Revenue Collections

Release Notes   JUNE 2025

This document explains new product enhancements added to the **ADMINS** Unified Community for Windows **(AUC) REVENUE COLLECTIONS** system.

Contents

1 Collection Receipt Posting Error Report Legend [Enhancement]

The Collection Receipt Posting Error Report has been enhanced to include addition information in the legend about how to correct errors listed in the report.

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Error Description
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A     No User Access                               User posting this batch doesnt have Account Security to post to this account. Update Users Account Security
C     Account# Fund Closed                         Fund has been closed and cannot accept any postings. Contact Finance to check status of Fund
D     Invalid Period Date for FY and Fund          Check Ledgers -> Accounts Maintenance -> Fiscal Period Table for Transaction Date
F     No Matching COA                              Check Account exists in the Ledgers -> Account Maintenance -> Chart of Accounts for the FY
I     Inactive Account                             Account inactive in the Chart of Accounts. Go to Ledgers -> Accounts Maintenance -> Chart of Accounts
L     Control Account for Expenditure/Revenue Missing Check all Control accounts for Fund/Account. Go to Ledgers -> Account Maintenance -> Control Account Table
N     Null Account #                               Check Collections -> Tables -> Bill Category Table for missing account
P     Fiscal Period Closed                         Fiscal Period is closed or missing.  Go to the Ledgers -> Account Maintenance -> Fiscal period table
S     Summary Account                              Cannot post to a summary account. Go to Collections -> Tables -> Bill Category Table
U     Unbalanced Batch

*Note: If Unbalanced Batch check Treasury Receipt Codes
       One or more of the Balance Sheet Accounts Missing
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[ADM-AUC-RC-8693]

2 Print Edit List/Print TR Edit List Showing No Results [Fix]

Previously, when running the Print Edit List or Print TR Edit List from the Receipt Edit List screen, the report would occasionally return "No records selected", even when records were present. This issue has been corrected.

Navigate to: Collections > Treasury Receipts > Receipt Edit list (or)
Collections > payments > Receipt Edit list

[ADM-AUC-RC-8689]

3 Missing Transactions in Batch Entry [Fix]

There was an Issue on the Batch Entry screen on display of the [Dn] button when the number of transactions in the batch are 19+. The down button was not being activated when only 19 transactions were in the batch, this has now been fixed.

Navigate to: Collections > Payments > Batch Entry

When an adjustment results in multiple records (e.g., three records) for the same TrxNumber will now be treated as a single adjustment in the batch entry screen.

Only one entry will be displayed on the batch screen, even if multiple records share the same TRANSACTION#.

While the file may contain 23 records, there may be only 19 unique transaction numbers, which will be accurately reflected in the batch display.

[ADM-AUC-RC-8694]

4 Help Reference Library & ADMINS Website

This section lists the new and updated documents that are available in the Help Reference Library and the ADMINS website.

4.1 New & Updated Documentation in the Help Reference Library.

4.2 New Content on ADMINS.com

Below are two videos that you will find helpful that are available on the ADMINS.COM website.

Site Link: Videos & Quick Tips

Video: Index of Help Documents [0:51]
Video: Quick Task Selection [2:10]