

**EMPRESS CONDOMINIUM
BOARD OF DIRECTORS MEETING
Thursday, November 19, 2020
Location: Social Room**

MINUTES

1. CALL TO ORDER

Carl Visscher called the meeting to order at 10:30 a.m.

2. PROOF OF NOTICE

Notice of meeting was posted in the Mail Room on November 4, 2020.

3. ROLL CALL

Present: Mike Vinyon, Carl Visscher, Carl Valdiserri, Bill Borland; Steed Johnson was present by telephone. Howard DaCosta, Property Manager was also present.

4. APPROVAL OF MINUTES

Carl Valdiserri made motion to approve the minutes from October 27, 2020; Bill Borland seconded. Approved unanimously.

5. ADOPT 2021 BUDGET

Mike Vinyon explained that increase in quarterly maintenance is due to insurance increases. Discussion followed. Carl Valdiserri made motion to approve the 2021 budget; Mike Vinyon seconded. Approved unanimously.

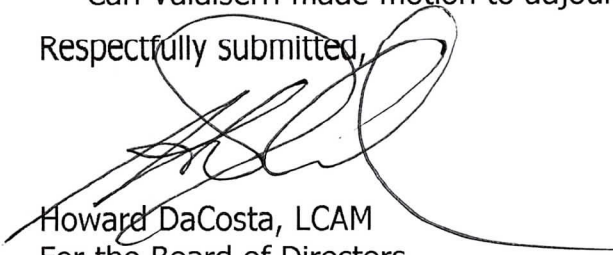
6. GENERAL DISCUSSION

- ❖ Discussion with regard to shirts for Maintenance staff.
- ❖ Question on increase in quarterly maintenance was answered by Mike Vinyon.

7. ADJOURNMENT

Carl Valdiserri made motion to adjourn; Bill Borland seconded. Approved unanimously.

Respectfully submitted,



Howard DaCosta, LCAM
For the Board of Directors

HD/dlt

Subject to Approval