REVENUE COLLECTIONS

RELEASE NOTES   DECEMBER 2022

This document explains new product enhancements added to the **ADMINS Unified Community for Windows (AUC) REVENUE COLLECTIONS** system.
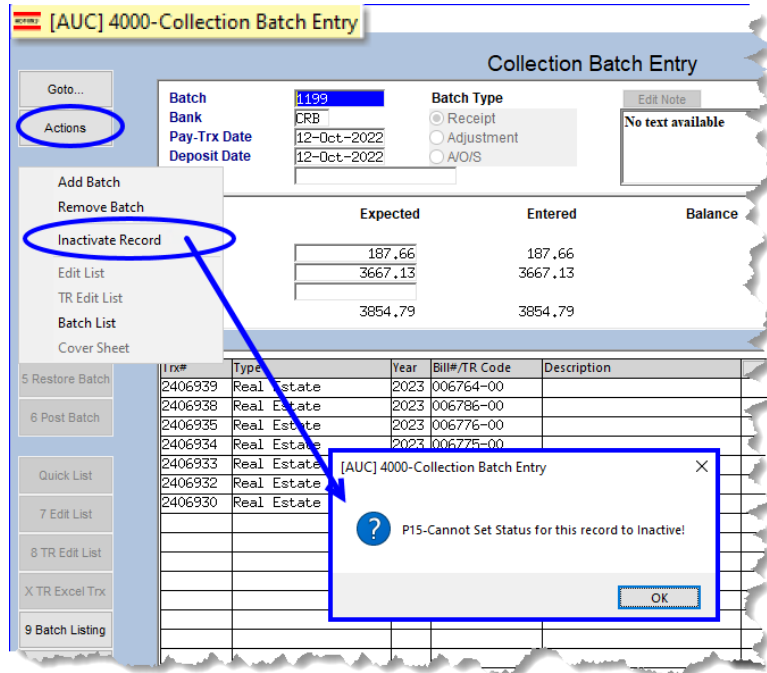
CONTENTS

1   Inactivate Batch [Fix]

Before the software update, it was possible to inactivate a batch that contained records. Now, if you try to inactivate a batch with records, the system will not allow the inactivation and will pop up a message.

[ADM-AUC-RC-8552]

2   Treasury Receipt Codes Edit List [Enhancement]

ADMINS changed the edit list to make it easier to identify codes that require SA Journals, and to see which codes are missing accounts. Any codes that should generate a Supplemental Appropriation journal entry will show the account for the Supplemental Appropriation in column **"JJ"** titled **"Post_SA_JE."** If the account is missing, the text **"Account not mapped for 1st credit"** will be shown in column **"JJ"** for that Treasury Receipt code. To run the edit list, from the menu, select:

Collections ▶ Treasury Receipts ▶ Treasury Receipt Codes ▶ [Edit List] ▶ Run as ⊙ Excel®
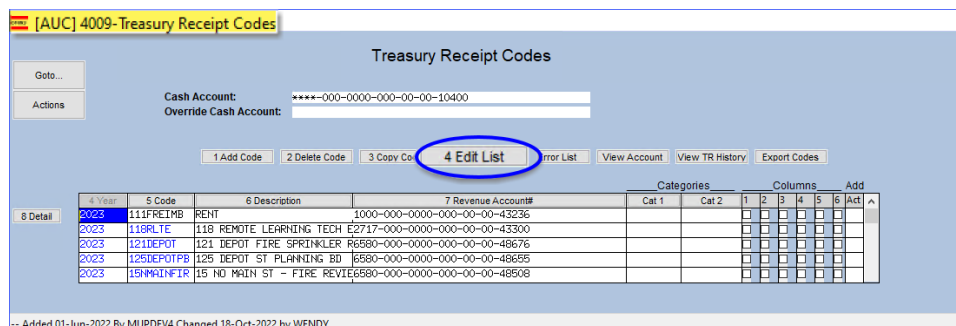

Figure 1 The edit list can be run using the [4 Edit List] pushbutton on the Treasury Receipt Codes Summary Screen

Figure 2 The Edit List can be run using the [2 Edit List] pushbutton on the Treasury Receipt code detail screen

Before the software update, the **Post SA_JE** column was filled with zeroes if the code was not used for Supplemental Appropriations, making it difficult to find codes that were missing accounts.

Figure 3 Before – the column was filled with zeroes for accounts not using SA

Figure 4 After – The SA JE are easier to find
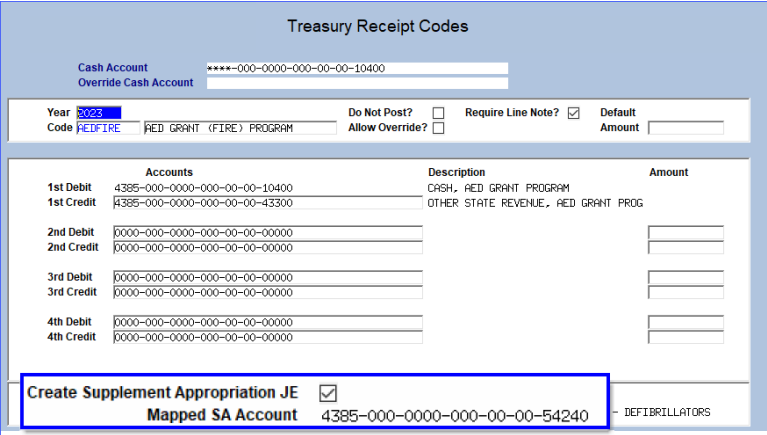
 Use the **Excel®** filter on the **Post_SA_JE** column to hide the blanks to isolate only the codes used for SA Journals.
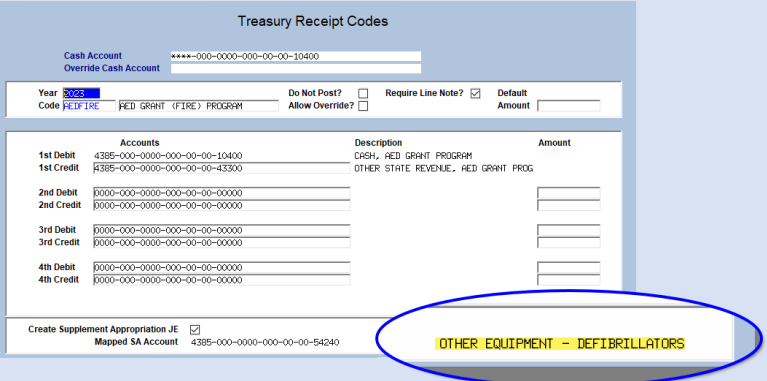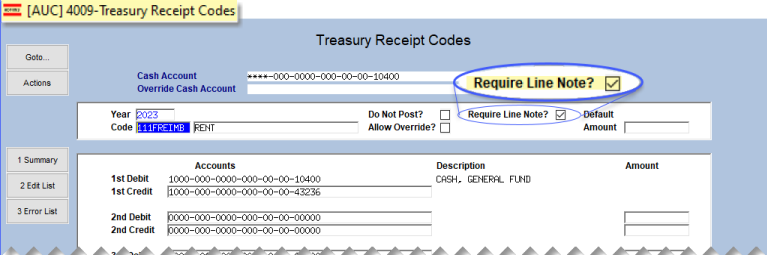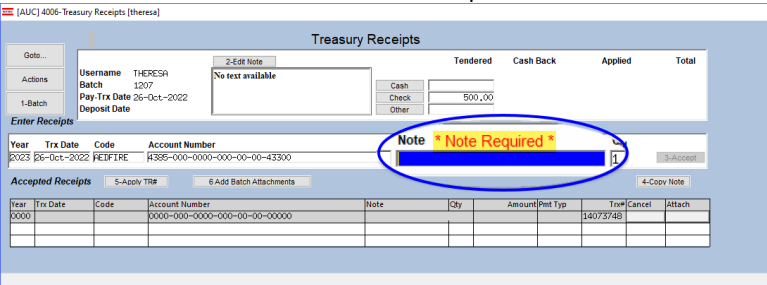
Table 1 Columns on the Edit List

Column	Header	Description
A	Year	The year for the code; codes can exist for multiple years, and each year can have different attributes
B	Code	The alphanumeric code for the treasury receipt
C	Description	A description of what the code is used to represent
D	Default_Account_Number	This is the "first credit account" as shown on the summary and detail screens. (The first debit account is always the cash account)
E	Account_Description	The description of the first Credit account, taken from the chart of accounts
F	Cat_1	Not all sites use Treasury Receipt Code categories.
G	Cat_2	
H	1	When checked, the amount will appear in the designated column on the TR report.
I	2	
J	3	
K	4	
L	5	
M	6	
N	DefPayment	Default amount for the TR code (e.g., if this TR is for a dog license, and they are always $25.00.)
O	DontPost	If the value is "N", do not post the transaction to Accounts Receivable in the General Ledger
P	Override	If set to "Y", the default payment account can be typed over with a different account.
Q	Department_Description	The department is the Department element description in the account number. If the department is all zeroes, then no department is listed on the report.
R	2nd_Debit	The second debit account number; not all TR codes use multiple accounts
S	2nd_Debit_Description	The second debit account description, if used
T	2DebitAmt	The default second debit amount, if used
U	2nd_Credit	The second credit account number, if used

Column	Header	Description
V	2nd_Credit_Description	The second credit account description, if used
W	2CreditAmt	The default second credit amount, if used
X	3rd_Debit	The third debit account number; not all TR codes use multiple accounts
Y	3rd_Debit_Description	The third debit account description, if used
Z	3DebitAmt	The default third debit amount, if used
AA	3rd_Credit	The third credit account number, if used
BB	3rd_Credit_Description	The third credit account description, if used
CC	3CreditAmt	The default third credit amount, if used
DD	4th_Debit	The fourth debit account number; not all TR codes use multiple accounts
EE	4th_Debit_Description	The fourth debit account description, if used
FF	4DebitAmt	The default fourth debit amount, if used
GG	4th_Credit	The fourth credit account number, if used
HH	4th_Credit_Description	The fourth credit account description, if used
II	4CreditAmt	The default fourth credit amount, if used
JJ	Post_SA_JE	If there is a value in the column, the code is flagged to create a supplemental appropriation journal entry.

Column	Header	Description
KK	SA_JE_Description	This describes the account used for the supplemental journal entry; the account description is taken from the chart of accounts description and cannot be changed on this screen.
LL	LineNote	If the value shown on the spreadsheet report in column LL is a "Y", a line note is required when using the code to record a treasury receipt. This is set on the Treasury Receipt code detail screen via a check box. There will also be a note in red on the receipt screen:
MM	Entry_User	The username of the person who entered the data (this can be "CopyTables" indicating that the code was created when the Copy Tables to New Year command was run.)
NN	Entry_Date	The date the code was created
OO	Change_User	The username of the person who made the most recent change to the code
PP	Change_Date	The date of the most recent change

[ADM-AUC-RC-8550]

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3   HELP REFERENCE LIBRARY

ADMINS added the following new or updated documents to the Help Reference Library and content to ADMINS.com.

3.1   New or Updated Documents

Treasury Receipts	RC–1320 Treasury Receipts	[Updated]
System	SY–170 System Administration Kit	[Updated]

3.2   New Content on ADMINS.Com

This list of new videos on the **ADMINS**.com website shows the length of each video in [minutes:seconds].

Bill Inquiry Screen (7:26)	[New]
Bill Locator Screen (3:30)	[New]
Enter Bill Payment Receipts (7:14)	[New]
Reprint a Bill (4:01)	[New]
Enter Treasury Receipts [10:59]	[New]

These documents were updated and available on the website:

SY–170 System Administration Kit   [Updated]