

**FIRST NOTICE OF
DATE OF ANNUAL MEETING
AND BOARD ELECTION OF
EMPRESS CONDOMINIUM ASSOCIATION, INC.
AND PROCEDURE FOR QUALIFYING FOR BOARD**

TO ALL MEMBERS:

On **February 8, 2021** at **7:00 PM** in the **Empress Social Room**, the Annual Meeting of the Association will be held for the purpose of electing directors, and such other business as may lawfully be conducted. Subsequent to the "FIRST NOTICE", you will receive a "SECOND NOTICE OF ANNUAL MEETING" which will specify the agenda and advise you of other important information concerning the Annual Meeting.

There are two (2) positions available for the Empress Board of Directors 2021-2023 term.

The purpose of this Notice is to advise you of the date, time and place of the Annual Meeting and Election and to inform you of the process for qualifying for the board.

QUALIFYING FOR THE BOARD

On or before **December 30, 2020**, you must give written notice, either by mail or in person, to the Secretary, of your desire to run for the Board, addressed to the Association C/O Advantage Property Management, LLC, 1111 SE Federal Highway, Suite 100, Stuart, Florida 34994. The attached "Notice of Intent to be a Candidate for the Board" may be used for that purpose.

You may submit an Information Sheet, no larger than 8 ½ inches by 11 inches, containing your qualifications and/or platform for office. This Information Sheet must be submitted to the Association on or before **January 4, 2021**.

The Information Sheet and ballots will be mailed to voting members at least fourteen (14) days prior to the date of the Annual Meeting.

Dated: December 7, 2020

Respectfully Submitted,

Howard DaCosta

Howard DaCosta, LCAM
For the Board of Directors