

# Town of Bethel Planning Board

PO Box 300, 3454 Route 55  
White Lake, NY 12786  
845-583-4350 Ext 105  
845-583-4710 (F)  
Email: tobldgdept@gmail.com



## PLANNING BOARD APPLICATION FOR:

☐ **Transient Camping License**

### INSTRUCTIONS FOR ALL APPLICATIONS

You must submit, and all application packets must include:

☐ **(10) copies to the clerk, (1) to the Town Attorney, (1) to the Town Engineer of the following:**

☐ completed applications to the Planning Board Clerk 10 business days prior to meeting

☐ Submit (10) copies of maps or site plans FOLDED, NOT ROLLED

☐ EAF Form (Environment Assessment Form- <https://gisservices.dec.ny.gov/eafmapper/>)

**In addition, you must also submit the following but not limited to:**

☐ PDF from the (Engineer/ surveyor) of maps or site plans and all documents.  
(Submitted by email to the Planning Board Clerk at tobldgdept@gmail.com)

☐ Application fee and Escrow fee payable to Town of Bethel

**All fees must be paid upon submission of the application. No application will be accepted as complete unless all fees are paid, and complete applications are submitted 10 Business Days prior to the scheduled meeting.**

It is the Applicant's responsibility to deliver (either in person or by postal mailing) an additional set of the Application packet listed above (i.e., Completed application, copy of map or site plans, EAF Form) to the Town's Engineer and the Planning Board's Attorney office 10 Business Days prior to the scheduled meeting.

**TOWN ENGINEER AND ATTORNEY'S ADDRESSES:**

**Glenn Smith, P.E., P.C.  
Planning Board Engineer**

**Mailing:  
PO Box 156 Monticello NY 12701**

**Delivery:  
533 Broadway, Monticello NY 12701**

**John Cappello  
Planning Board Attorney**

**Mailing Only:  
PO Box 367  
Walden NY, 12586**

**Delivery: Leave with Planning Board Clerk**

# Application for a Transient Camping License

Site Address/Location: \_\_\_\_\_

Bethel Tax Map #: \_\_\_\_\_

Applicant/Sponsor: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Property Owner of Record: \_\_\_\_\_

**\* If Applicant/Sponsor is not the Property Owner an Owner's Proxy must also be prepared and attached \***

Total number of Tent/R.V. sites proposed: \_\_\_\_\_

Total number of parking spaces proposed: \_\_\_\_\_

Will a temporary stage be constructed or does a stage exist on the site? Yes: \_\_\_\_\_ No: \_\_\_\_\_

**\* For stages see § 345-17 Amusement and Recreation Uses) of the Town of Bethel Code\***

If a stage is to be constructed how long before event will stage be installed? \_\_\_\_\_

If a stage is to be constructed how long after event will stage be removed? \_\_\_\_\_

Will amplified music or a public address system be permitted on the site? Yes: \_\_\_\_\_ No: \_\_\_\_\_

**\* For Amplified Music see Chapter 220 Noise Subchapter 220-7 Permits for Certain Activities\***

The New York State Department of Health regulates certain aspects of Camping. This may include, but may not be limited to, limiting events to sixty cumulative hours (60 hrs.) per year.

Is, or is it anticipated that the NYS DOH will be reviewing any aspect of this application?

Yes: \_\_\_\_\_ No: \_\_\_\_\_

Have any waivers from the NYS DOH been received or will be requested? Yes: \_\_\_\_\_ No: \_\_\_\_\_

**\* For Site Plan requirements see §345-31Site Plan Approval of the Town of Bethel Code\***

By signing below, I acknowledge knowledge of the Town of Bethel Code Chapters 120 (Camping), Chapter 345-17 (Amusement and Recreation Uses) and Chapter 220 (Noise) and my responsibility for payment of all fees and professional services incurred by the Planning Board, if such review is required.

\_\_\_\_\_  
Applicant/Sponsor Signature

\_\_\_\_\_  
Date

TO: Town of Bethel Planning Board

RE: Owner's Proxy

(Owner) \_\_\_\_\_ deposes and says he/she resides at

\_\_\_\_\_ in the County of \_\_\_\_\_

and state of \_\_\_\_\_ and that he/she is the owner of the premises described in the foregoing application and that he/she has authorized \_\_\_\_\_

(Print Name)

to make the foregoing application as described therein.

Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

Sworn to before me

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_

Notary Signature

**GENERAL MUNICIPAL LAW 809 DISCLOSURE FORM**

SECTION 809 OF THE GENERAL MUNICIPAL LAW PROVIDES AS FOLLOWS:

1. Every application, petition or request submitted for a variance, amendment, change of zoning, approval of a plat, exemption from a plat or official map, license or permit, pursuant to the provisions of any ordinance local law, rule or regulation constituting the zoning and planning regulations of a municipality shall state the name, address and the nature and extent of the interest of any state officer and any officer or employee of such municipality or of a municipality of which such municipality is a part, in the person, partnership or association making such applications, petition or request (hereinafter the "Applicant") to the extent known to such Applicant.

2. For the purpose of this section, an officer or employee shall be deemed to have an interest in the Applicant when he/she, his/her spouse, or his/her brothers, sisters, parents, children, grandchildren or the spouse of any of them

a. Is the Applicant, or

b. Is an officer, director, partner or employee of the Applicant, or

c. legally or beneficially owns or controls stock of a corporate Applicant or is a member of a partnership or association Applicant, or

d. Is a party to an agreement with such an Applicant, express or implied, whereby he or she may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application, petition or request.

3. A person who knowingly and intentionally violates this section shall be guilty of a misdemeanor. In connection with said application, petition or request, the undersigned hereby states, pursuant to the provision of Section 809 of the General Municipal Law, the name, residence and the nature and extent of the interest of any state officer or employee of the Town of Bethel, and/or the County of Sullivan, in they person, partnership or association making the application, petition or request (the Applicant)

( ) None

( ) Names: Address: Relationship or interest (financial or otherwise)

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This disclosure addendum statement is annexed to and made a part of the petition, application and request made by the undersigned applicant to the following Board Officer or Political Subdivision of the Municipality ( ) Planning Board of the Town of Bethel

Applicant Name (Print)\_\_\_\_\_

Applicant (Signature)\_\_\_\_\_

Date:\_\_\_\_\_

Applicant(s) Address\_\_\_\_\_