Tax Title

Release Notes JUNE 2025

There were changes added to the **ADMINS Unified Community (AUC)** for Windows **TAX TITLE** systems.

Contents

1   Tax Title Fee Screen [Enhancement]

The addition of help hover text has been added to the Maintain Tax Title Fees screen. This provides information for the Associate Fee with options in the table setup. This aids in clarity for each option and helps prevent missed or unposted fees.

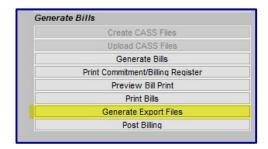**Navigate to**: Collections > Tables > Maintain Tax Title Fees screen

[ADM-AUC-TT-3904]

2   Export Files added to Billing History [Enhancement]

An enhancement to the Tax Billing process has been added so any file generated through the Generate Export Files process will now be attached to the Billing History Query screen.
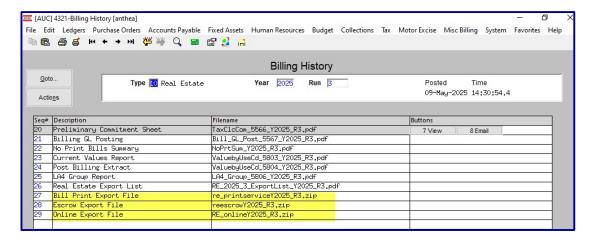
Navigate to: Tax > Billing > Personal Property > Personal Property Billing
Navigate to: Tax > Billing > Real Estate > Real Estate Billing Process

Export files created during the Generate Export Files for Real Estate or Personal Property, will be attached in the Billing History.

Navigate to: Tax > Queries > Billing History

[ADM-AUC-RE-5732]

3   Billing History [Fix]

There was an issue on the Billing History screen when a Bill Run was entered, it wasn't advancing to that Bill Run correctly. This has been fixed.

Navigate to: Tax > Queries > Billing History

[ADM-AUC-RE-5733]

4 Help Reference Library & ADMINS Website

This section lists the new and updated documents that are available in the Help Reference Library and the ADMINS website.

- Preliminary Bill – How to Adjust During Tax Roll

4.1 New & Updated Documentation in the Help Reference Library

Title	Link	
Preliminary Bill – How to Adjust During Tax Roll	RE-340PreliminaryBill-HowtoAdjustDuringTaxRoll.pdf	[ADM-AUC-RE-5734]

4.2 New Content on ADMINS.com

Below are two videos that you will find helpful that are available on the ADMINS.COM website.

Site Link: Videos & Quick Tips

Video: Index of Help Documents [0:51]
Video: Quick Task Selection [2:10]