

**EMPRESS CONDOMINIUM  
BOARD OF DIRECTORS MEETING  
Monday, March 23, 2020  
Location: Social Room**

**MINUTES**

**1. CALL TO ORDER**

Carl Visscher called the meeting to order at 10:30 a.m.

**2. PROOF OF NOTICE**

Notice of meeting was posted in the Mail Room and mailed on March 9, 2020.

**3. ROLL CALL**

Present: Bill Borland, Mike Vinyon, Carl Valdiserri, and Carl Visscher. Steed Johnson was present by telephone. Howard DaCosta, Property Manager was also present.

**4. APPROVAL OF MINUTES**

Carl Valdiserri made motion to approve the minutes; unanimously approved.

**5. TREASURER'S REPORT**

Mike Vinyon gave a brief update on the financials.

**6. NEW BUSINESS**

- ❖ Pass Special Assessment on Elevator Modernization – Mike Vinyon made a motion to approve the passing of a Special Assessment in the amount of \$700,000; seconded by Carl Valdiserri. Approved unanimously.
- ❖ Proposal from Social Committee for installation and removal of Christmas lights – Carl Valdiserri made a motion to approve; seconded by Bill Borland. Approved unanimously.

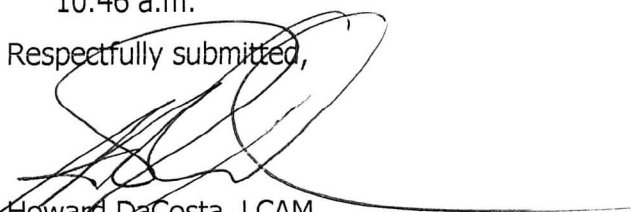
**7. GENERAL DISCUSSION**

- ❖ Jaimie Kiefer gave a brief update on elevator modernization.

**8. ADJOURNMENT**

Carl Valdiserri made motion to adjourn; Mike Vinyon seconded. Approved unanimously. Meeting adjourned at 10:46 a.m.

Respectfully submitted,



Howard DaCosta, LCAM  
For the Board of Directors

HD/dlt

\*\*\*Subject to Approval\*\*\*