

## Riverside SOS Apostilles

11801 Pierce St. Suite 200  
Riverside, CA 92505  
888-778-1656

### Apostille/Certificate of Authentication Request

Please print or type. Submit this form with your documents.

Country Requesting the Apostille? (Required): \_\_\_\_\_

Requestor's Name: \_\_\_\_\_

Name of Firm/Organization (If applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Number and Street

City

State/Region

Zip Code

Daytime telephone number: \_\_\_\_\_ Email address: \_\_\_\_\_

**Type of Return Mailer Enclosed:** (You must enclose one of the following if documents are to be returned to you by mail.)

☐ USPS \$19.99

☐ FedEx (US) \$44.88

☐ International FedEx (☐ \$125 Mexico, ☐ \$143 Western Europe, ☐ \$161 China/S. Korea, ☐ \$170 S. America)

#### For Department Use Only

Transaction # \_\_\_\_\_ Cash Receipt # \_\_\_\_\_ Date: \_\_\_\_\_

#### Fees (Per Document)-(Please Check off the desire services):

☐ Birth Certificate: \$332 Marriage

☐ Transcripts, Diplomas: \$332

☐ Death Certificate: \$332

☐ Certification: \$332

☐ Power of Attorney: \$332

☐ Notarized Documents: \$332

☐ Divorce Decree: \$332

☐ Affidavits: \$332

☐ Certificate of Naturalization: \$404  
FBI Background Check

☐ Single Status Affidavit: \$332 Translation

☐ Copies | Scans: \$1 x pg #

☐ Translation PLUS: \$ 107.88 X Pg \_\_\_\_  
(Certified & Notarized)

☐ OTHER \$ 143.88 x Pg# \_\_\_\_  
(Certified & Notarized)

☐ Notarized Signature: \$26.88 x # \_\_\_\_

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing, you acknowledge that you have read, understood, and agree to all the terms and conditions of service.

Make Cashier Check or Money Order Payable to SOS APOSTILLES and mail to:

#### Riverside SOS Apostilles

11801 Pierce Street  
Suite 200  
Riverside, CA 92505

**\*\*Attached or Authorized Payment Method:\*\* Payment by credit or debit card is subject to an additional \*\*9%\*\* charge on the total amount.  
By proceeding with the payment, the customer agrees to the \*\*terms and conditions\*\* set forth. **\*\*All sales are final and non-refundable.\*\*****

Name as it appears on card: \_\_\_\_\_ Phone No: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ CSC: \_\_\_\_\_

MM/YY

**Total: \$** \_\_\_\_\_ By signing below, the undersigned cardholder ("Cardholder") expressly authorizes Downtown Los Angeles Notary Public, LLC ("Company") to charge the credit card provided for payment in the total amount specified. This amount includes the cost of services rendered plus a 9% convenience fee for credit card processing. Cardholder acknowledges and agrees that all sales are final and that no refunds, cancellations, or chargebacks are permitted unless required by law. In the event of a dispute, Cardholder agrees to first attempt resolution directly with the Company before initiating a chargeback with the issuing bank. By signing, Cardholder confirms they are an authorized user of the payment method provided and understand their responsibility for any charges incurred.

Cardholder's Signature: \_\_\_\_\_