



Real Estate Tax Billing

Release Notes

SEPTEMBER 2025

This document outlines the new enhancements to the **ADMINS Unified Community (AUC) REAL ESTATE TAX** module.

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1 Q3 Billing - Credit Adjustment Reports [Enhancement]

For sites that allow the billing process to perform credit redistribution balancing, the reports included in the Billing History screen were not uniquely identified to make them easy to find. These credit adjustment reports now have a description to give users a way to find those reports.

Report 4084 – name updated to Credit Adjustment GL Posting Summary

BEFORE

2	Bill Generation Table Setup	Bill_Generation_4084
3	Posting Report - Summary by GL#	RectPstGLSum_4084
4	Billing Setup Edit List	BillSetupTable_444

AFTER

2	Bill Generation Table Setup	Bill_Generation_4084
3	Credit Adjustment GL Posting Summary	RectPstGLSum_4084
4	Billing Setup Edit List	BillSetupTable_444

In addition, the reports [The Credit Distribution Reports 5608 - Credit To Be Applied and 5609 - Credit Amounts Applied], will also be added to the Billing History Report screen.

Report - 5608

5608-REACBAPF.REP

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Credits to be Applied to New Current Bills

Credit Amounts To Be Applied to Current Billing

Year	Bill Type	Bill#	Location	Owner	Category Description	Qtr#	Amount
2024	Real Estate	001008-00	306 FARM ST	IAPICCA, RICHARD W & DONNA E	Tax Interest	2	1.71
2024	Real Estate	001094-00	157 FARM ST	155 FARM STREET HOLDINGS LLC	Tax	2	46.07
2024	Real Estate	001372-00	6 ALENCE WY	LOBISSER, JOHN H + KATHLEEN M	Tax	2	1882.81
2024	Real Estate	001462-00	5 APACHE RD	WOJDAG, JOHN + ALANNA	Tax	2	1200.28

Report - 5609

5609-REACBAPT.REP

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Credits Applied to New Current Bills

Credit Amounts Applied to Current Billing

Year	Bill Type	Bill#	Location	Owner	Category Description	Qtr#	Amount
2024	Real Estate	001008-00	306 FARM ST	IAPICCA, RICHARD W & DONNA E	Tax	3	1.71
2024	Real Estate	001094-00	157 FARM ST	155 FARM STREET HOLDINGS LLC	Tax	3	46.07
2024	Real Estate	001372-00	6 ALENCE WY	LOBISSER, JOHN H + KATHLEEN M	Tax	3	1,061.60
2024	Real Estate	001372-00	6 ALENCE WY	LOBISSER, JOHN H + KATHLEEN M	Tax	4	821.21
2024	Real Estate	001462-00	5 APACHE RD	WOJDAG, JOHN + ALANNA	Tax	3	1,187.69
2024	Real Estate	001462-00	5 APACHE RD	WOJDAG, JOHN + ALANNA	Tax	4	12.59
2024	Real Estate	002476-00	80 CLARENCE RD	EROLE, GINA M	Tax	3	1.84

*Note: The total on Report 5609 should match the total for the 4084 report.

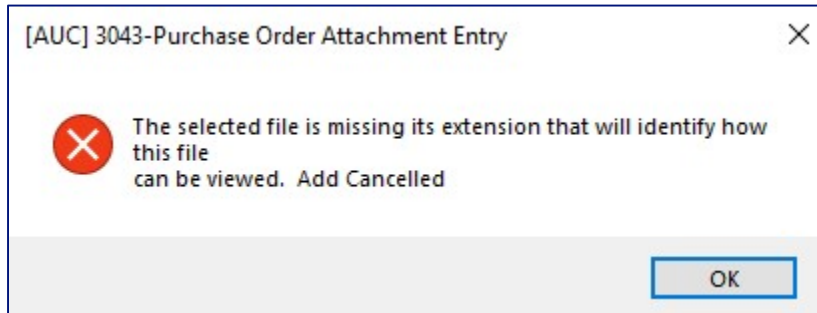
[ADM-AUC-RE-5739]



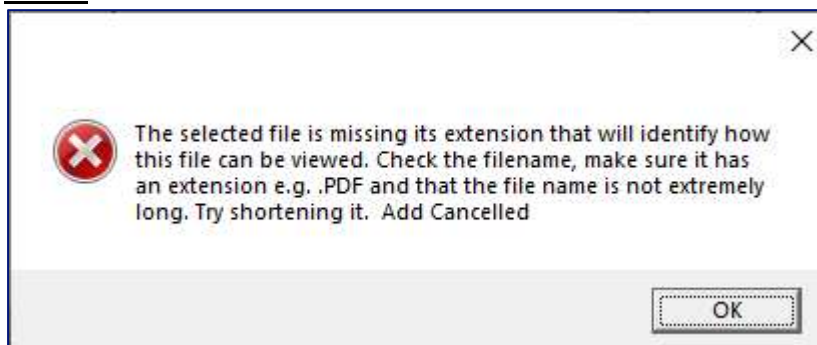
2 Attachment Filename Extension [Enhancement]

When attaching a file in the system, it checks for a valid file extension (e.g., .PDF or .XML). If the filename is extremely long, the extension could be truncated, causing the system to treat it as missing. The error message for missing extensions has been updated to reflect this situation more accurately.

BEFORE



AFTER



[ADM-AUC-SY-8373]



3 AUC Login Screen Release Notes [Enhancement]

Updated the two letter abbreviations for each module to the full module name.

BEFORE

Please Sign In:

Username: Anthea Dimond

Training Mode: ☒ No ☐ Yes

Password:

IMPORTANT NEWS | **About our products** | **Support Info** | **E-newsletter**

ATTENTION!

A Quarterly software update was installed on your site. Please click on the links below to review the

[June 2025 Product Release Notes](#)

GL	MV	RC	SY
AP	RE	BU	
PO	PP	MB	
HR	TT	FA	

AFTER

Please Sign In:

Username: Anthea Dimond

Training Mode: ☒ No ☐ Yes

Password:

IMPORTANT NEWS | **About our products** | **Support Info** | **E-newsletter**

ATTENTION!

A Quarterly software update was installed on your site. Please click on the links below to review the

[September 2025 Product Release Notes](#)

Ledgers	Motor Excise	Collections	System
Accounts Payable	Real Estate	Budget	
Purchase Orders	Personal Property	Misc. Billing	
Human Resources	Tax Title	Fixed Assets	

[ADM-AUC-SY-8378]



4 Help Reference Library & ADMINS Website

This section lists the new and updated documents that are available in the Help Reference Library and the ADMINS website.

4.1 New & Updated Documentation in the Help Reference Library

4.2 New Content on ADMINS.com

Links below will be helpful and are available on the ADMINS.COM website.

Site Link: [Videos & Quick Tips](#)