



BUDGET

RELEASE NOTES – SEPTEMBER 2014

This document explains new product enhancements added to the ADMINS Unified Community for Windows **Budget Module**.

The ADMINS Support staff will install these changes to your system on September 6, 2014.

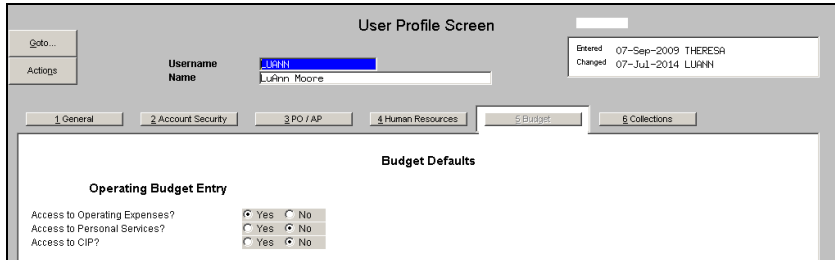
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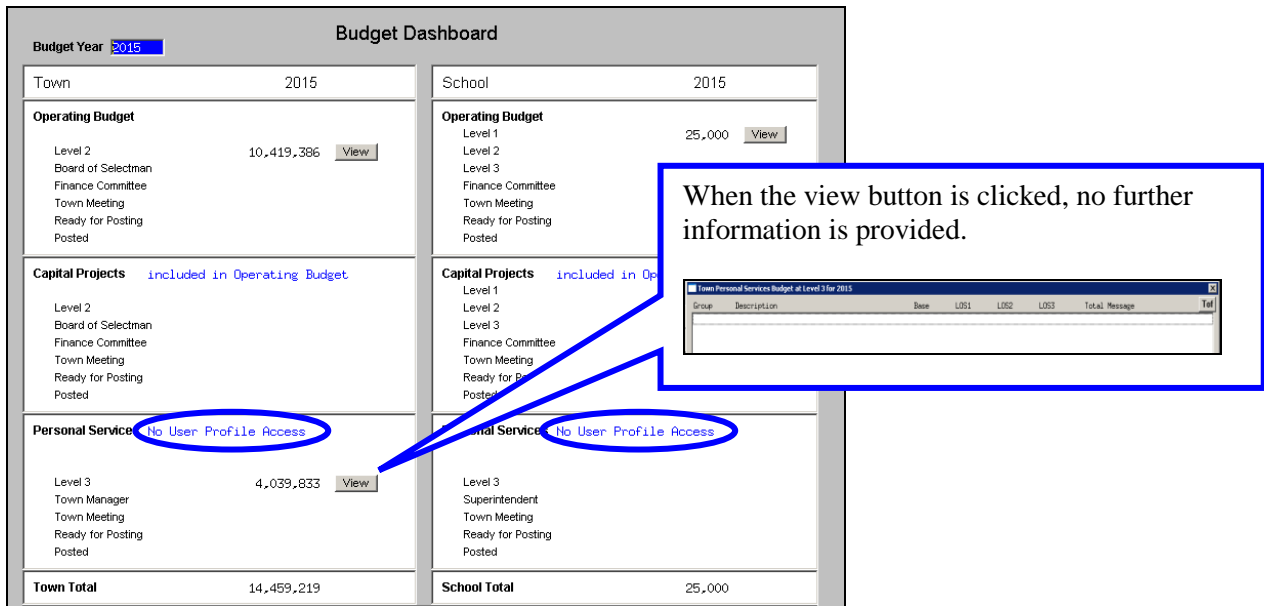


1. BUDGET ACCESS

Access to the budget is restricted via the **User Profile ► Budget** screen. Prior to the software update, if a user did not have access to a section of the budget, no informational message was shown to the user when attempting to access the budget.



Added dashboard message regarding budget access. Now, if a user is restricted from viewing Personal Services, a note will appear notifying the user that No User Profile Access is available.



[ADM-AUC-BU-3769]

2. BUDGET SECURITY

2.1. Reports

When adding a user to all groups via **Budget ► Tables ► Budget Groups ► Add User–All Groups** the report security flag was not properly set, yielding unintended results when printing reports. The Personal Services reports were corrected to also check the user record for security. Previously only the budget group security file was being checked.

[ADM-AUC-BU-3767]



3. PERSONAL SERVICES BUDGETING

3.1. Salary Schedule Increase

Salary schedule increases with two decimal places were rounding to one decimal place (2.25% appeared to calculate as 2.2%). This has been corrected.

3.2. Missing Blank Lines

Some blank lines were missing between wages and benefits. This was corrected.

3.3. Line Item Breakdown

If the breakdown is made on the base amount, the Account total shows just the base amount and the base amount does not change no matter what is entered into the items.

If the breakdown is made on LOS1, the account total is base amount + LOS1.

[ADM-AUC-BU-3766]

3.4. Step Increase

Changes were made to the step increase process to budget for step increases based on date (in the event that an employee is due a step increase between the time the budget is prepared and the end of the fiscal year) as well as based on changes triggered on the end of fiscal year. Please see the Personal Services Budget document in the Help Reference Library for examples.

[CRI-SUP-SAPLAUC-101]

4. SITE SPECIFIC

4.1. Press Release Reports

The Press Release Reports were printing the wrong year at the top of the report. The Fiscal Year is now derived from the dates entered for start of fiscal year. This report is found under **Budget ► Site Specific Reports** and was installed in the June 2014 Update.

[MDT-AUC-BU-15]

5. HELP REFERENCE LIBRARY

5.1. New or Updated Documentation

The following new or updated documentation was added to the Budget Help Reference Library.

- BUDGET PROCESSING Personal Services Budgeting