MOTOR VEHICLE EXCISE TAX BILLING

RELEASE NOTES – JUNE 2020

This document explains new product enhancements added to the **ADMINS Unified Community** (**AUC**) for Windows **MOTOR VEHICLE EXCISE TAX** module.
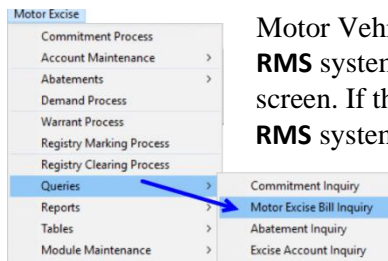
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1. ATLAS RMV UPDATES

The **ATLAS** changes have been installed with the software update. Please contact support@admins.com when the July file is available so that **ADMINS** can test in the site training account. (Massachusetts sites only).

[ADM-AUC-MV-1682]

1.1. QUERIES ▶ Motor Excise Bill Inquiry – Lessee Added [Enhancement]

Motor Vehicle commitment processing in Massachusetts uses files from the **ATLAS RMS** system. **ADMINS** added the **"Lessee"** field from the upload file to the query screen. If there is a **Lessee** for a leased motor vehicle in the file from the **ATLAS RMS** system, the value will be displayed on the **Motor Excise Bill Inquiry** screen.

Select **Motor Excise ▶ Queries ▶ Motor Excise Bill Inquiry** to view the change. If the vehicle is not leased, no Lessee name will be shown.
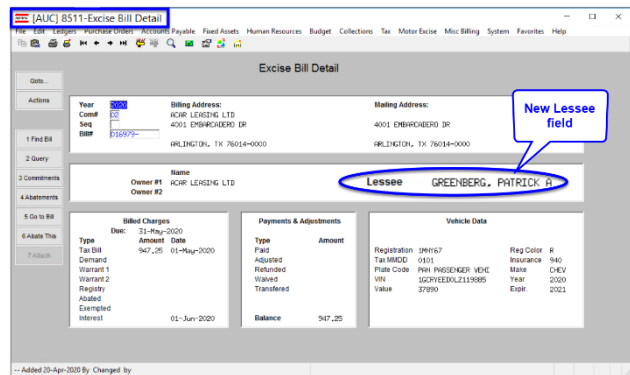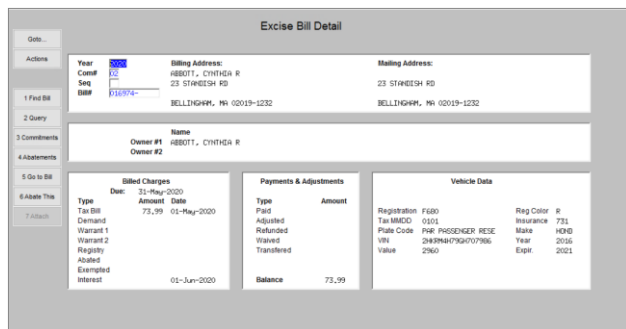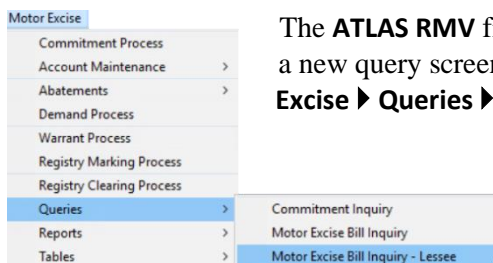

Figure 1 Before and After – New "Lessee" field on the Excise Bill Detail Screen

[ADM-AUC-MV-1680]

1.2. New Query Screen by Lessee Name – Massachusetts Only

The **ATLAS RMV** file includes the **Lessee Name**, as shown in 1.1 above. **ADMINS** added a new query screen to allow *searching by Lessee name* and other data. Select **Motor Excise ▶ Queries ▶ Motor Excise Bill Inquiry – Lessee** to access the screen.

The default data sort is by [1] **[Year/Commitment/Sequence]** number. Six search options are available.

To search by bill number, first activate the column by clicking on the [2] **[Bill#]** button.

To search by **Lessee Name**, activate the column by clicking on the [3] **[Lessee Name]** button. Type the first few letters of the lessee's last name in the column to bring the closest match to the top of the screen. View the bill details by clicking on the **[1 Detail]** button.

Search is available by [4] **[Lessee Address],** [5] **[Lessee Date of Birth],** [6] **[Reg#]** as well.

Figure 2 New Motor Excise Bill Inquiry – Lessee screen

Activate any of the six columns by clicking on the column label, then type in the search data.

[BLG-SUP-SAPLAUC-1279]

2. COPY LIVE TO TRAINING [Enhancement]

The process was enhanced to send an email on completion.

This change was installed on sites in April 2020 and is included here to document the change

Anyone submitting the process should check the **SYUPDTRAIN** Distribution List to make sure their username is in the **SYUPDTRAIN** list.

Figure 3 Email notification that the update of the training area is complete

This feature may be run by users with a security level of 20 and above. Read about details on this process in **SY-175 Copy Live to Training (Batch)** in the **System Help Reference Library**.

[ADM-AUC-SY-8114]

3. POSTING TRANSACTIONS Prematurely to the General Ledger [Fix]

ADMINS corrected an issue that allowed posting transactions to the General Ledger *prior* to the completion of the revenue collections posting, resulting in errors. This happened occasionally for postings with numerous transactions.

[ADM-AUC-RC-8475]

4. HELP REFERENCE LIBRARY

The following documents were added to or updated in the Help Reference Library.

4.1. New or Updated Documents

- OTHER   ME–322 Open, View, and Edit .CSV files for AUC Uploads   [New]
                               ME–365 Pivot Tables - Analyze AUC Data in **Excel®**   [New]