



GENERAL LEDGER

RELEASE NOTES

DECEMBER 2022

This document explains new product enhancements added to the **ADMINS Unified Community (AUC)** for Windows **General Ledger** system.

Contents

1	SA JES CREATED FROM TREASURY RECEIPTS [ENHANCEMENT]	2
2	POSTING CONTROL	3
3	REPORT #1639 [ENHANCEMENT]	3
4	HELP REFERENCE LIBRARY	4
4.1	New Content on ADMINS.com	4



1 SA JEs Created From Treasury Receipts [Enhancement]

Before the software update, the journal entries created from treasury receipts batches would all be combined into a single journal entry *even if the transactions within the batch had different dates*. Now if module control # 4031 is set to “T”, indicating that receipts will post by *transaction date*, a journal entry will be created for each transaction date in the batch.

Conversely, if module control # 4031 is set to “D” indicating that receipts will post by *deposit date*, a single journal entry will be created for all the transactions within the batch even if they have different transaction dates.

4692-RCRCPSTUE.REP Printed 07-Nov-2022 at 14:36:21 by THERESA Town of Admins Page 1
Created Journal during Receipt Posting

Journal#: 24897 Status: Entry Began
JE Date: 07-Nov-2022
Type: One Time - SA - Supplemental
FY: 2023
Entered by: THERESA

Line Code Ref#	Account#	Account Description / Line Note	Budget/Open Bal
1	8100-000-0000-000-00-00-52055	186 MAPLE ST (SOLAR)	200.00
2	8100-000-0000-000-00-00-52055	186 MAPLE ST (SOLAR) [TR:2023-186MPLSOL] [Tx:2408189-122919]	300.00
3	8100-000-0000-000-00-00-52055	186 MAPLE ST (SOLAR) [THERESA-TU11072297] [TR:2023-186MPLSOL] [Tx:2408190-122919]	100.00
4	4385-000-0000-000-00-00-54240	OTHER EQUIPMENT - DEFIBRILLATORS [THERESA-TU11072297] [TR:2023-186MPLSOL] [Tx:2408191-122919]	75.00
5	4385-000-0000-000-00-00-54240	OTHER EQUIPMENT - DEFIBRILLATORS [THERESA-TU11072297] [TR:2023-186MPLSOL] [Tx:2408192-122919]	265.00
6	4385-000-0000-000-00-00-54240	OTHER EQUIPMENT - DEFIBRILLATORS [THERESA-TU11072297] [TR:2023-186MPLSOL] [Tx:2408193-122919]	135.34
7	7600-000-0000-000-00-00-54540	OTHER EQUIPMENT - DEFIBRILLATORS [THERESA-TU11072297] [TR:2023-ABDFIRE] [Tx:2408194-122919]	98.81
8	7600-000-0000-000-00-00-54540	BROOKFIELD ESTATES STORMWATER ANNUITIES [THERESA-TU11072297] [TR:2023-BRKFLDINT] [Tx:2408195-122919]	32.46
9	7600-000-0000-000-00-00-54540	BROOKFIELD ESTATES STORMWATER ANNUITIES [THERESA-TU11072297] [TR:2023-BRKFLDINT] [Tx:2408196-122919]	75.01
10	6580-000-0021-000-00-00-52669	351 MAPLE ST - AMAZON FITUP FIRE & SPRIN [THERESA-TU11072297] [TR:2023-351MAPLEFS] [Tx:2408197-122919]	251.00
11	6580-000-0021-000-00-00-52669	351 MAPLE ST - AMAZON FITUP FIRE & SPRIN [THERESA-TU11072297] [TR:2023-351MAPLEFS] [Tx:2408198-122919]	52.00
12	6580-000-0021-000-00-00-52669	351 MAPLE ST - AMAZON FITUP FIRE & SPRIN [THERESA-TU11072297] [TR:2023-351MAPLEFS] [Tx:2408199-122919]	753.00
*** Total for this Journal ***			2337.62

24897 Journal Note: Record Supplemental Appropriations from Treasury Receipts Posted on 07-Nov-2022 By THERESA

This can be illustrated by looking at the emails that are sent when supplemental journal entries are created. The e-mail sent when module control 4031 is set to “D” will contain an attachment with a *single journal entry* listed on the report, as seen in Figure 1.

Figure 1 All 12 transactions are shown as part of a single journal entry all dated with the same date as the deposit date

4692-RCRCPSTUE.REP Printed 07-Nov-2022 at 15:13:12 by THERESA Town of Admins Page 4
Created Journal during Receipt Posting

Journal#: 24907 Status: Entry Began
JE Date: 19-Oct-2022
Type: One Time - SA - Supplemental
FY: 2023
Entered by: THERESA

Line Code Ref#	Account#	Account Description / Line Note	Budget/Open Bal
1	6580-000-0021-000-00-00-52669	351 MAPLE ST - AMAZON FITUP FIRE & SPRIN [THERESA-TU11042296] [TR:2023-351MAPLEFS] [Tx:2408185-122914]	125.00
*** Total for this Journal ***			125.00

24907 Journal Note: Record Supplemental Appropriations from Treasury Receipts Posted on 07-Nov-2022 By THERESA

Journal#: 24908 Status: Entry Began
JE Date: 20-Oct-2022
Type: One Time - SA - Supplemental
FY: 2023
Entered by: THERESA

Line Code Ref#	Account#	Account Description / Line Note	Budget/Open Bal
1	6580-000-0021-000-00-00-52669	351 MAPLE ST - AMAZON FITUP FIRE & SPRIN [THERESA-TU11042296] [TR:2023-351MAPLEFS] [Tx:2408186-122914]	250.00
2	6580-000-0021-000-00-00-52669	351 MAPLE ST - AMAZON FITUP FIRE & SPRIN [THERESA-TU11042296] [TR:2023-351MAPLEFS] [Tx:2408187-122914]	375.00
*** Total for this Journal ***			625.00

24908 Journal Note: Record Supplemental Appropriations from Treasury Receipts Posted on 07-Nov-2022 By THERESA

The e-mail sent when module control 4031 is set to “T” will contain an attachment with *several journal entries* listed on the report, one for each date in the batch on the report, as seen in Figure 2.

Figure 2 The transactions are split into several journal entries, one for each transaction date

When module control 4031 is set to “T”, the journal entries will be dated with the transaction dates from the batch. As shown in Figure 2, the transactions dated October 19 are in the journal entry #24907 dated October 19 and the transactions dated October 20 are in journal entry #24908, dated October 20.

[ADM-AUC-RC-8550]



2 Posting Control

The GL Post Transactions screen has a column for the “Entered By” username. From the menu, select:

Ledgers ▶ Posting Control ▶ Post Transactions

Sel	Year	GL Batch	Original Bal	Debits	Credits	Adjustments	Encumbrance	Entered By	Type	Details	Locked By
<input checked="" type="checkbox"/>	2023	8895643		200,00	100,00			THERESA	Voucher Posting	Lines	
<input checked="" type="checkbox"/>	2023	8895642		6000,00	3000,00			THERESA	Voucher Posting	Lines	
<input checked="" type="checkbox"/>	2023	8895641		7709,11	11563,90			THERESA	Revenue Receipt	Lines	
<input checked="" type="checkbox"/>	2023	8895638		33482,00	33482,00			THERESA	Disbursement Post	Lines	
<input checked="" type="checkbox"/>	2023	8895637		67946,00	34464,00		-982,00	THERESA	Voucher Posting	Lines	
<input checked="" type="checkbox"/>	2023	8895636		28520,00	38280,00			ANTHEA	Misc Bill Receipt	Lines	
<input checked="" type="checkbox"/>	2023	8895635		94424,00	94424,00			ANTHEA	Misc Invoice Bill	Lines	

A number of postings from different modules have been corrected so that an “Entered By” name will show. If there is a posting that does not show an “Entered By” name please notify support@admins.com so we can investigate.

[ADM-AUC-GL-8508]

3 Report #1639 [Enhancement]

A customer asked us to “create a new report same as 1639 but with the inclusion of Post Date?” We added the Post Date in column “O” of the Excel® version of the report, as shown in Figure 3 below.



Ledgers ▶ Reports ▶ Report Library ▶ [2 Transaction History] ▶ #1639

Report Name	View	Report
1630-Transaction Detail Report w/Notes	Sample	Run
1632-Transaction Detail Report w/Vendor	Sample	Run
1639-Transaction Detail Report w/Notes & Vendor	Sample	Run
1631-Transaction Detail - Debit/Credit - No Approp Roll Txns	Sample	Run
1626-Transaction Detail - Debits/Credits (w/ Check#)	Sample	Run
1633-Transaction Detail Report - Interfund Transfers	Sample	Run
1634-Transaction Detail w/ Running Balances	Sample	Run
1635-Transaction History (Summary)	Sample	Run
1667-Transaction Summary (No Approp Roll Fud)	Sample	Run
1636-Transaction Summary (For POS and Vouchers)	Sample	Run

Task 1639: Transaction Detail Report w/Notes & Vendor

Transaction Detail Report w/Notes Vendor

Run as Preview Print PDF Excel

If Printing use Duplex Yes No

Lookup OK Cancel Clear All

Trans Date	Code	Chk	Yr	Doc	GL Post#	User Batch	Approp/Open	Debit	Credit	Encumbrance	Net Amount	Run Balance	Vendor	Notes	Post-Date
01-Jul-2022	RC01				8894249	LRC0701746	0.00	140.06	0.00	0.00	140.06	140.06		Summary: TAX UNIBANK PAYMENTS,BADEAU	13-Jul-2022
01-Jul-2022	JEV1			246877	8892634	8892634	0.00	0.00	44,179.00	0.00	-44,179.00	-44,038.94		A2 ASTH 05252022, FY23 INDIRECT COSTS	07-Jun-2022
06-Jul-2022	RC01				8894169	070822PS	0.00	95.00	0.00	0.00	95.00	-43,943.94		Summary: RE Payment Bl# 005591-00	11-Jul-2022
06-Jul-2022	HR01				9036951	903695	0.00	0.00	3,453.58	0.00	-3,453.58	-47,397.52		Warrant: 903695 Payroll Batch: 3741	07-Jul-2022
06-Jul-2022	HR01				9036951	903695	0.00	0.00	396.88	0.00	-396.88	-47,794.40		Warrant: 903695 Payroll Batch: 3741	11-Jul-2022
08-Jul-2022	AP01			501180	8894126	17710	0.00	0.00	4,247.00	0.00	-4,247.00	-52,041.40	031617-NEW COM METAL	Warrant 007079	05-Jul-2022
08-Jul-2022	AP01			501224	8894126	17707	0.00	0.00	11,950.00	0.00	-11,950.00	-63,991.40	026046-SANBORN, HEAD	Warrant 007079	05-Jul-2022
09-Jul-2022	DP01				8894431	070822PS	0.00	45.00	0.00	0.00	45.00	-63,946.40		T DEPOSIT PURCHASE OVERFLOW BAGS	05-Jul-2022
09-Jul-2022	DP01				8894431	070822PS	0.00	15.00	0.00	0.00	15.00	-63,931.40		S VAUX PURCHASE OVERFLOW BAGS	11-Jul-2022
09-Jul-2022	DP01				8894431	070822PS	0.00	90.00	0.00	0.00	90.00	-63,841.40		S BOGLEA PURCHASE OVERFLOW BAGS	11-Jul-2022
09-Jul-2022	DP01				8894431	070822PS	0.00	530.00	0.00	0.00	530.00	-63,311.40		PURCHASE OVERFLOW BAGS	11-Jul-2022
11-Jul-2022	RC01				8894291	071122SS	0.00	285.00	0.00	0.00	285.00	-63,026.40		Summary: RE Payment Bl# 001210-00	27-Jul-2022
14-Jul-2022	HR01				9036971	903697	0.00	0.00	927.24	0.00	-927.24	-63,953.64		Warrant: 903697 Payroll Batch: 3752	27-Jul-2022
13-Jul-2022	HR01				9036971	903697	0.00	0.00	135.72	0.00	-135.72	-64,089.36		Warrant: 903697 Payroll Batch: 3752	27-Jul-2022
16-Jul-2022	RC01				8894408	071422SS1	0.00	237.50	0.00	0.00	237.50	-63,851.86		Summary: RE Payment Bl# 004015-00	27-Jul-2022
15-Jul-2022	RC01				8894438	071522SS	0.00	93.37	0.00	0.00	93.37	-63,758.49		Summary: RE Payment Bl# 001688-00	27-Jul-2022
15-Jul-2022	DP01				8894528	071422PS	0.00	240.00	0.00	0.00	240.00	-63,518.49		purchase overflow bags	27-Jul-2022
15-Jul-2022	AP01			5011774	8894418	17720	0.00	0.00	170.00	0.00	-170.00	-63,688.49	027616-E.L. HARVEY & S	Warrant 007090	27-Jul-2022
20-Jul-2022	AP01			5011773	8894418	17720	0.00	0.00	2,417.72	0.00	-2,417.72	-66,106.21	027616-E.L. HARVEY & S	Warrant 007090	27-Jul-2022
21-Jul-2022	AP01			5011772	8894418	17720	0.00	0.00	2,294.80	0.00	-2,294.80	-68,401.01	027616-E.L. HARVEY & S	Warrant 007090	27-Jul-2022
22-Jul-2022	AP01			5011771	8894418	17720	0.00	0.00	85,796.67	0.00	-85,796.67	-154,197.68	027616-E.L. HARVEY & S	Warrant 007090	27-Jul-2022

Figure 3 #1639 Transaction Detail Report with Vendor & Notes now includes the Post Date in Column “O”

[ADM-AUC-GL-8510]



4 Help Reference Library

The following new or updated content was added to the Help Reference Library or the **ADMINS.com** website.

4.1 New Content on ADMINS.com

[Budget Transfer Journal Entry \[2:56\]](#)

[New]