



## Apprenticeship Awards Judging Criteria

### Apprentices

1. Star Achiever Apprentice
  - Must be working towards an apprenticeship in November 2018
  - Must be living or working in Berkshire
  - Must be able to demonstrate progression or key achievements since the start of their apprenticeship
  - Outline how they have shown star quality
2. Best Young Ambassador Apprentice
  - Must be working towards an apprenticeship in November 2018
  - Must be living or working in Berkshire
  - Must be acting as an ambassador for apprenticeships whether in an official capacity as part of the Young Apprentice Ambassadors Network (YAAN) or just as part of their day to day lives
  - Demonstrate how they have promoted apprenticeships to young people
  - Explain what they do to be an ambassador
3. Best Adult Apprentice
  - Must be working towards an apprenticeship in November 2018
  - Must be living or working in Berkshire
  - Must be over 19 years of age on 22<sup>nd</sup> November 2018
  - Show how they have demonstrated that they've really committed to their role as an apprentice and engaged with learning
  - Demonstrate the impact it has had on their employment

### Providers

1. Best External Training Provider
  - Must be either based in Berkshire or providing substantive training to companies in Berkshire
  - They must be providing a high quality of training (evidenced through learner satisfaction rates and other recognised criteria)
  - Show how they have supported apprentices with additional needs
  - Show how they have fostered good relationships with the companies that they work with
  - Provide evidence of achievement rates for apprentices over the last 3 years
2. Best In-House Training Provider
  - Must be either based in Berkshire or providing substantive training to companies in Berkshire
  - Explain what makes their provision different
  - Show how have they differentiated apprenticeships from other L&D at the company
  - They must be providing a high quality of training (evidenced through learner satisfaction rates and other recognised criteria)

- Provide evidence of achievement rates for apprentices over the last 3 years
  - Show how they have supported apprentices with special educational needs
3. Best Education-based Apprenticeship Promotion Initiative
- Must be a School or FE College based in Berkshire
  - Must be championing apprenticeships in a meaningful way within their school or college
  - Must be able to show how they have been championing apprenticeships, whether through events, career advice etc.
  - Describe examples of ongoing event/s or activity/ies which increase pupils' knowledge of apprenticeships and promote relationships with employers

## Employers

1. Best Apprentice Employer (non-levy payer)
- Must be registered in Berkshire or have a substantive site employing people in Berkshire
  - Must be employing at least one apprentice in November 2018
  - Provide examples of what makes them an exceptional apprentice employer
  - Provide data on numbers of apprentices, areas of company hosting apprentices, qualifications/roles being offered
2. Best Apprentice Employer (levy-payer)
- Must be registered in Berkshire or have a substantive site employing people in Berkshire
  - Must be employing apprentices in November 2018
  - Provide examples of what makes them an exceptional apprentice employer
  - Explain how they engage with local stakeholders to promote their apprenticeship vacancies and employ from a diverse local talent pool
  - Provide data on numbers of apprentices, areas of company hosting apprentices, qualifications/roles being offered
3. Star Apprentice Manager
- Must be nominated by an Apprentice who is based/working in Berkshire
  - Must be working in Berkshire
  - Must be the line manager or supervisor of the apprentice nominating them
  - Show how have they gone above and beyond as a manager; give examples of what they do to help and support apprentices to succeed
  - Explain why you think they have shown star quality as a line manager



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Co-financed by  
  
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