

**Request for the Use of Town of Bethel  
Senior Citizen Building and Property  
Town of Bethel Residents Only**

Guidelines for the Private use of the Building and Property

1. The Senior Citizen property, building and grounds, may be used for groups for events approved by the building committee.
2. You are expected to leave the property in the same condition (or better) in which you found it.  
Also:
  - A. Kitchen must be cleaned up and no food left on premises,
  - B. Garbage bagged and placed in the dumpster behind the building; and
  - C. Any items moved should be returned to their original place.
3. **NO TACKS, TAPE, OR HOLES ON/IN THE WALL OR ANYTHING HANGING FROM THE CEILING ARE ALLOWED.**
4. You are expected to repair/replace any items you damage or break.
5. Smoking is not permitted in the building.
6. Use of alcoholic beverages or illegal drugs is prohibited in building or on the premises.
7.
  - A. \$75.00 user fee will be used for building maintenance and is non-refundable.
  - B. A \$50.00 security deposit is required. This will be returned **after** the building has been inspected, and is found to be in acceptable condition. **Check must be received 2 weeks before party.**

If you agree to these guidelines and will adhere to them, please sign on the line below and print your name.

\_\_\_\_\_

Your Signature

\_\_\_\_\_

Print Your Name

**Please complete the following information**

1. Name of the Organization, group, or individual requesting to use the building/property  
\_\_\_\_\_
2. Reason for the use of the building/property:  
\_\_\_\_\_  
\_\_\_\_\_
3. Date of proposed usage: \_\_\_\_\_
4. Approximate number of people attending: \_\_\_\_\_
5. Person in Charge: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_

**Return this form, along with your check payable to Bethel Senior Building Committee:**

Bob Feeney, President  
Senior Citizen Building Committee  
134 Burr Road  
Cochecton, NY 12726  
1-845-796-8636

Approved by T.O.B. Senior Building Committee on \_\_\_\_\_

Revised 6/5/2024