



Town of Bethel  
*Building Department*

PO Box 300, 3454 Route 55  
White Lake, NY 12786  
845-583-4350 Ext 105  
845-583-4710 Fax  
Email: Bldgdept@libertybiz.rr.com

Procedure for the Request of a Building Permit

- 1) Complete the Building Permit Application
- 2) Attach a site plan that includes a description of the property, location of the new proposed structure with reference to all property lines, all existing structures, well and septic locations.
- 3) Submit a set of construction plans, details, and specifications.
- 4) Submit permit fee based on the estimated cost of construction, using the schedule below: (for projects over \$750,000 refer to Chapter 345-7 of the Code of the Town of Bethel)
- 5) All new construction sites must be staked out prior to inspections.

Permit Fee Schedule

	<u>Fee</u>
\$0 to \$10,000	\$100.00
For each additional \$1,000 or fraction thereof to \$50,000	\$ 2.00
For each additional \$1,000 or fraction thereof to \$100,000	\$ 3.00
For each additional \$1,000 or fraction thereof over \$100,000	\$ 4.00
Well Permit Fee	\$50.00
Septic Permit Fee	\$50.00
Sign Permit Fee	\$50.00
Woodstove Permit	\$30.00
Logging Permit	\$50.00
Demolition	\$100.00

**Stop Work Orders require double the permit fee be charged.**

*Prior to the occupancy of any structure a Certificate of Occupancy must be obtained and a 911 Number must be posted.*

Certificate of Occupancy Fee      \$50.00      Certificate of Compliance      \$50.00