



REVENUE COLLECTIONS

RELEASE NOTES – DECEMBER 2017

This document explains new product enhancements added to the ADMINS Unified Community for Windows **REVENUE COLLECTIONS** system.

Table of Contents

1.	PAYMENTS ▶ LOCKBOX & BANKRUPTCY [ENHANCEMENT].....	2
2.	TIMEOUT ON POSTING & APPROVALS SCREENS [NEW]	3
3.	QUERIES ▶ [TRANSACTIONS]– [DISPLAY] ALPHABETIZED [FIX].....	3
4.	HELP REFERENCE LIBRARY	4
4.1.	New or Updated Documentation.....	4



1. PAYMENTS ► Lockbox & Bankruptcy [Enhancement]

ADMINS has error checking in the lockbox processing. The post lockbox command checks for any in-progress payments for any bill in the lockbox file. If there are bills found with *in-progress* payments, the process will stop so that the site may either cancel the payment or post it before processing the lockbox. (*Cranston RI is the exception – the process will continue for that site, as it is unique*).

4204-RCLKEXANYPAY.REP Printed 04-Dec-2017 at 17:28:48 by THERESA
Town of ADMINS
Post Lockbox In - Progress Payments Error Report

The following Bills have In-Progress payments pending and these payments need to be processed or cancelled before the lockbox payments can be posted

Entered-Not Submitted

Bill #	Year	Description	To be Paid	Batch Date	Pay-Trx Date	Deposit Date
002178-00	2018	COOK, LISA M / 35 YVONNE RD / 00000	361.98		04-Dec-2017	04-Dec-2017
*** Total for Bill#: 002178-00			361.98			
006702-00	2018	NORDBERG, JOHN C & CAROL -L/E / 15 ACORN ST			04-Dec-2017	04-Dec-2017
*** Total for Bill#: 0						
*** Total for Yea						
*** Total for Ent						

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Post Lockbox In - Progress Payments Error Report

The following Bills have In-Progress payments pending and these payments need to be processed or cancelled before the lockbox payments can be posted

Entered-Not Submitted

Bill #	Year	Description	To be Paid	Batch Date	Pay-Trx Date	Deposit Date
*** Grand Total ***			1,561.98			

Post Lockbox dialog box:
In-Progress Payments found for one or more Lockbox Bills
Review Error Report and Process In-Progress Payments
Before posting Lockbox again

Figure 1 In progress payments notice when posting lockbox

Similarly, in the event that a payment for a parcel in bankruptcy exists in the lockbox file, the system will display a message to allow the user to stop and take action.

Post Lockbox dialog box:
1 or more Parcels have Bankruptcy set
Review Parcels and Determine if payment can be made
Before posting Lockbox again

(*Bellingham MA is the exception – as the site accepts payments for parcels in bankruptcy protection*).



4204-RCLBKXNYPAY.REP Printed 06-Nov-2017 at 15:06:29 by ANTHEA Page 1
City of Cranston
Post Lockbox In - Progress Payments Error Report

The following Parcels have Bankruptcy Filing Date set but no Dissolution date set, so are considered still in Bankruptcy currently your site doesnt accept payments on Parcels in Bankruptcy.

Bill #	Year	Parcel	To be Paid	Batch Date	Pay-Trx Date	Deposit Date
0330144001	2017	005-2352-000	947.42		02-Oct-2017	02-Oct-2017
*** Total for Bill#: 0330144001			947.42			
*** Grand Total ***			947.42			

Selection Legend:
To resolve:

If payment should be accepted:
Go To Tax -> Maintenance -> Real Estate Parcel Update
either temporarily remove the Bankruptcy filing date or set the dissolution date until the lockbox has posted then set the parcel dates back.

If payment should NOT be accepted:
Contact the provider of this payment file, let them know you cannot accept payment on a Parcel in bankruptcy and get them to provide you with a new file without this payment.

See the legend on the report that is issued with the pop up message to discern what action to take.

If the payment should be accepted, update the parcel to remove the bankruptcy date or set the dissolution date.

If the payment should NOT be accepted, contact the originator of the lockbox file and ask for a file without the payment for the parcel in bankruptcy.

[ADM-AUC-RC-8383]

2. TIMEOUT ON POSTING & APPROVALS SCREENS [New]

The timeout on posting and approvals screens throughout AUC has been reduced to five minutes, to relieve the locking issues users are having when people are on a posting or approval screen and step away from the desk for long enough that the remote desktop session times out.

[ADM-AUC-SY-8034]

3. QUERIES ► [Transactions]– [Display] Alphabetized [Fix]

On the transaction tab of the queries screen, the list of display options was put into alphabetical order to make it easier for the user to find what they need.

2017 Motor Excise Transactions [TRAINING]

Owner: PHUDNHLD, JRN M
Location: 3 JUDITH RD
Account: --
Parcel: --

Balance as of 13-Sep-2017 * 657.04
PerDiem .20 (,2024)

Description	Trx Date	Charges	Payments	Other	Display - Tran Code Desc.
ME-3 Tax	12-Jun-2017	607.29			Display - Transaction #
ME-3 Demands	31-Jul-2017	15.00			Display - Tran Code Desc.
ME-3 Warrant & Notice	05-Sep-2017	22.00			Display - Receipt #
ME-3 Tax	07-Sep-2017	-485.83			Display - Check #
ME-3 Tax	11-Sep-2017	485.83			Display - Check Name

CY DELINQ

Figure 2 Before



2016 Motor Excise Transactions

Goto... Actions

Bill# 017392-00 Year 2016 X Search...

Owner ABDELMASSIH, SOBHI W Balance as of 28-Nov-2017 \$ 26.15

Location 115 N MAIN ST

Account - - PerDiem .01 [,0077]

Parcel - -

Bill Payment Detail Payment Transactions Q Trx Summary Attachments Z MLCs Y Parcel/Acct Notes I Bill Notes-Tickler

Description	Trx Date	Charges	Payments	Other	Display - Batch Notes
Commt# 04 Tax	27-Oct-2016	23.33			<ul style="list-style-type: none"> Display - Batch # Display - Batch Notes Display - Cash Amount Display - Cash Back Display - Check # Display - Check Amount Display - Check Date Display - Check Name Display - Deposit Date Display - Entry Date Display - Ext Vendor Display - GL Batch Display - GL Code Display - GL Ref#/You# Display - Other Amount Display - Post Date Display - Receipt # Display - Revenue Date Display - Tran Code Desc Display - Transaction # Display - Transaction Desc Display - User Display - Vendor Display - Voucher Date Display - Voucher

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Bill Type History List Summary List

Figure 3 After

[ADM-AUC-RC-8381]

4. HELP REFERENCE LIBRARY

4.1. New or Updated Documentation

The following new or updated documentation was added to the Help Reference Library.

- OTHER RC-1860 Menu and Toolbar Tips [Updated]