



REAL ESTATE TAX BILLING

RELEASE NOTES – MARCH 2016

This document explains new product enhancements added to the ADMINS Unified Community for Windows **REAL ESTATE TAX** system and installed on your site in **March 2016**.

TABLE OF CONTENTS

1. BETTERMENTS	2
1.1. Additional Betterment Categories	2
2. SUPPLEMENTAL BILLS	4
3. BILLING PROCESS	4
3.1. Load Appraisal File – Housekeeping	4
3.2. Generate Billing Files – Housekeeping.....	4
4. HELP REFERENCE LIBRARY.....	4

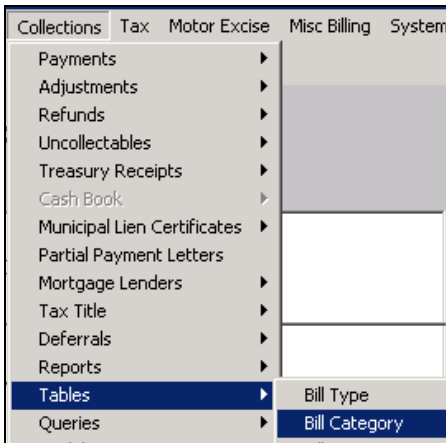


1. BETTERMENTS

1.1. Additional Betterment Categories

There are now 2 additional betterment categories (25 and 26) available for use when adding betterments to a Real Estate bill. Prior to this update, betterment categories ended at 24. A note has also been added to the screen to indicate which number sequences are used for Liens vs. Betterments.

To access the table, click **Collections** ▶ **Tables** ▶ **Billing Category**



Bill Category

Year: 2016 | Type: 10 | Description: Real Estate

Categories 1 | Accounting 2 | Associations 3 | S | Flags G

Remember to check this box for betterments

Lien Categories 5-14
Betterment Categories 15-26

Category & Description	Interest	Add/Omit Charge	Post to A/R	Betterment	Incl RE/PP Demands	Include In Refunds	Include In Balance	Include In Daily Bal	Post Order	Alt Pst Order
15 Sewer Bett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	50	50
16 Sewer Bett CI	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	51	51
17 Title 5 Bett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	52	52
18 Title 5 Bett CI	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	53	53
19 Betterment 3	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	54	54
20 Betterment 3 Committed Interest	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	55	55
21 Betterment 4	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	56	56
22 Betterment 4 Committed Interest	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	57	57
23 Betterment 5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	58	58
24 Betterment 5 Committed Interest	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	59	59
25 Sidewalk Betterment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
26 Sidewalk Comm Int	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		



Billing Categories are assigned to a Betterment Project when the project is established in the Betterment module.

In order to use your new betterment categories display, be sure to:

- (A) have your start **year** of the project matching the year of the betterment category in the billing category table, and
- (B) set the **checkbox** on the betterment and betterment CI codes

Year	Type	Description	Interest	Charge	Post to A/R	Betterment
2016	10	Real Estate				
<div style="display: flex; justify-content: space-around;"> Series 1 Accounting 2 Associations 3 Groups 4 </div>						
Category & Description						
25		Sidewalk Betterment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
26		Sidewalk Comm Int	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
27		AOS Tax	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Then, you may assign your new betterment categories to a Betterment Project:

Project #	Description	CI Des
2016-001	SIDEWALKS - PHASE 1	SIDEWALKS - PHASE 1 CI

Field	Value
Invoice Date	15-Dec-2015
Interest Date	15-Jan-2016
Start Year	2016
Project Amt	750000.00
Billing Category	00
CI Bill Category	00

Ca	Description
15	Sewer Bett
16	Sewer Bett CI
17	Title 5 Bett
18	Title 5 Bett CI
19	Betterment 3
20	Betterment 3 Committed Interest
21	Betterment 4
22	Betterment 4 Committed Interest
23	Betterment 5
24	Betterment 5 Committed Interest
25	Sidewalk Betterment
26	Sidewalk Comm Int

[ADM-AUC-RE-5507]



2. SUPPLEMENTAL BILLS

When creating more than one supplemental bill in Real Estate, there was an error preventing the bills from printing.

Omit/Revised/Suppl Billing ▶	Real Estate Omitted Billing
Demands ▶	Real Estate Supplemental Billing
Queries ▶	Real Estate Revised Billing

Prior to this update, AdmCrv would issue an error and close. This has been corrected.

[ADM-AUC-RE-5508]

3. BILLING PROCESS

3.1. Load Appraisal File – Housekeeping

Some of the programs used during the “Load Appraisal File” process have been modified to due to general maintenance of the database. These changes should be transparent to you during your next billing cycle.

3.2. Generate Billing Files – Housekeeping

Some of the programs used during the “Generate Bills” process have been modified to due to general maintenance of the database. These changes should be transparent to you during your next billing cycle.

4. HELP REFERENCE LIBRARY

4.1. New or Updated Documentation

The following new or updated documentation was added to the Help Reference Library.

- SYSTEM System Administration Kit