



# GENERAL LEDGER

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## RELEASE NOTES–JUNE 2018

This document explains new product enhancements added to the ADMINIS Unified Community for Windows **General Ledger** system.

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## 1. POSTING MESSAGES [FIX]

When posting a large number of transactions, users would sometimes get logged off of the AUC server and see this message:

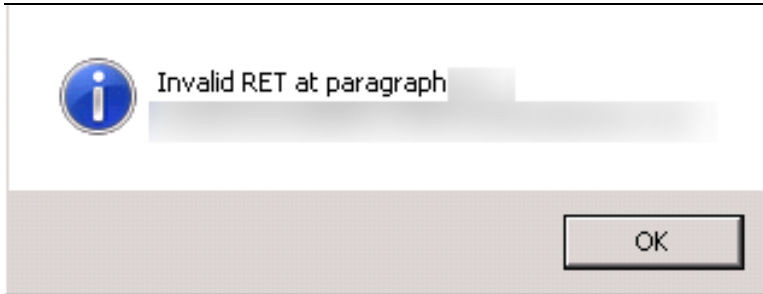
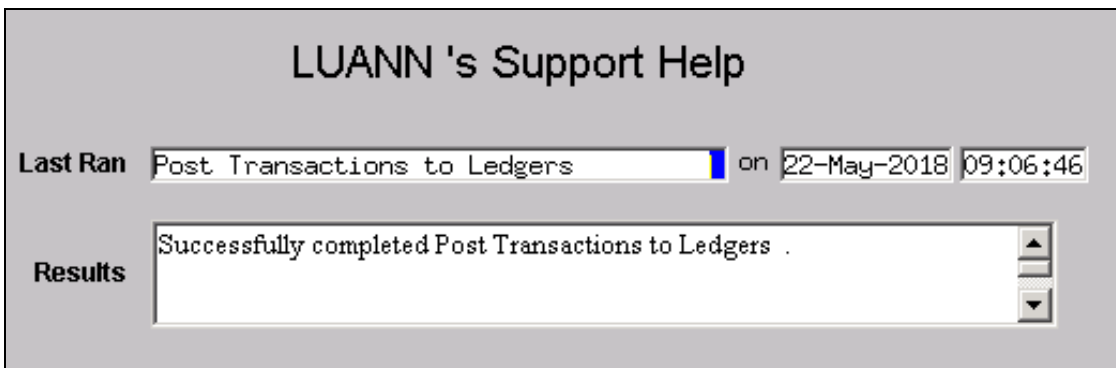


Figure 1 Before “Invalid RET at paragraph...” error message

### 1.1. General Ledger Posting

This has been fixed and the user will now see a successfully completed message like this one once the process has completed.



[ADM-AUC-GL-8290]

### 1.2. Journal Entry Posting

A similar change was made for posting journal entries; the user will no longer see the error message in Figure 1.

[ADM-AUC-GL-8290]

### 1.3. Audit Override Posting

A similar change was made for posting Audit Override entries; the user will no longer see the error message in Figure 1.

[ADM-AUC-GL-8290]



## 2. QUERIES ► TRANSACTION HISTORY ► FIXED ASSETS DRILL DOWN

A new Fixed Assets module was introduced earlier this spring. To integrate the new module into AUC, drill down ability was added to the Transaction History screen for transactions originating in the Fixed Assets module. For sites currently deploying the Fixed Assets module, click the drill down on the Transaction History screen on a FA## transaction to go to the Fixed Assets Query screen to view the source.

The screenshot shows the 'Transaction History' window in AUC. A table lists transactions with columns for Trx Date, Account Number, Line, GL Line, TrxCode, Amount, Type, and Display - Notes. Two transactions are highlighted: one with TrxCode FA03 and Amount 506.30, and another with TrxCode FA03 and Amount 460.42. A blue arrow points from the 'Drill Down' button in the left-hand menu to the 'Asset Query History [Accounting]' window. This window displays detailed information for the selected asset, including its description, activity, and accounting details.

Trx Date	Account Number	Line	GL Line	TrxCode	Amount	Type	Display - Notes
26-Apr-2018	9710-000-0000-000-00-00-39300	1	1	FA03	506.30	DR	SELECTMEN - OLD TOWN HALL RENOVATION
26-Apr-2018	9710-000-0000-000-00-00-39300	2	2	FA03	460.42	DR	SELECTMEN - OLD TOWN HALL RENOVATION

[ADM-AUC-GL-8287]

## 3. WEEKLY: CONTROL BY ACCOUNT TABLE ERROR CHECK [FIX]

When using Control Accounts by Account, if there is no entry made in a line, the control “bubbles up” to the Fund Control Account Table. The weekly job reports on errors in the Control Tables. The job was reporting blank lines as errors. For example, in Figure 2, only lines 1 and 2 have accounts entered – the remaining lines are blank. This would result in an error report. The report was corrected and now only invalid or inactive accounts will be included on the report – blank accounts will not appear.



FY	Account	Description	Fund Status
2018	3810-000-0000-000-00-49702	TRANSFER FROM CAPITAL PROJECTS FUND	CLOSED

Line	Account Number	Description	Summarize Postings?
1	3810-000-0000-000-00-10400	STONE & BEECH STS DRAINAGE EASEMENTS	
2	3810-000-0000-000-00-39100	REVENUE	
3	- - - - -	---3 Expenditure	
4	- - - - -	---4 Encumbrance	
5	- - - - -	---5 Reserve for Encumbrance	
6	- - - - -	---6 Reserve for PY Encumbrance	
7	- - - - -	---7 PO Rollover	

Figure 2 A sample Control Account by Account table

```

1091-GLAUDCTR.REP Printed 02-Apr-2018 at 02:43:33 by AUCJOBS

Control Account Verification
Errors in Accounts in Control Table By Account

Reason
=====
Fiscal Year: 2018 By Account: 0017-122-123-0000-4336-0000 ACCESS OPERATING FEES
-----
Revenue Control 0000-000-000-0000-0000-0000 Account not in Chart C
Expenditure Control 0000-000-000-0000-0000-0000 Account not in Chart C
Fund Equity Control 0000-000-000-0000-0000-0000 Account not in Chart C
Fiscal Year: 2018 By Account: 0017-122-123-0000-4336-0129 ACCESS CAPITAL
-----
Revenue Control 0000-000-000-0000-0000-0000 Account not in Chart C
Expenditure Control 0000-000-000-0000-0000-0000 Account not in Chart C
Fund Equity Control 0000-000-000-0000-0000-0000 Account not in Chart C
Fiscal Year: 2018 By Account: 0017-122-123-0000-4336-0131 ACCESS REVENUE
-----
Revenue Control 0000-000-000-0000-0000-0000 Account not in Chart C
Expenditure Control 0000-000-000-0000-0000-0000 Account not in Chart C
Fund Equity Control 0000-000-000-0000-0000-0000 Account not in Chart C
  
```

Figure 3 Sample error report

[ADM-AUC-GL-8295]

## 4. FIXED ASSETS MODULE [New]

- 1 Ledgers
- 2 Purchasing
- 3 Accounts Payable
- 4 Human Resources
- 5 Budget
- 6 Collections
- 7 Property Tax
- 8 Motor Excise
- 9 Misc Billing
- X Fixed Assets**
- 0 System
- D Product Demos

There is a new module available within the ADMINS Unified Community suite of software. To learn about the module, select **General Ledger** ► **Help Reference Library** ► and choose **[X Fixed Assets]** from the buttons at the left to access the Fixed Assets Help Reference Library. There are many documents available to review.

Customers wishing to learn more about installing the new module should contact LuAnn Moore at [luann@admins.com](mailto:luann@admins.com).



## Fixed Assets Help Reference Library

Reference Card	View	Send
FA-110 Fixed Assets Overview	<a href="#">View</a>	<a href="#">Email</a>
----- PROCESSING -----	<a href="#">View</a>	<a href="#">Email</a>
FA-200 Acquiring Fixed Assets	<a href="#">View</a>	<a href="#">Email</a>
FA-210 Disposing of Fixed Assets	<a href="#">View</a>	<a href="#">Email</a>
FA-220 Asset Changes	<a href="#">View</a>	<a href="#">Email</a>
FA-230 Depreciation Process	<a href="#">View</a>	<a href="#">Email</a>
----- MAINTENANCE -----	<a href="#">View</a>	<a href="#">Email</a>
FA-330 Asset Maintenance	<a href="#">View</a>	<a href="#">Email</a>
FA-340 Module Maintenance	<a href="#">View</a>	<a href="#">Email</a>
----- QUERIES -----	<a href="#">View</a>	<a href="#">Email</a>
FA-410 Querying Fixed Assets	<a href="#">View</a>	<a href="#">Email</a>
----- REPORTS -----	<a href="#">View</a>	<a href="#">Email</a>
FA-510 Asset Reports	<a href="#">View</a>	<a href="#">Email</a>
FA-520 Depreciation Reports	<a href="#">View</a>	<a href="#">Email</a>
FA-530 Other Reports	<a href="#">View</a>	<a href="#">Email</a>
----- TABLES -----	<a href="#">View</a>	<a href="#">Email</a>
FA-610 Fixed Asset Tables	<a href="#">View</a>	<a href="#">Email</a>
----- TEMPLATES -----	<a href="#">View</a>	<a href="#">Email</a>
FA-650 Upload Fixed Assets Acquisition Template	<a href="#">View</a>	<a href="#">Email</a>

[ADM-AUC-FA-1883]

## 5. HELP REFERENCE LIBRARY

The following new or updated documentation was added to the help reference library:

### 5.1. New or Updated Documentation

- OTHER
  - GL-1280 How to Exit from AUC [New]
  - GL-1295 The Best Way to Contact Support [New]