

## **CUSTOMER SERVICE ASSOCIATE**

We are adding a Customer Service Associate to our team.

Duties include, but are not limited to:

- \*Customer service – phone, in-person and via email
- \*Product pricing
- \*Showroom Staging
- \*Quality Control

We're looking for someone with:

Good communication skills; must speak English fluently  
Customer service experience  
Good work ethic  
Friendly, engaging personality  
Team mentality  
Creativity and innovative thinking  
Good math, spelling and grammar skills  
Acute attention to detail  
Ability to read and take accurate ruler measurements  
Legible handwriting  
Cash handling experience  
A positive attitude and flexibility to help out where needed  
Ability to adapt quickly to a fast-paced work environment and to think on your feet  
The successful candidate will work 20-40 hours per week, including some Saturday hours.

The demands of this position require maturity and an inherent interest to play a vital role in a growing, family-owned and operated business. Our ideal candidate will make the most of this opportunity and find ways to develop and expand this role to become the most highly visible and integral member of our team.

### **Pay & Benefits:**

Pay range: \$17.13/hour - \$23.00/hour

All employees are eligible for commission pay, bonus pay, and annual wage increases of up to \$2 per hour.

Benefits include:

- Vacation Leave (15 hours minimum + accrued hours)
- Sick leave (1 hour accrued per 40 hours worked)
- Health/Dental/Vision/Life insurance (company pays 50% - 100% depending on coverage selected)
- Supplemental (Aflac) insurance (company pays 100% of one Accident policy)
- Annual Regional Transit Pass (ORCA card)
- Four paid holidays

This entry-level position is ideal for anyone with the maturity and interest to play a vital role in a growing, family-owned & operated business.