

# Town of Bethel Building Department

P.O. Box 300  
White Lake, NY 12786  
P: 845-583-4350 Ext 105  
F: 845-583-4710  
E: tobbldgdept@gmail.com



## **Procedure for the Request of a Building Permit**

- 1) Complete the Building Permit Application
- 2) Attach a site plan that includes a description of the property, location of the new proposed structure with reference to all property lines, all existing structures, well and septic locations.
- 3) Submit a set of construction plans, details, and specifications.
- 4) Submit permit fee based on the estimated cost of construction, using the schedule below: (for projects over \$750,000 refer to Chapter 345-7 of the Code of the Town of Bethel)
- 5) All new construction sites must be staked out prior to inspections.

## **Permit Fee Schedule**

	<b><u>Fee</u></b>
\$0 to \$10,000	\$100.00
For each additional \$1,000 or fraction thereof to \$50,000	\$ 2.00
For each additional \$1,000 or fraction thereof to \$100,000	\$ 3.00
For each additional \$1,000 or fraction thereof over \$100,000	\$ 4.00
Well Permit Fee	\$50.00
Septic Permit Fee	\$50.00
Sign Permit Fee	\$50.00
Woodstove Permit	\$50.00
Logging Permit	\$50.00
Demolition	\$100.00
Floodplain Permit	\$200.00
Unified Solar Permit	\$150.00

**Stop Work Orders require double the permit fee be charged.**

***Prior to the occupancy of any structure a Certificate of Occupancy must be obtained, and a 911 Number must be posted.***

Certificate of Occupancy Fee	\$50.00	Certificate of Compliance	\$50.00
------------------------------	---------	---------------------------	---------