



**ELECTRICAL PERMIT APPLICATION
CITY OF SOUTH HAVEN
539 PHOENIX STREET
SOUTH HAVEN, MI 49090
1-800-626-5964**

AUTHORITY:	P.A. 230 OF 1972, AS AMENDED
COMPLETION:	MANDATORY TO OBTAIN PERMIT
PENALTY:	PERMIT CAN NOT BE ISSUED

I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this project?		
	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Not required
Street Address & Job Location (Street No. and Name)	City/Village	Township	County

II. CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	License Number	Expiration Date
Address (Street No. and Name)		City	State
Telephone Number	Social Security Number	Federal Employer ID Number (or reason for exemption)	
Workers compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)	

III. TYPE OF JOB

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> LP Tank	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. PLAN REVIEW REQUIRED

See below for plan review requirements before completing this section. Plans and specifications must be submitted when the wiring or alteration to an electrical system is over 400 amps and is in excess of 3,500 square feet in all buildings.

What is the building size in square footage? _____

What is the rating of the service or feeder in ampere? _____

Have plans been submitted? YES NO NOT REQUIRED

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

V. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

Signature of Licensee or Homeowner (Homeowner's signature indicates compliance with Section VI Homeowner Affidavit)	Date
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VI. HOMEOWNER AFFIDAVIT

I hereby certify the electrical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

COMPLETE APPLICATION ON BACK SIDE

VII. FEE CLARIFICATIONS

ITEM #17, Mobile Home Unit Site:
When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites.
When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.
When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.

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VIII. FEE CHART – Enter the number of items being installed, multiply by the unit price for total fee.

	FEE	# ITEMS	TOTAL
1. Application Fee (non-refundable)	\$50.00	1	\$50.00
SERVICE:			
2. Through 200 amp.	\$10.00		
3. Over 200 amp. Thru 600 amp.	\$15.00		
4. Over 600 amp. Thru 800 amp	\$20.00		
5. Over 800 amp. Thru 1200 amp	\$25.00		
6. Over 1200 amp. GFI only	\$50.00		
7. Circuits	\$5.00		
8. Lighting Fixtures – per 25	\$6.00		
9. Dishwasher	\$5.00		
10. Furnace – Unit Heater	\$5.00		
11. Electrical Heating Units (baseboard)	\$4.00		
12. Power Outlets (ranges, dryers, etc.)	\$7.00		
SIGNS:			
13. Unit	\$10.00		
14. Letter	\$15.00		
15. Neon – each 25 feet	\$20.00		
16. Permanently installed pools/hot tubs	\$15.00		

IX. INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: Electrical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Electrical Code. No work shall be concealed until it has been inspected.

When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

SUBMIT APPLICATION TO:



**LYLE LESTER
ELECTRICAL INSPECTOR
MICHIGAN TOWNSHIP SERVICES
111 GRAND STREET
ALLEGAN, MI 49010
1-800-626-5964**

	FEE	# ITEMS	TOTAL
17. Feeders-Bus ducts, etc. – per 50'	\$6.00		
18. Mobile Home Park Site (see reverse)	\$6.00		
19. Recreational Vehicle Park Site	\$4.00		
20. Units up to 20 K.V.A. & H.P.	\$6.00		
21. Units 21 to 50 K.V.A. or H.P.	\$10.00		
22. Units 51 K.V.A. or H.P. and over	\$12.00		
23. Fire Alarms – up to 10 devices	\$50.00		
24. Fire Alarms – 11 to 20 devices	\$100.00		
25. Fire alarms – over 20 devices	\$5.00 ea		
26. Data/Telecommunications Outlets – Up to 10 devices	\$50.00		
27. Data/Tele – 11 to 20 devices	\$100.00		
28. Data/Tele – Over 20 devices	\$5.00 ea		
29. Energy Retrofit – Temp. Control	\$45.00		
30. Conduit only, or grounding only	\$45.00		
31. Special/Safety Insp. (includes cert fee)	\$45.00		
32. Additional Inspection	\$50.00		
33. Final Inspection	\$50.00		
34. Certification Fee	\$10.00		
35. Plan Review Fee – Minimum \$50	\$50/hour		
36. Consulting fee – Minimum \$50	\$50/hour		

Make checks payable to:

CITY OF SOUTH HAVEN

TOTAL FEES

Call 1-800-626-5964 for Inspections.

Inspections done on Tuesdays and Fridays only - other times by special arrangement only.

24 hour notice required.

The City of South Haven will not discriminate against any individual or group because of race, sex, religion, origin, color, marital status, handicap, or political beliefs.