Budget
Release Notes
MARCH 2026

This document explains new product enhancements added to the **ADMINS Unified Community for Windows (AUC) BUDGET** system.

CONTENTS

1 Budget Year Default for Personal Services [Fix]

Resolved an issue in the Personnel Services Budget Maintenance screen that caused the page to open to a blank record rather than defaulting to the first record within the selected budget year.

Navigation Path: Budget > Maintenance > Personal Services (by Position)
Budget > Maintenance > Personal Services (by Budget Group)

Before

After

[ADM-AUC-BU-4023]

2   Budget Dashboard Base Column Truncated [FIX]

Updated the Budget Dashboard lookup to increase the column width, preventing budget amounts from being truncated.

Navigation Path: Budget > Budget Dashboard

Before

After

[ADM-AUC-BU-4027]

3 New Note field on Budget Salary Schedule [Enhancement]

Added a new optional note field to the Budget Bargaining Unit Salary Schedule screen and report like the note available in Human Resources Salary Schedule screen.

Navigation Path: Budget -> Tables -> Bargaining Unit Table – [Detail] [Salary Table]

New "Optional" Note field has been added when creating a new schedule.

New Note field has also been added beside the effective date of the schedule. This field can be entered manually if it is not entered during the creation of the schedule.

The note can also be printed on the salary schedule report.

The report legend was modified to add a better description of the message and meaning of the issue.

[ADM-AUC-BU-4024]

4 Help Reference Library & ADMINS Website

This section lists the new and updated documents that are available in the Help Reference Library and the ADMINS website.

4.1 New & Updated Documentation in the Help Reference Library

- FA – 200 Acquiring Fixed Assets (Help Reference Document)
- GL – 322 Reversing Duplicate Batch (Quick Reference Card)
- MB – 280 Transfer Credits to Pre-Payments (Help Reference Document)
- MB – 285 Apply Pre-Payments to Invoices (Help Reference Document)
- PO – 135 Quantity Based Purchase Orders (Quick Reference Card)
- PO – 215 Purchase Order Approvals (Quick Reference Card)
- PO – 510 Contract Entry (Help Reference Document)
- RC – 320 Adjustment Processing (Help Reference Document)
- RC – 450 Original Tax Taking (Help Reference Document)
- RC – 1370 Statement of Account (Quick Reference Card)

4.2 New Content on ADMINS.com

Links below will be helpful and are available on the ADMINS.COM website.
Site Link: Videos & Quick Tips