

Bethel Parks and Recreation Summer Positions (SEASONAL)

Brief Job Descriptions

The descriptions below are to give applicants a general idea of the job. Duties and hours are subject to change. Pay rates are based on the job position and experience and are not listed. Minimum wage is \$16.00 for 2026, most positions pay more than minimum wage depending on age, experience and certifications. During the interview, job duties are explained further. Some positions may be modified (Park Attendants, Camp Nurse/EMT) to accommodate requests to split shifts (hours or days). Camp Counselors must be at least 16 years of age to work the afternoon camp hours. Hours listed in the job descriptions are general. Once hired, employees will be given specific hours for their position, during staff orientations and trainings.

Camp begins July 6th and ends August 14th (Monday-Friday). Camp is held at the Bethel Town Park and Pool located at 636 Old White Lake Turnpike, Swan Lake (off Route 55 about half way between the hamlet of Swan Lake and the hamlet of Kauneonga Lake).

Day Camp Counselors (must be 16+ years old)

AM Day Camp aides are assigned to a morning program area and perform the duties of a program aide. Depending on the age and experience of the aide, additional hours to help with supervision of the all-day campers, may be added.

PM Day Camp aides are assigned a specific age group of campers that the aide provides activities for following the plan of the Day Camp Director. The activities may include a craft, game, sport activity, or working in the garden. Daily pool time is included for each camp group, usually twice in the afternoon. PM Day Camp Aides are required to be in the water at all times when their group is in the pool.

Program Aides: Creative Arts & Games; Sports, Activities & Playground, Dramatics & Dance; STREAM and Aquatics: the aides of each program help in carrying out the daily activities that the program supervisor plans. For example, and creative arts and games aide may help prepare the materials needed for the project, assist the campers in creating the project and cleaning up after the project is finished. Additional duties may be added to the aides' schedules. Typical hours for a 14 or 15 year old are 9:00 AM to 12:30 PM; additional hours may be available for 16 year old and older. The morning program runs M-F for 6 weeks.

Swim aides are required to be in the water when the campers are (including the deep water) at all times and to be able to perform the swim skills and strokes of a Level 5 swimmer.

Park Attendants (afternoons and weekend hours, 18+ years old) – sells daily and season pool passes, oversees pavilion rentals, enforces park rules, assist lifeguards with patron issues if needed, maintains the park grounds. Mid-June to Labor Day, position may be filled by 3 or more people who work specific days each week.

Camp LPN, RN or EMT (valid certifications) – needed for our day camp, M-F, hours vary but are typically 8:45 AM to 5:15 PM. Carries out first aid care for campers and employees. Follows the camp health plan. Current CPR needed as well. LPN will need advanced first aid, too.

The following positions require a certification course. The Town of Bethel is willing to pay at half of the course fee if hired to work the 2024 Summer Season:

Water Safety Instructors (valid certification, must be at least 16 years old) are responsible for the swim instruction of our morning and all-day program campers. We usually follow the American Red Cross Learn to Swim program. A 4-session rotation of mixed ages and abilities is how our swim program is set up. The Water Safety Instructors are responsible for planning the day's lesson for each group and providing the aides with directions on how they will help carry out the day's lesson. The WSI is responsible for testing all campers at the beginning and end of camp and for all course record keeping. The WSI hours are typically 8:45 AM to 12:45 PM, M-F, for 6-weeks. CONTACT Cathy at bethelnyparksandrec@gmail.com if you are interested in pursuing certification and she can help find a course. GREAT FOR CANDIDATES WHO WANT TO BE TEACHERS.

Camp and Pool Lifeguards (valid certifications and availability for the entire season, 16 years old and older)– the pool is open to the public 7 days a week from late June until Labor Day (depending on the opening day of the pool). Typical hours for a pool lifeguard are: M-F 1 to 6 PM, Sat & Sun 10:45 AM to 6:15 PM. Weather can affect the hours the pool is open. Pool lifeguards have many duties depending on the day. Enforcing the rules of the pool requires lifeguards to be assertive. Duties will be discussed at the interview. May combine with Day Camp Lifeguard or swim aide for more hours. LIFEGUARDING COURSES ARE BEING OFFERED IN FALLSBURG IN JUNE.

For more information, contact Cathy McFadden, Town of Bethel Parks and Recreation Director at bethelnyparksandrec@gmail.com or leave a message at 845-583-5360 (no one will answer during the day)

Mail: Bethel Parks and Recreation
PO Box 300 White Lake, NY 12786

Physical Addresses: Bethel Recreation Center 3460 State Route 55 White Lake, NY
Town Park 636 Old White Lake Turnpike Swan Lake