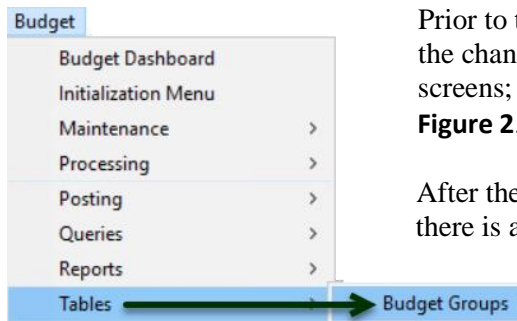# BUDGET

RELEASE NOTES – DECEMBER 2019

This document explains new product enhancements added to the **ADMINS Unified Community for Windows (AUC) BUDGET** system.

CONTENTS

1 TRACKING CHANGES TO BUDGET GROUP TABLES

Prior to the software update, if a user changed entries on the budget group table, the change user/change date was not tracked. The table is accessed via two screens; the Summary screen shown in **Figure 1** and the Detail screen shown in **Figure 2**.

After the software update, if a change is made to this table via either screen, there is a record of who made the change and when the change was made. This information is available to **ADMINS** staff to assist users with understanding who made a change and when it was made.
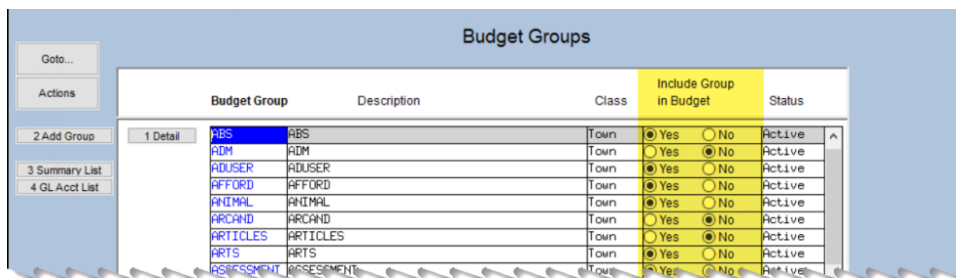

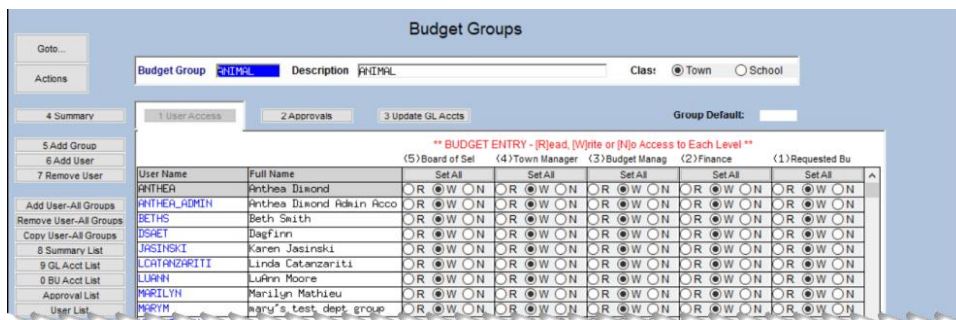**Figure 1 Budget Group Summary Screen**

Figure 2 Budget Group Detail Screen

[ADM-AUC-BU-3917]

2　INITIALIZING THE BUDGET

ADMINS now provides more helpful error messages when the [Create New Budget Year] step is run.

If the Operating Budget for the selected year has already been posted, the system will indicate that with an informational message and terminate the process.

If the Budget Year Tables and master files exist, and the user clicks [Cancel], the system will display an informational message and terminate the process.

If the Budget Year Tables and master files exist, and the user enters an **"N"** and clicks [OK], the system will display an informational message and terminate the process.

[ADM-AUC-BU-3593]

　　　　　　Page 2 of 3

3   EXCEL® REPORTS [Enhancement]

Users frequently ask for assistance to re-run an **Excel®** report – and provide an image or photocopy sample that was produced around the same time last year.

To help support@admins.com staff provide quicker answers, many **AUC Excel®** reports will now include the *report number and name* in the upper left corner of the report, similar to what is shown on reports run as **Print/Preview/PDF®. ADMINS** also now includes the *username* at the bottom right of the reports.

To see this information while working on the **Excel®** spreadsheet, select **View ▶ Page Layout** view. This information is also available on the **preview or printed Excel®** output.

12023-BUPOSCATRPT.REP		Town of Admins Personal Services - Category Cost Report		
Current Level: School Request				
Position	**Position Description**	**Account**	**Account Description**	**Employee**
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	0000-000-0000-000-00-00-00000		STEWART
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	0200-450-0000-004-00-00-51130	PERMANENT PERSONNEL SALARIES	STEWART
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	1000-195-0000-001-00-00-57010	MEDICARE-EMPLOYER CONTRIBUTION	STEWART
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	1000-300-5100-110-09-00-51260	403B PLAN (BTA ARTICLE XXVIII)	STEWART
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	1000-195-0000-001-00-00-57010	MEDICARE-EMPLOYER CONTRIBUTION	HOUSEHOLDER
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	1000-300-2330-124-03-00-51401	ABA TECH-SOUTH	HOUSEHOLDER
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	0000-000-0000-000-00-00-00000		HOUSTON
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	1000-195-0000-001-00-00-57010	MEDICARE-EMPLOYER CONTRIBUTION	HOUSTON
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	2100-000-2330-423-03-00-51401	ABA TECH - SOUTH	HOUSTON
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	0000-000-0000-000-00-00-00000		CURRAN
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	1000-195-0000-001-00-00-57010	MEDICARE-EMPLOYER CONTRIBUTION	CURRAN
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	1000-300-2330-124-05-00-51401	ABA TECH WAGES - STALL	CURRAN
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	1000-195-0000-001-00-00-57010	MEDICARE-EMPLOYER CONTRIBUTION	ANDERSON
S003ABATECH-01	APPLIED BEHAVIOR ANALYSIS TECH	1000-300-2330-124-03-00-51401	ABA TECH-SOUTH	ANDERSON
ABS	ABS			
Report Total				

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[ADM-AUC-SY-8133]

4   HELP REFERENCE LIBRARY

4.1   New or Updated Documents

- SITE SPECIFIC   BU–160 Bellingham, MA Departmental Entry Guide   [Updated]
- SYSTEM   BU–320 System Administration Kit   [Updated]