# AWAY FROM UNIT FORM
# (CARETAKER INFORMATION)

**In accordance with Paragraph 36 of the Rules, the following information is provided to the condominium office.**

I will be away from my unit during the following time period:

FROM: _____
(date)

TO: _____
(date)

In the event of an emergency, I may be reached at the following phone number(s).

_____

_____

_____

If my absence includes the period from June 1st through November 30th (*HURRICANE SEASON)* **in accordance with Paragraph 12 of the Rules, the following individual or firm is designated to care for my unit should a hurricane threaten or should my unit suffer hurricane damage.**

Name: _____

Address: _____

_____

Phone #: _____

***This form does <u>NOT</u> give the Empress authorization to give out your key. If someone is going to attend to your unit regularly, please complete the Unit Access Authorization form.***

Signature: _____

Unit #: _____

Date: _____

Updated 4/28/14