



General Ledger

Release Notes

SEPTEMBER 2025

This document explains new product enhancements added to the **ADMINS Unified Community (AUC)** for Windows **General Ledger** module.

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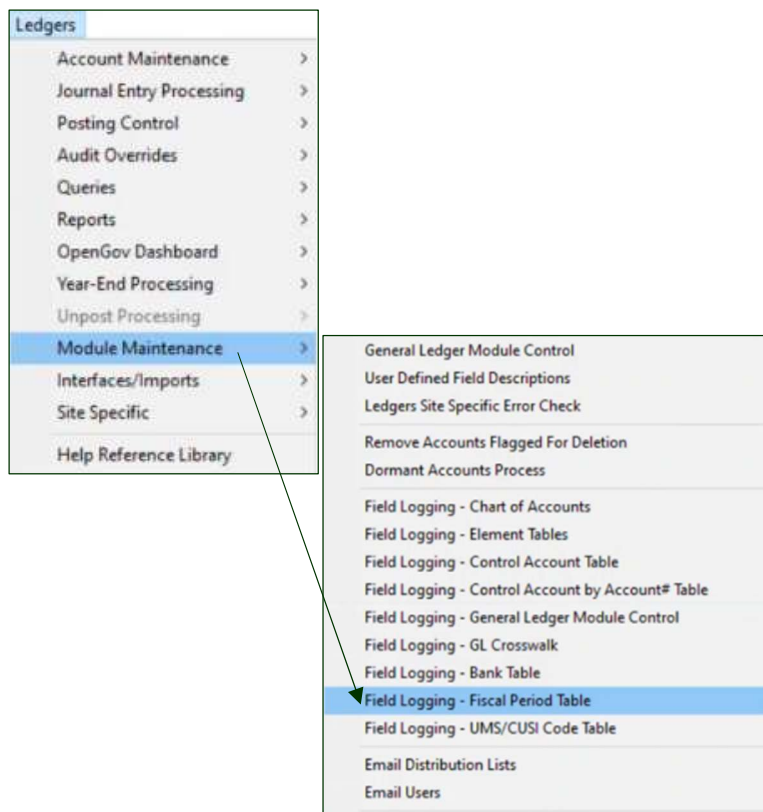


1 Fiscal Period Table – Field Logging [Enhancement]

While users making changes will see no difference in the Fiscal Period Table, changes will be logged. All changes will be logged in the Field Logging – Fiscal Period Table.

Navigate To: Ledgers > Module Maintenance > Field Logging – Fiscal Period Table

1.1 Field Logging – Fiscal Period Table





Field Logging - Fiscal Period Table

Goto...

Actions

1 Edit List

Fiscal Year2025Fund0200WATER-OPERATING

Begin Date	Change Date	Time	User	Field	From/To
01-Feb-2025	24-Jun-2025	14:02	CHRIS	Period Open/Closed	O C
01-Mar-2025	24-Jun-2025	14:03	CHRIS	Period Open/Closed	O C
01-Apr-2025	24-Jun-2025	14:03	CHRIS	Period Open/Closed	O C
01-May-2025	24-Jun-2025	14:03	CHRIS	Period Open/Closed	O C

1.2 Field Logging – Fiscal Period Table – Edit List

The edit list can be used to run a report for changes to the table for all Funds and Years or can be used to narrow the selection by using the optional fields.

Task 1759: Field Logging - Fiscal Period Table Edit List

Field Logging - Fiscal Period Table Edit List

Optional: Enter Fiscal Year (ex: YYYY)

Optional: Enter Fund range First Fund: Last Fund:

Optional: Enter Date Range From: To:

Optional: Restrict to this User

Sort: ☒ Fiscal Year/Fund ☐ Change User ☐ Change Date

Run as ☐ Preview ☐ Print ☒ PDF ☐ Excel

If Printing use Duplex ☒ Yes ☐ No

Lookup OK Cancel Clear All

Excel® Export

A	B	C	D	E	F	G	H	I	J
FY	Fund	Description	Begin Date	Change Date	Time	User	Field	Old Value	New Value
2025	200	WATER-OPERATING	7/1/2024	6/17/2025	16:52	ANTHEA	Period Open/Closed	O	C
2025	200	WATER-OPERATING	7/1/2024	6/17/2025	16:51	ANTHEA	Period Open/Closed	C	O
2025	200	WATER-OPERATING	7/1/2024	6/17/2025	16:16	ANTHEA	Period Open/Closed	C	O
2025	200	WATER-OPERATING	8/1/2024	6/20/2025	15:11	CHRIS	Period Open/Closed	O	C
2025	200	WATER-OPERATING	9/1/2024	6/20/2025	15:11	CHRIS	Period Open/Closed	O	C
2025	200	WATER-OPERATING	10/1/2024	6/24/2025	14:02	CHRIS	Period Open/Closed	O	C
2025	200	WATER-OPERATING	11/1/2024	6/24/2025	14:02	CHRIS	Period Open/Closed	O	C
2025	200	WATER-OPERATING	12/1/2024	6/24/2025	14:02	CHRIS	Period Open/Closed	O	C

[ADM-AUC-GL-8576]



2 User Batch added to Work In Progress Transactions [Enhancement]

Navigate To: Ledgers > Posting Control > Review Work in Progress Transactions

Recently Work In Progress (WIP) Transactions for Treasury Receipts were added. However, it was hard to track these WIP transactions back to the original Treasury receipt. Additional information has now been added to the WIP transactions to make it easier to drill down to the original transactions.

The user batch has been added to these transactions so you can get the information from Treasury receipts by user batch.

The User Batch column/field has been added.

TrxCode	Trx Date	User Batch	Reference#	Line	GL#	Amount	Type	Display - Entered By
RF02	25-Aug-2025	18629	524071	1	1	10,00	CR	RANTHA
RF02	29-Aug-2025	18633	524067	1	1	50,00	CR	WENDY

In the View By section of the screen, **8 Excel** can be selected to export the on-screen data to Excel®.

TrxCode	Trx Date	User Batch	Reference#	Line	GL#	Amount	Type	Display - Entered By
RF02	25-Aug-2025	18629	524071	1	1	10,00	CR	RANTHA
RF02	29-Aug-2025	18633	524067	1	1	50,00	CR	WENDY



The Excel[®] export now includes the User Batch in the results.

	A	B	C	D	E	F	G	H	I	J	K	L
1	Year	Account	Description	Trx_Date	Code	UserBatch	Ref_#	Line	Gline	Entry User	Amount	Type
2	2026	0200-000-0000-000-00-00-20200	ACCOUNTS PAYABLE, WATER	25-Aug-2025	AP02	18629	524071	1	1	ANTHEA	10.00	CR
3	2026	0200-000-0000-000-00-00-20200	ACCOUNTS PAYABLE, WATER	29-Aug-2025	AP02	18633	524087	1	1	WENDY	50.00	CR
4												

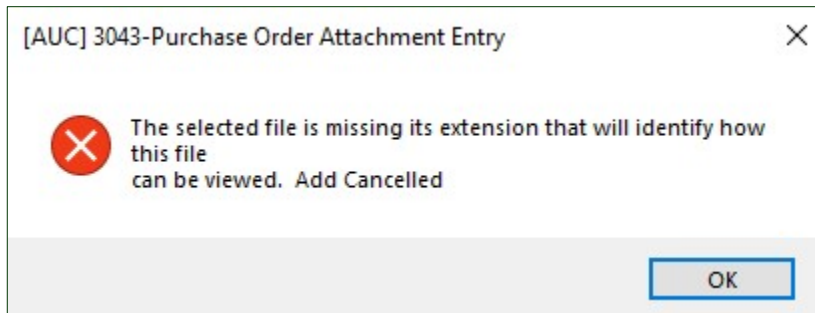
[ADM-AUC-GL-8579]



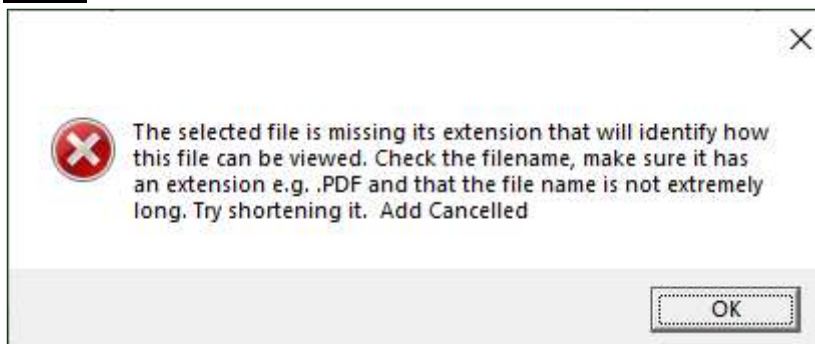
3 Attachment Filename Extension [Enhancement]

When attaching a file in the system, it checks for a valid file extension (e.g., .PDF or .XML). If the filename is extremely long, the extension could be truncated, causing the system to treat it as missing. The error message for missing extensions has been updated to reflect this situation more accurately.

BEFORE



AFTER



[ADM-AUC-SY-8373]



4 AUC Login Screen Release Notes [Enhancement]

Updated the two letter abbreviations for each module to the full module name.

BEFORE

Please Sign In:

 Username Anthea Diamond
Training Mode ☒ No ☐ Yes
Password

[Reset Password](#) [Login](#) [Exit](#)

[IMPORTANT NEWS](#) [About our products](#) [Support Info](#) [E-newsletter](#)

ATTENTION!

A Quarterly software update was installed on your site. Please click on the links below to review the

[June 2025 Product Release Notes](#)

GL	MV	RC	SY
AP	RE	BU	
PO	PP	MB	
HR	TT	FA	

AFTER

Please Sign In:

 Username Anthea Diamond
Training Mode ☒ No ☐ Yes
Password

[Reset Password](#) [Login](#) [Exit](#)

[IMPORTANT NEWS](#) [About our products](#) [Support Info](#) [E-newsletter](#)

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[September 2025 Product Release Notes](#)

Ledgers	Motor Excise	Collections	Svstem
Accounts Pavable	Real Estate	Budget	
Purchase Orders	Personal Property	Misc. Billing	
Human Resources	Tax Title	Fixed Assets	

[ADM-AUC-SY-8378]



5 Help Reference Library & ADMINS Website

This section lists the new and updated content available in the Help Reference Library and the ADMINS website.

5.1 New & Updated Documentation in the Help Reference Library

5.2 New Content on ADMINS.com

Links below will be helpful and are available on the ADMINS.COM website.

Site Link: [Videos & Quick Tips](#)