



REVENUE COLLECTIONS

RELEASE NOTES – SEPTEMBER 2022

This document explains new product enhancements added to the **ADMINS Unified Community for Windows (AUC) REVENUE COLLECTIONS** system.

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1 Bill Query Screen – MLC Tab

Prior to the software update, if a parcel had been issued more than 22 Municipal Lien Certificates (MLCs), the screen would display the list of MLCs and the process would abnormally terminate.

ADMS corrected this by increasing the number of available MLCs on the screen.

2022 Real Estate MLCs

Bill# 001079-00 Year 2022 X Search... Balance as of 29-Jul-2022 * 2051.52

Location 19 PEARL ST
Account 0004 -0065 -0000
Parcel 0004 -0065 -0000

Certificate#	Date	Attorney Name	Status
23362	29-Jun-2022	0000000	In-progress
23363	01-Jun-2022	0000000	In-progress
23377	10-Aug-2022	0000881 WS DEVELOPMENT ASSOCIATES LLC	Posted 29-Jul-2022
23378	03-Aug-2022	0001065 WOOD & GRESHAM, PC	Posted 29-Jul-2022
23375	08-Aug-2022	0000217 MCVERTON & HIMMELFARB	Posted 29-Jul-2022
23374	07-Aug-2022	0000228 MOLF LAW OFFICE, LLC	Posted 29-Jul-2022
23373	06-Aug-2022	0000177 MASOR & WORTHUP, LLP	Posted 29-Jul-2022
23372	05-Aug-2022	0000772 MINOIA, SHERKEY & ROSENBERG,	Posted 29-Jul-2022
23371	04-Aug-2022	0000218 GLOBAL DATA SOURCE, LLC	Posted 29-Jul-2022
23370	03-Aug-2022	0000217 MCVERTON & HIMMELFARB	Posted 29-Jul-2022
23369	02-Aug-2022	0000216 LAW OFFICE OF SCOTT M. SYAT	Posted 29-Jul-2022
23368	01-Aug-2022	0000215 BRADLEY W. WRIGHT	Posted 29-Jul-2022
23367	22-Sep-2022	0000214 KRAFT AND HALL	Posted 29-Jul-2022
23366	15-Sep-2022	0000216 LAW OFFICE OF SCOTT M. SYAT	Posted 29-Jul-2022
23365	30-Aug-2022	0000212 LAW OFFICE OF DEBRA A. DUNLER	Posted 29-Jul-2022
23364	15-Aug-2022	0000279 WYNN & WYNN, P.C.	Posted 29-Jul-2022
23361	14-May-2022	0000664 DUNNING, KIRRANE, MCHICOLS &	Posted 29-Jul-2022
23360	03-Apr-2022	0000298 LEVIN LAW OFFICES	Posted 29-Jul-2022
23359	20-Mar-2022	0000540 KOZLOSKY LAW OFFICE	Posted 29-Jul-2022
23358	15-Feb-2022	0000915 BULLMINKEL & BROOKS, LLC	Posted 29-Jul-2022
23357	02-Jan-2022	0000887 B.E.H. Title Services LLC	Posted 29-Jul-2022
22747	25-Nov-2020	0000090 HORNUNG & SCIMONE, P.C.	Posted 01-Dec-2020 Printed 25-Nov-2020
21839	14-Feb-2020	0000098 LEPSKY & SACK, ATTORNEYS	Posted 10-Feb-2020 Printed 10-Feb-2020

1 Next
2 Prev

Use the [1 Next] button to see more MLC records for this parcel

[CRI-SUP-SAPLAUC-1020]

2 Lockbox Methods

Collections ▶ Tables ▶ Lockbox Upload Methods

Lockbox Upload Methods

To Add New Lockbox Code, Contact Support

Added a Mortgage/Escrow Radio button

The [Add New], [Remove], & [Copy Code] buttons are for ADMS use only

Code	Name	Mortgage/Escrow?	Bank	Assoc	Trans Co	Active
BILL	BILL TRUST	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	BILL	BILL TRUST	Active
EBAC	ESCROW BANK OF AMERICA	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	EBAC	ESCROW - BANK O	Active
ECOR	ESCROW CORELOGIC	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	ECOR	ESCROW - CORELO	Active
EFAM	ESCROW FIRST AMERICAN	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	EFAM	ESCROW - FIRST	Active
EFID	ESCROW FIDELITY/ZC STERLING	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	EFID	ESCROW - FIDELI	Active
EFIS	ESCROW FIS TAX SERVICES	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	EFIS	ESCROW - FIS TA	Active
ELER	ESCROW LERETTA	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	ELER	ESCROW - LERETT	Active
ELPS	ESCROW LPS PROPERTY TAX SOLUTIONS	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	ELPS	ESCROW - LPS PR	Active
EPCU	ESCROW PANUCKET CU	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	EPCU	ESCROW - PANUC	Active
EQBE	ESCROW QBE FIRST	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	EQBE	ESCROW - QBE FI	Active
ERIH	ESCROW RI HOUSING	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	ERIH	ESCROW - RI HOU	Active
ETAM	ESCROW TRANS AMERICAN	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	ETAM	ESCROW - TRANS	Active
ENFG	ESCROW - NELLIS	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	ENFG	ESCROW - NELLIS	Active
FISR	FISERV PAYMENTS	<input type="radio"/> Yes <input checked="" type="radio"/> No	RC	FISR	FISERV PAYMENTS	Active

Due to the complex and vendor-specific file layouts provided by each bank, mortgage, escrow, or lockbox processor, we removed these buttons. ADMS support works with each vendor to test and verify the layout prior to the method being available to the customer.

ADMS removed the [1 Add New], [2 Remove], and [3 Copy Code] buttons from the Lockbox Upload Method code screen, so that new codes are not accidentally created.

[ADM-AUC-RC-8531]



2.1 Edit List

The mortgage/escrow flag appears on the edit list:

4119-RCLKBXPRC.REP Printed 28-Jul-2022 at 11:15:18 by THERESA City of ADMINS Lockbox Upload Methods Page 1

Code	Lockbox Upload Processing Method	Associated Transaction Code	Status
Upload Record Type	Assoc Bill Type	Use Specific Bill Category	Bill Category
			Mortgage/Escrow Lender
BILT BILL TRUST			BILT BILL TRUST PAYMENTS Active
10	10 Real Estate	00	No
20	20 Motor Excise	00	No
30	30 Personal Property	00	No
EBAC ESCROW BANK OF AMERICA			EBAC ESCROW - BANK OF AMERICA Active
D	10 Real Estate	00	Yes
ECOR ESCROW CORELOGIC			ECOR ESCROW - CORELOGIC Active
D	10 Real Estate	00	Yes
EFAM ESCROW - FIRST AMERICAN			EFAM ESCROW - FIRST AMERICAN Active
			Yes
EFID ESCROW - FIDELITY/ZC STER			EFID ESCROW - FIDELITY/ZC STER Active
			Yes
EFIS ESCROW - FIS TAX SERVICES			EFIS ESCROW - FIS TAX SERVICES Active
D	10 Real Estate	00	Yes
ELER ESCROW - LERETTA			ELER ESCROW - LERETTA Active
D	10 Real Estate	00	Yes

Indicates that none of the BILT code bill types are for Mortgage/Escrow Lenders
ECOR is associated with Real Estate Bills, and is a Mortgage/Escrow Lender

[ADM-AUC-RC-8539]

3 Print Current Balance Bills by Batch [Enhancement]

Before the software update, when using this screen to print multiple bills, the tab order was Ln ▶ Year ▶ Bill Number. To make it quicker to enter bills, ADMINS removed the Ln field from the tab order. This will speed up data entry. The Line number can still be accessed by placing the cursor in the Ln field.

[AUC] 4166-Print Current Balance Bills by Batch

Real Estate Print Current Balance Bills by Batch

Ln	Year	Search	Owner	Location
1	2022		002000-00 DICKINSON, ROBERT J + SANDRA J	16 NASON ST
2	2022		002001-00 KELLEY, SHAWN W	166 HARTFORD AV
3	2022		003001-00 ROSSO JAMIE F	26 STONEHEDGE RD
4	2022		003002-00 NOYES, NENR	19 STONEHEDGE RD
5	2022		003002-00 NOYES, NENR	19 STONEHEDGE RD

Figure 1 Before – had to tab over from the Ln field to get to the Year field

[AUC] 4166-Print Current Balance Bills by Batch

Real Estate Print Current Balance Bills by Batch

Ln	Year	Search	Owner	Location
1	2022		002000-00 DICKINSON, ROBERT J + SANDRA J	16 NASON ST
2	2022		002001-00 KELLEY, SHAWN W	166 HARTFORD AV
3	2022		003001-00 ROSSO JAMIE F	26 STONEHEDGE RD
4	2022		003002-00 NOYES, NENR	19 STONEHEDGE RD
5	2022		003002-00 NOYES, NENR	19 STONEHEDGE RD
6	0000		000000-00	
7	0000		000000-00	
8	0000		000000-00	
9	0000		000000-00	
10	0000		000000-00	
11	0000		000	
12	0000		000	
13	0000		000	
14	0000		000	
15	0000		000	
16	0000		000	
17	0000		000	
18	0000		000	
19	0000		000	
20	0000		000000-00	
21	0000		000000-00	
22	0000		000000-00	

Changed tab order to skip the Ln number - once a bill number is entered, the cursor moves to the next line in the Year field

Figure 2 After – after entering a bill number, the cursor advances to the Year field on the next line

[ADM-AUC-RC-8546]



4 Copy Tables for New Year [Fix]

ADMINS fixed an issue with the Copy Tables for New Year command and added checking to ensure that new codes for Treasury Receipt Account mapping are set to active when they are entered.

[ADM-AUC-RC-8544]

5 Help Reference Library

ADMINS added the following new or updated documents to the Help Reference Library and content to [ADMINS.com](https://www.admins.com).

5.1 New or Updated Documents

Receipts	RC–200 Lockbox Processing	[Updated]
Uncollectables	RC–1010 Write Off Small Balances	[Updated]
Site Specific	RC–1725 Cranston, RI Write Off Small Balances	[Updated]

5.2 New or Updated Content on ADMINS.com

Introduction to AUC [7:00]	[New]
Quick Task Selection [2:11]	[New]
Reprinting Reports [4:20]	[Updated]
Optimizing the PDF® Viewer [3:37]	[New]