

THE EMPRESS CONDOMINIUM ASSOCIATION, INC.

SALES/LEASE APPLICATION

(Please print or type)

Date: _____

UNIT NO. _____ (Please check sale or lease) SALE _____ LEASE (With 3rd party agreement) _____

This document, completely filled out and signed by the applicants, must be submitted to the Empress Association for processing and approval or disapproval by the Association's Board of Directors.

ENCLOSURES TO ACCOMPANY THIS APPLICATION

1. Copy of the Lease/Sale Contracts (whichever applicable).
2. Non-Refundable \$100.00 Processing Fee (check payable to Empress Condominium Association).
3. Acknowledgement of Rules and Regulations (copy must be signed by lessees/new owners).

The Empress is a private residency structure consisting of single family apartment units which may not be used as a hotel, motel or a similar facility. No approval will be granted for occupancy in any unit by more than six (6) persons. All occupants 18 years of age or older must sign this application. Thirty (30) days must be allowed for processing of the application. No furniture delivery or apartment occupancy is permitted until applicant has been advised of approval by the Board of Directors. New owner must furnish a copy of the executed deed to the Secretary of the Association via the Empress office within 10 days after closing.

UNIT OWNER: _____

APPLICANT: _____ AGE: _____

APPLICANT: _____

AGE _____ RELATIONSHIP _____

CURRENT ADDRESS: _____

HOME PHONE _____

EMAIL ADDRESS: _____

[☐] RENT [☐] OWN; HOW LONG? _____

PREVIOUS ADDRESS: _____

[☐] RENT [☐] OWN; HOW LONG? _____

LANDLORD'S NAME, ADDRESS & PHONE NO.: _____

REALTOR-AGENT; ADDRESS & PHONE NO.: _____

LIST OTHER PERSONS WHO WILL RESIDE IN THE UNIT & THEIR RELATIONSHIP TO THE APPLICANTS:

NAME	AGE	RELATIONSHIP	NAME	AGE	RELATIONSHIP
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NAME	AGE	RELATIONSHIP	NAME	AGE	RELATIONSHIP
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NAME, ADDRESS & PHONE NO. OF NEAREST RELATIVE NOT LIVING WITH YOU:

PERIOD OF OCCUPANCY (LEASE): FROM _____ TO _____

DESCRIPTION OF VEHICLE THAT WILL BE ON PREMISES:

YEAR _____ MAKE _____ MODEL _____ STATE & TAG NO. _____

We the undersigned, hereby state we have read the Rules & Regulations and agree to abide by them. Also, we understand no pets are permitted by lessees, guests and visitors as stated in the Empress Documents.

_____ **TENANT MUST INITIAL**

THIRD PARTY LEASE AGREEMENT

By this document it is understood and agreed by Owner and Tenant/Lessee that the Empress Condominium Association is hereby confirmed to be an intended Third Party to any lease agreement and shall have the right but not the obligation to enforce the Declaration, By-Laws, Rules and Regulations and provisions thereof; having all rights and powers including but not limited to proper notice of violation, right of hearing to any violator, eviction procedure and legal recourse as deemed appropriate.

SIGNATURE OF AGENT

DATE

SIGNATURE OF OWNER

SIGNATURE OF OWNER

SIGNATURE OF APPLICANT/OCCUPANT

SIGNATURE OF APPLICANT/OCCUPANT

SIGNATURE OF APPLICANT/OCCUPANT

SIGNATURE OF APPLICANT/OCCUPANT