

June 2024

This document explains new product enhancements added to the **ADMINS Unified Community (AUC) REAL ESTATE TAX** system.

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1 Real Estate Billing Dates [Enhancement]

For quarterly or semi-annual billing, the prior posting must be complete before the future quarter dates can be entered. The tax calculation step depends on the dates from the billing set up table. For the **first and second quarters of billing**, make sure that the **third and fourth quarter dates are not entered**.

Exception: Sites that do annual billing have a different business rule for this.

To access the billing setup table, from the menu, select:

Tax ▶ Billing - Real Estate ▶ Billing Setup Table



[ADM-AUC-RE-5709]

2 Report #4416 Betterment Accounts Errors [Fix]

When the system takes a property for unpaid taxes, it verifies the accounts related to the taking and reports any errors before the taking can proceed. Users who were processing a Tax Title Taking encountered an error report that listed errors on accounting lines that this site did not use in the Betterment Accounting table. To resolve this, ADMINS now skips unused lines when checking for errors.

ADMINS Unified Community Real Estate Tax

A sample of the report before the software update is shown here:

	Before									
4416-RCCOPBETCHK.REP		Page 1								
Betterment Account Error Check										
Account Number Account Description Account Error										
Project: 0204 TITLE-V (P# 0204) CI Year: 2022 Interest	-									
0000-000-000-00-00-00-00000 19-Not Used Account Does not Exist in Chart of Accounts 0000-000-000-00-00-00-00000 20-Not Used Account Does not Exist in Chart of Accounts										
19-Not Used IITLE - V (P. Account	Does not	Exist in Chart of Accounts								
20-Not Used Account	Does not	Exist in Chart of Accounts								
0000-000-000-000-00-00-00000 - 13-Not 03-00 0000-000-0000-000-00-00-00000 20-Not Used		Account Does not Exist in Chart of Accounts								

To view the Betterment Accounting Rules, go to:



The errors shown in the report correspond to numbers 19 and 20 on the Commited Interest tab of the Betterment Accounting rules table.l

Tax ▶ Betterments ▶ Accounting Rules



After the software update, the report will not display errors for lines in the table that are marked as "not used".

[ADM-AUC-RE-5705]

3 Login to the Training Area [Enhancement]

ADMINS provides a training area, which is a replica of the modules available on the live AUC application. (*The data in the training mode is refreshed on demand overnight by the superuser or on a regular basis, determined by each site.*) See <u>SY-175 Copy Live to Training</u> in the Help Reference Library for details.





To access the Training area, select the **O** Yes option before typing in the password. After entering the password, you cannot switch the radio button for this session.

(The default is **O** No; typing the password and {Enter} will go to Live).

Now	ן
	Please Sign In: Username THERESA Theresa Training Mode No Yes Password
Reset Passw	Login Exit

To proceed to Training mode, click on Yes. The prompt will default to Yes if the Training mode radio button is **O** Yes, and will go straight to training by pressing **{Enter}** (without clicking on any button).

Press No to log in to live.



[ADM-AUC-SY-8323]

4 Email Address Checking [Enhancement]

When a prompt **requires** an Email or a button triggers a prompt that **requires** for an email address (which is mandatory, not optional), it will verify if it follows a valid email format.

For example, "xxx@cccc.domain".

Here is an example of the error that will appear if an invalid email address is detected:

Click on the prompt and enter a valid

Ledgers Help Refere	ence Lib	rary		
Reference Card	View	Send	Last Run	1 Date Run Time
L-100 Finance User Help Documents Index	View	Email	4-Sep	-2023 09:47:50.87
ACCOUNT MAINTENANCE				
L-120 Account Elements	View	Emai	F	mail 24.46
[AUC] 27000-Ledgers Help Reference Library [theresa]			<u> </u>	×
Sending Reference via Email				
Optional: Enter Contact Name				
Optional: Enter Note				
Ontinent: Entry Nata				
Optional. Enter Note				
Required: Enter Email Address Laura				
and an an an an an an an		aura	300	Cel Clear All
L-260 Bank Table	View	Email	Cano 15-Jul	2021 [14:25:46.65
L-260 Bank Table L-265 Iwplementing a New Bank Account	View View	Email	Cânc 15-Jul 15-Jul	Clear All -2021 [141:25:146.65] [AUC] 27000-Ledgess Help Reference Library (theresa)
L-260 Bank Table -265 Inplementing a New Bank Account	View	Email Email	Cano 15-Jul 15-Jul	cel Clear All -2021 [142:85:46,65]
-260 Bark Table -265 Explorenting a New Bark Account -2070 Enter Dne - Time Journal Entries -2070 Enter Enter Formation	View View View	Email Email Email	Canc 15-Jul 15-Jul 15-Feb	eel Clear All -co21 [4:55:46:65] [AUC] 27000-Ledges Help Reference Library (theresa) X
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L-360 Bark Table L-365 Bark Table T-365 Fuplementing a New Bark Account T-200 Enter Direr - Time Journal L-200 Budget Transfer Journals L-200 Enter Recurring Journal Entries L-200 Journal Entry Notes	View View View View View View View	Emai Emai Emai Emai Emai Emai	Cano 15-Jul 15-Jul 15-Feb 15-Jul 15-Jul 15-Jul	Cel Clear All -2021 [41:25:46,65] [AUC]27000-Ledgers Help Reference Library (thereas) X Immind Email address format: someone@someplace.domain
-660 Bank Table 	View View View View View View View View	Emai Emai Emai Emai Emai Emai Emai	Cano 15-Jul 15-Jul 15-Jul 15-Jul 15-Jul 15-Jul 05-Dec	Cel Clear All -X021 [14:25:46.65] [AUC] 27000-Ledgen Help Reference Library (theresa) [AUC] 27000-Ledgen Help Reference Library (theresa) [Institute of the second
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1-260 Bark Table 1-265 Insplementing a New Bark Account 1-270 Enter five — Time Journal Entries 1-270 Enter New — Time Journal Entries 1-280 Enter New Time Journal Entries 1-300 Journal Entry Notes 1-310 Upload Journal Entry 1-320 Rdd Rtitechements to Oretime Journal Entries 1-385 Revensing & Foted Journal Entry 575 Revensing & Foted Journal Entry	View View View View View View View View	Emai Emai Emai Emai Emai Emai Emai Emai	Cano 15-Jul 15-Feb 15-Jul 15-Jul 15-Jul 15-Jul 05-Dec 15-Jul 21-Aug	Cel Clear All -2021 [14:25:46,65] [AUC] 27000-Ledgen Help Reference Library (therea) [AUC] 27000-Ledgen Help Reference Library (therea) Complete Address format someone@comeplace.domann OK
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1-260 Bank Table 1-260 Enployenting a New Bank Account 2-70 Enter One - Line Journal Entries 1-700 Enter One - Line Journal Entries 1-700 Enter Information - Line - Line - Line 1-700 Journal Entry Hotes 1-700 Holand Journal Entry 1-700 Reversing a Posted Journal Entries 1-705 Reversing a Posted Journal Entry to another User 	View View View View View View View View	Emai Emai Emai Emai Emai Emai Emai Emai	Cano 15-Jul 15-Jul 15-Jul 15-Jul 15-Jul 15-Jul 05-Dec 15-Jul 21-Aug 15-Jul	Cel Clear All 2021 [4125:46.65] (AUC) 27000-Ledgers Help Reference Library (Moresa) Consult final address format isomeone@isomepiace.deman OK 2021 [41:25:40.05]
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2-80 Bank Table 2-86 Inplementing a New Bank Account 2004BML DHRY 2004 DHRY DHRY 2004 DHRY	View View View View View View View View	Emai Emai Emai Emai Emai Emai Emai Emai	Cano 15-Jul 15-Jul 15-Jul 15-Jul 15-Jul 05-Dec 15-Jul 21-Rug 15-Jul	Cel Clear All 2021 [4128:46,65] (AUC] 27000-Ledges Help Reference Library (Horress) Consult final address format isomeone@someplace.doman OK 2021 [4128:40,09]
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email address on the Required field.

The system does not check if an **Optional** field contains a valid email address. In this example, there is no error message even though the email address is invalid. No email will be sent.

Task 4566: Statement of Account		×						
Statement of A								
Optional: Enter Email Address Laura								
Optional. Lines Lines								
Optional: Enter Email Note 2								
Optional: Enter Email Note 3								
Optional: Enter Email Note 4								
Run as O Preview O Print PDF If Printing use Duplex Yes ONo Lookup OK Cancel Clear All								

[ADM-AUC-SY-8331]