; Trustee Briggs voted present, Trustee LaRussa voted NO

**MOTION PASSES.**



President Patsche asked whether the Board had reviewed the July 25, 2024, Committee Meeting Minutes for Interviews for Public Works. President Patsche asked, for the approval of the July 25, 2024, committee minutes stand approved as presented.

Motion to approve the July 25, 2024, Committee Meeting Minutes as presented by: Trustee Bourland and 2<sup>nd</sup> by Trustee Richbark  
Upon roll call vote, all voted AYE, including President Patsche; except Trustee Briggs, LaRussa and Tavernor voted present  
**MOTION PASSES.**

President Patsche asked whether the Board had reviewed the July 27, 2024, Committee Meeting Minutes for Interviews for Public Works. President Patsche asked, for the approval of the July 27, 2024, committee minutes stand approved as presented.

Motion to approve the July 27, 2024, Committee Meeting Minutes as presented by: Trustee Bourland and 2<sup>nd</sup> by Trustee Richbark  
Upon roll call vote, all voted AYE; except Trustee LaRussa voted present  
**MOTION PASSES.**

President Patsche asked whether the Board had reviewed the July 30, 2024, Committee Meeting Minutes for Interviews for Public Works. President Patsche asked, for the approval of the July 30, 2024, committee minutes stand approved as presented.

Motion to approve the July 30, 2024, Committee Meeting Minutes as presented by: Trustee Eskew and 2<sup>nd</sup> by Trustee Bourland  
Upon roll call vote, all voted AYE; except Trustee LaRussa voted present  
**MOTION PASSES.**

President Patsche asked whether the Board had reviewed the August 7, 2024, Special Meeting Minutes for Hiring for Public Works. Trustee LaRussa asked to include the word prepared to complete a day's work in her comment for August 7, 2024. President Patsche asked, for the approval of the August 7, 2024, special minutes stand approved as amended.

Motion to approve the August 7, 2024, Special Meeting Minutes as amended by: Trustee Eskew and 2<sup>nd</sup> by Trustee Bourland  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

**APPROVAL TO PAY BILLS:** President Patsche asked whether the board had reviewed the August 27, 2024, Bills to be Paid, and whether there were any changes, corrections, or amendments. Trustee LaRussa asked what the tattoos were for National Night Out. Treasurer Cave stated that the Neighborhood Watch had written a check for the tattoos and the Village used the credit card. Treasurer Cave was told that Neighborhood Watch did not want to use their card for the purchase. Trustee Briggs asked about the Engineering bill on the survey review for Unity Church and asked if that would be billed to them? Kevin Kuhn stated that the bill we received was for the Engineer to review their survey. Unity Church had a survey done and the Village Engineer reviewed the survey they submitted. The Engineering bill will not be billed to the resident. Trustee Briggs asked if the microchip clinic postcard was mailed? Treasurer Cave stated yes, Trustee Briggs stated he did not get one. Trustee Briggs also asked how long the fuel in the tanks lasts for the Village? Treasurer Cave stated that she would get back to him on how often we purchase fuel. President Patsche stated we also need to purchase checks for the general account, which is on the bills to be paid.

Motion to Approve the Bills to be Paid, for August 27, 2024, as presented by Trustee Eskew and 2<sup>nd</sup> by Trustee Bourland

Upon roll call vote, all voted AYE; Trustee LaRussa voted NO

**MOTION PASSES.**

**APPROVAL OF THE TREASURER REPORTS:** President Patsche asked whether the Board had reviewed the July 2024 Treasurer Report and if they found need for any changes, corrections, or amendments. President Patsche said hearing none, the July 2024 Treasurer Report stand approved as submitted. Trustee LaRussa would like a detailed report on each deposit made to the accounts. President Patsche asked if she was wanting a copy of each check? Trustee LaRussa stated she wants just a breakdown of each deposit not the actual check. Treasurer Cave stated that will require quite a bit of additional paper for the treasurer reports that are placed into the packets.

Motion to approve the July 2024 Treasurer Report as presented by: Trustee Richbark and 2<sup>nd</sup> by Trustee Bourland

Upon roll call vote, all voted AYE; Trustee LaRussa voted NO

**MOTION PASSES.**

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**NEW BUSINESS:** Phil Nanni, with Flock Safety presented the Flock cameras to the Board. Southern View Police Department applied to the Attorney General's Office for a Flock Camera Grant. The Village was awarded \$18,100.00 for the cameras. The Flock Cameras is a network of cameras that are able to track vehicles. City of Springfield, Sangamon County, Chatham, Rochester and many other areas along with 85,000 other cameras throughout the nation work together to identify vehicles. This could be from an amber alert or a suspect vehicle. These cameras also can pick up stolen vehicles. The Flock Camera will take a picture of the rear of the vehicle and store it. Southern View Police Department can access their cameras and around the areas. President Patsche asked if there was an annual fee for this? The annual fee is \$15,750.00. This can be paid for through a grant from the Attorney General's Office. Flock Safety owns the cameras, all the data is owned by the Southern View Police Department. The Southern View Police Department is looking at obtaining 5 cameras. The first year is a little higher to install. President Patsche asked how long is the contract? Phil stated there is no exit fee if you choose not to renew the company would come back and remove the cameras. The Village would reapply next year for the grant to obtain the service. Trustee LaRussa and Trustee Tavernor stated that two cameras should be enough for the Village. Trustee Richbark stated that what about St Joseph Street or another road coming into the Village. Putting the cameras only on 2<sup>nd</sup> and 4<sup>th</sup> Street does not cover all the Village. Trustee Eskew stated that if the grant covers 100% of the 5 cameras why not do all of them? Brad Miller, with Sangamon County stated that the County just purchased several more of these cameras and they have been vital in locating wanted individuals. Brad stated that the Police Department was able to arrest the suspect in the murder



of the DCFS caseworker that was killed in Thayer last year. Chief Maki stated that the Springfield cameras stop at Dunkin Donuts. The system can locate a black truck with AB on the license plate and gives you directions of travel. With Springfield, Sangamon County and Chatham having these cameras, we are closing the gap. Trustee LaRussa asked if the cameras actually take a picture of every vehicle? Phil stated yes it does. Trustee LaRussa stated that it could be an abuse of power as who is behind the cameras? Chief Maki stated that it would deter crime, especially around Walgreens? The cameras only take a picture of the rear of the vehicle. They do not take a picture of the person or persons in the vehicle. Trustee Tavernor stated once they are out of the Village, they are not a danger to our Village. The cameras do not pick up people running stop signs. Trustee Richbark stated that years ago a murder happened on North 8<sup>th</sup> Street, and it went over the radio to be on the lookout for a particular vehicle and one of our wonderful police officers, found the vehicle on 3<sup>rd</sup> Street. Just because the crime happens outside of the Village does not mean they do not come into the Village. President Patsche stated criminals know where the police are. If we can help deter crime, the better. If we have cameras all the way around us, where would the criminals go hide, we don't have the cameras. Phil has a consultant that would meet with the Police Department to identify the key areas where the cameras would be most valuable. Trustee Briggs asked what the term of the grant is? Chief Maki stated the grant we were awarded was 7/1/24-6/30/25. We are under the gun so to speak on this. President Patsche stated he felt that there was enough interest on the grant, we need to hold a special meeting. President Patsche asked if the cameras are marked or are they going to be mounted on a pole? Phil stated his company will install the camera with the solar panel and there will be no signs or markings.

**POLICE DEPARTMENT REPORT:** Chief Maki provided the Board with a summary of the Police Department Report for July of 2024. Chief Maki stated that the Police Department answered 272 service calls, 4 traffic accidents, 22 traffic tickets, 20 warnings, and there are 20 vacant homes/for sale homes in the Village. Coffee with a copy was cancelled due to training and scheduling issues and the next Coffee with a Cop was scheduled for August 3, 2024, and had a good turnout. Cody Karrick is attending the Police Academy, and we are still taking applications for the 4<sup>th</sup> full time position. Chief Maki stated he also provided year-to-date information with the summary. Trustee Briggs asked about background checks and how the department handles that or if changes are being made due to the concerns with Sangamon County. Chief Maki stated he is taking additional steps on backgrounds moving forward for any other officer. Trustee LaRussa stated she did some fact checking on Cody and grief is different for everyone but why was there a year and a half after the passing that he exited the program? Chief Maki stated that he had asked Cody what the reasons why he had exited, and he stated that he had never dealt with his father's death. Chief Maki stated he had asked Lisa if the Village had ever sent anyone to a psychiatric evaluation? Chief Maki is looking into where we could partner to send our potential officers there to be screened prior to hiring. Trustee Tavernor asked if Cody was being paid while he was at the Academy? Chief Maki stated that yes, he is employed with the Village and is being paid while attending the Academy? Trustee Tavernor asked if he signed an agreement and for how long? Chief Maki stated yes, all officers sign an agreement to stay for two years since we had sent them to the Academy. Although, Chief also reminded the Board that other Departments pick out candidates while they are there so we are not guaranteed that anyone will actually stay. Trustee LaRussa asked if they break the agreement, do they have to pay us back? Chief Maki stated that no, we will get refunded from the Academy so we would not be out of any funds. Trustee Tavernor stated but we are paying him while he is in the Academy? Chief Maki stated yes, it is a paycheck, he is employed by the Village in training. Trustee LaRussa asked if an Officer does not meet the expectations when he gets out of the Academy what happens? Chief Maki stated once he graduates the Academy, the Officer goes through a 16-week FTO program. If there is a problem, the Officer and the Chief would discuss and if it is not corrected, the Chief would speak with President Patsche regarding if discipline or termination within their year probation.

## **PUBLIC COMMENTS:**

Ann Anderson, resident of Kern Street, addressed the Board on the grant for 4<sup>th</sup> and Kern Street and if it would be done before winter. President Patsche stated that unfortunately government does not move that fast. The Village has not heard back on the grant. Ann asked if the potholes would continue to be filled as her sister rides the city bus daily and has fallen due to the potholes. President Patsche stated that yes, the potholes will continue to be filled as they come loose.

Rodney Helverson, resident on 4<sup>th</sup> Street, addressed the Board regarding a vacant home located at 3332 S 4<sup>th</sup> Street. Rodney stated a fireman owns it and it has been vacant for 15 years. Trustee Richbark stated that the property is not falling apart on the outside and she is not sure what to do with the property. There are no utilities on the property. Trustee Richbark stated that until we can get inside to see if it is habitable. Attorney Craven stated that we will take a look at it. Rodney asked what can we do with all the houses not being taken care of? President Patsche stated that we have to stay within the law, and we have to take each property separately. Letters are sent to the owners, then registered letters. Attorney Craven states we send out 3 letters within 15 days, if the property is maintained enough and is not dangerous it is very hard to get homes torn down.

Tim Fuhmann, resident on Straight Street, addressed the Board regarding the Klekamp property. Tim stated that he is the mouthpiece for the City people. Trustee Richbark stated there has been intermittent clean up, maybe not to your standards, but this year there has not been. The owners were there the other day and took mowers out. Trustee Richbark stated everytime we call the attorney it costs money, and the Village needs money for other things. We can place liens on the property, and we have to wait until the property is sold. If the owners keep the property, the Village will never receive the funds they have spent on the issues. Tim stated he would like Public Works to clean out the surface drains and possibly cut the ditches to avoid the water backing up into the Woodrum property.

**PUBLIC WORKS REPORT:** Trustee Eskew stated that he has been working with Public Works to complete all the work orders that they had. Residents who had asked for approaches to be rocked have been completed. Guardrails at the park and in front of the municipal building has been replaced from damage. Limb pickup and have started the potholes down 5<sup>th</sup> Street to Kern. Trustee Eskew stated he has the chemicals for the pond and the new guys are doing great! Trustee Eskew is planning on spraying the crosswalks within the next month.

**OLD BUSINESS DISCUSSION:** President Patsche stated IDOT Condemnation of Village Property and the for the Land Acquisition from IDOT is tabled.

President Patsche asked Trustee LaRussa on the park committee regarding the trees? Trustee LaRussa stated she will reach out to Tyler Lufkin. President Patsche stated we need another committee meeting regarding the trees soon to iron that out.



President Patsche asked for discussion and approval of the 2024 Employee Handbook with changes to Holiday Pay. President Patsche stated if an employee calls in sick after a holiday they should not be paid for the holiday. Trustee Briggs stated his concern is if they were actually sick what happens then? President Patsche stated sure if they can prove they “broke” their leg then yes that could be excused. Trustee Richbark stated that is what the City has in their policies. Following discussion,

Motion to approve the 2024 Employee Handbook with changes to Holiday Pay by Trustee Bourland and 2<sup>nd</sup> by Trustee Richbark

Upon roll call vote, all voted AYE; except Trustee Briggs voted NO, Trustee LaRussa voted present

**MOTION PASSES.**

President Patsche asked for discussion and approval of Pop-Up Tents. President Patsche asked if anyone has thought more about this, and many Trustees have taken notes. President Patsche suggested we table this till we have more time to go into detail on what the Village would want.

**NEW BUSINESS DISCUSSION CONTINUED:** President Patsche asked for discussion and approval of Ordinance No 24-08-01 An Ordinance Approving the Intergovernmental Agreement for Animal Control Services.

Motion to approve Ordinance No 24-08-01 An Ordinance Approving the Intergovernmental Agreement for Animal Control Services by Trustee Bourland and 2<sup>nd</sup> by Trustee LaRussa

Upon roll call vote, all voted AYE;

**MOTION PASSES.**

President Patsche asked for the discussion and approval of the Design Plan for the Southern View Playground at the Park to be tabled until Wednesday September 4, 2024, at 6:00 pm. President Patsche stated that the discussion may be lengthy and deserves its own time.

President Patsche asked for discussion and approval of the Purchase of 20 – 18” cones for the Public Works Department. President Patsche stated for years since the pandemic we have had issues with purchasing the paint, then sprayer needed repaired, and now we are ready. These cones will be placed so the paint will dry and they would go and pick them up. Trustee Briggs stated he wondered if they were tall enough, he noticed other communities use the linear ones. Trustee Eskew stated that they are going to be rotated as the paint dries and Public Works will go by and pick up and move them to the next spot. Trustee LaRussa stated maybe get the 28” cones instead of the 18” cones or maybe 10 of each.

Motion to approve the Purchase of 20 - 28” cones for Public Works Department by Trustee LaRussa and 2<sup>nd</sup> by Trustee Bourland

Upon roll call vote, all voted AYE;

**MOTION PASSES.**



President Patsche asked for discussion and approval for the Bid of the Leak Detection Services, Inc. President Patsche stated we have a leak in the park. The bid is \$1,474.00. Trustee Briggs asked didn't we do this before? President Patsche stated no, we asked Farm Services to come out, Jack, Johnny and himself dug a big trench in the park and we could not find any leaks. President Patsche stated the water fountains have failed and replacements for them are expensive.

Motion to approve the Bid of the Leak Detection Services, Inc. to find the leak in the park by Trustee Bourland and 2<sup>nd</sup> by Trustee Tavernor  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

President Patsche asked for discussion and approval of Replacing the Light Fixtures at the East Restroom. President Patsche stated these lights are the vapor lights and we can't get the bulbs anymore. 3 photocells from US Electric and the purchase of 2 LED lights for the fixtures in the bathroom.

Motion to approve the Purchase of photocells and 2 LED lights for the fixtures in the bathroom from US Electric by Trustee LaRussa and 2<sup>nd</sup> by Trustee Bourland  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

President Patsche asked for discussion and approval for the Repairing and Replacing the Light Fixtures in the Jack Macdonald Park. President Patsche stated that the flagpole light and the lighting throughout the area by the gazebo and tennis courts. Power was coming from the police department and somehow it has been cut somewhere and the outside four light fixtures are not working. Watts Electric will run the wiring and trench to the first flagpole light and change the heads of the lights. The bid is for the electrical wiring installation.

Motion to approve the bid for Watts Electric to wiring and trench for the outside lights in the Jack Macdonald Park by Trustee Richbark and 2<sup>nd</sup> by Trustee LaRussa  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

President Patsche asked for discussion and approval for the repairs of the Pavilions, Trim, Paint and or Siding of the pavilions and gazebos. President Patsche stated they need attention, paint new boards etc. Trustee Eskew stated that he feels \$4,000.00 for the park repairs should be enough.

Motion to approve the repairs of the pavilions, with trim, paint, siding not to exceed \$4,000.00 by Trustee Tavernor and 2<sup>nd</sup> by Trustee LaRussa  
Upon roll call vote, all voted AYE;  
**MOTION PASSES.**

President Patsche asked if there was a motion to go into executive session. President Patsche asked if anyone wanted to go into executive session. No Trustees made the motion.

**ADJOURNMENT:** With no further business, President Patsche asked for a motion to close the meeting at 7:30 pm. Motion was made by Trustee Bourland and 2<sup>nd</sup> by Trustee Eskew.

**PREPARED BY:** Lisa Cave, Clerk

**DATE APPROVED:** September 24, 2024