MOTOR VEHICLE EXCISE TAX BILLING

RELEASE NOTES – SEPTEMBER 2021

This document explains new product enhancements added to the **ADMINS Unified Community** (**AUC**) for Windows **MOTOR VEHICLE EXCISE TAX** module.

CONTENTS

1. EXPORT FILE

Motor Vehicle Excise (ME) tax sites provide their 3rd party bill printer with a FIXED length CSV export for file for printing and mailing ME Demands. **ADMINS** provided a corrected version of the export in June, and it is mentioned here to document the change.

[ADM-AUC-MV-1698]

2. ATTACHMENTS [Enhancement]

Users occasionally find that an attachment listed on one of the many attachment screens is not available. **ADMINS** found that this frequently is due to the attached file residing on a local client workstation or location that is not available to all users.

2.1. Prevent Attaching Files Residing on Local Workstations

ADMINS made a change to prevent users attaching files from local workstations:

On the Attachment entry screens, if the file being attached has "TSCLIENT" in the path (or even the filename), the system will reject it and display this message:
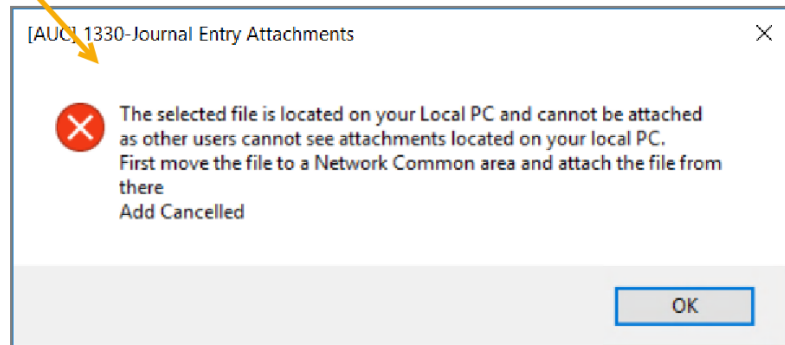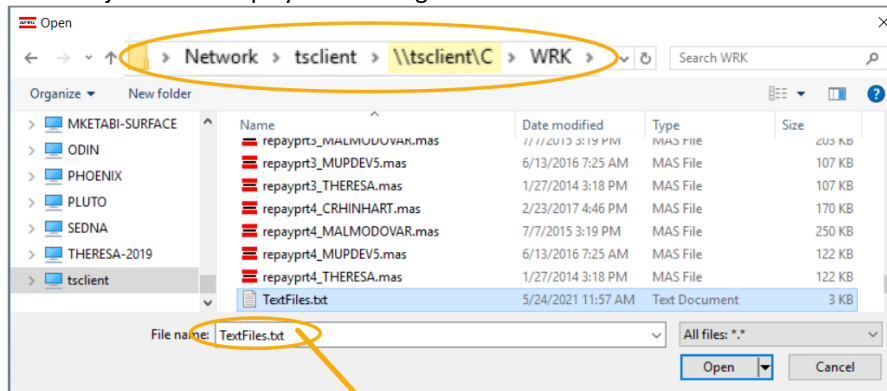
Users still need access to the TSCLIENT area to be able to *download* files to their local workstations, such as files to be transmitted to 3rd parties.

2.2.   Screens Using the New Feature

Table 1 The following screens will use the new feature:

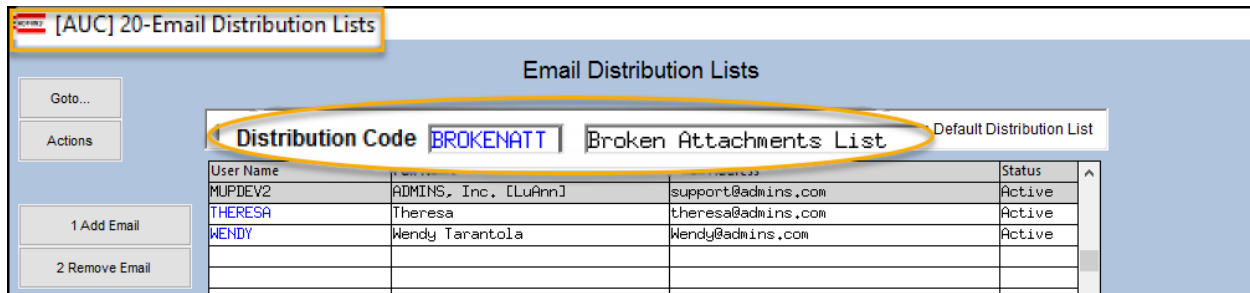| Task#	Description	Access the screens using the menu path:
8508	Excise Account Attachments	**Queries ▶ Excise Account Inquiry ▶ [9 Attachments]**
4138	Bill Inquiry	**Excise Bill Detail ▶ [5 Go To Bill] ▶[0 Attachments]**

[ADM-AUC-SY-8206]

2.3.   Weekly Error Check Report

ADMINS changed the weekly error check on attachments to report only selected broken attachments:

1. If attachments are system generated, or
2. If **"TSCLIENT"** is present in the file name

Note: Attachments from network common areas will not be error checked since each site establishes a network common area to which the **ADMINS** account running the process does not necessarily have access.

The weekly error check report is sent to the members of the **BROKENATT** email distribution list. To add users to the list, follow the instructions found in **SY-150 AUC Email Distribution Lists** in each Help Reference Library. If the weekly process identifies missing **TSCLIENT** attachments, contact the owner of the source document; if the missing attachments are system generated, contact support@admins.com.

[ADM-AUC-SY-8206]