

Time & Mileage Reports

For this round of time and mileage reports, you will complete the information on these sheets. Everyone must complete this. Please be sure to complete this sheet on a full schedule of your run and you must stay on route that day.

*****For the mileage, please use whole numbers. Do not use include tenths of a mile*****

Please have completed and turned back into the locked box at the shed on **Thursday, 10/12/2023.**

"AM RUNS"

Bus Number: _____

Driver/Attendant (If applicable): _____

Time At 1st AM Pickup: _____

Location of 1st AM Pickup: _____

Mileage at 1st AM Pickup: _____

Number of Students: _____

Time Departing 1st School: _____

Time at 1st Pickup for your 2nd School: _____

Location of 1st Pickup for your 2nd School: _____

Mileage at 1st pickup for your 2nd School: _____

Number of Students: _____

Time Departing 2nd School: _____

"PM RUNS"

Bus Number: _____

Driver/Attendant (If applicable): _____

Arrival Time At 1st School: (Put 10. Minutes Earlier) _____

Location of 1st School Pickup: _____

Mileage at 1st School Pickup: _____

Number of Students: _____

Time at your Last Stop: _____

Location at your Last Stop: _____

Mileage at your Last Stop: _____

Arrival Time at 2nd School: _____

Location of 2nd School Pickup: _____

Mileage at your 2nd School Pickup: _____

Number of Students: _____

Time at your Last Stop: _____

Location at your Last Stop: _____

Mileage at your Last Stop: _____