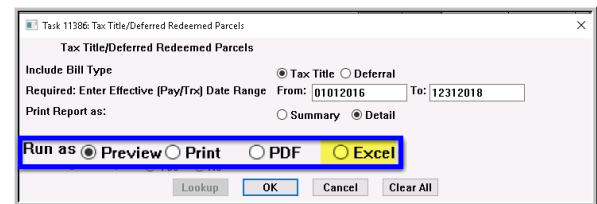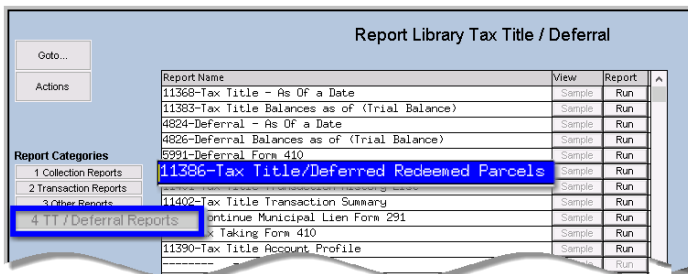# TAX TITLE

RELEASE NOTES – DECEMBER 2018

This document explains new product enhancements added to the ADMINS Unified Community for Windows **TAX TITLE** system.

Contents

1. COLLECTIONS ▶ Reports ▶ [4 TT/Deferral Reports]

ADMINS added the option to produce the Redeemed Parcels report in Excel®.

Figure 1 Tax Title/Deferred Redeemed Parcels report in summary as run to Excel®

	A	B	C	D	E	F	G	H	I	J
1	Parcel	Owner	Location	Payment Date	Recording Date	Book	Page	Redeemed Amount	Bil Cat	Description
445	0094 -0106 -0000	Sample Owner Name One	100 MAIN ST	7/11/2016				917.23	01	Tax
446								335.51	09	Trash Lien
447								5,933.35	11	Demolition Lie
448								129.00	30	Advertising Fe
449								20.00	33	Demand
450								2,233.26	40	Tax Interest
451								15.55	70	Legal Fees
452								120.00	72	Certificate of
453							Total:	9,703.90		
454										
455	0098 -0195 -0000	Sample Owner Name Two	74 BROAD ST	1/16/2016				119.09	01	Tax
456								21.00	30	Advertising Fe
457								5.00	31	Printing Notic
458								10.00	34	Advertising Pr
459								10.00	35	Instrument of
460								76.00	36	Instrument of
461								5.68	40	Tax Interest
462								120.00	72	Certificate of
463							Total:	366.77		
464										
465										
466								501,961.67	01	Tax
467								27,818.60	05	Water Lien
468								1,274.80	06	Water Committed Interest
469								6,648.88	07	Sewer Lien
470								336.78	08	Sewer Committed Interest
471								23,595.65	09	Trash Lien
472								5,933.35	11	Demolition Lien
473								5,006.03	15	Sewer Betterment
474								4,293.54	30	Advertising Fee
475								80.00	31	Printing Notices
476								1,085.00	33	Demand
477								270,830.11	40	Tax Interest
478								10,933.71	70	Legal Fees
479								4,628.38	72	Certificate of Redemption
480								866,828.50	00	
481	Parcels Redeemed: 45									
482										
483	Legend: Bill Type: 70 Date Range: 01012016 to 12312018 (S)ummary or (D)etail: D									

Figure 2 Tax Title/Deferred Redeemed Parcels when run with Detail selected

[ADM-AUC-TT-3857]

2. PREVIEW OF COMING ATTRACTIONS

ADMINS conducts annual customer site visits. These visits provide the opportunity to solicit customer recommendations on new features. As a result, the **ADMINS** team is enthusiastically working on a **"User Favorites"** feature to be implemented in the coming months.
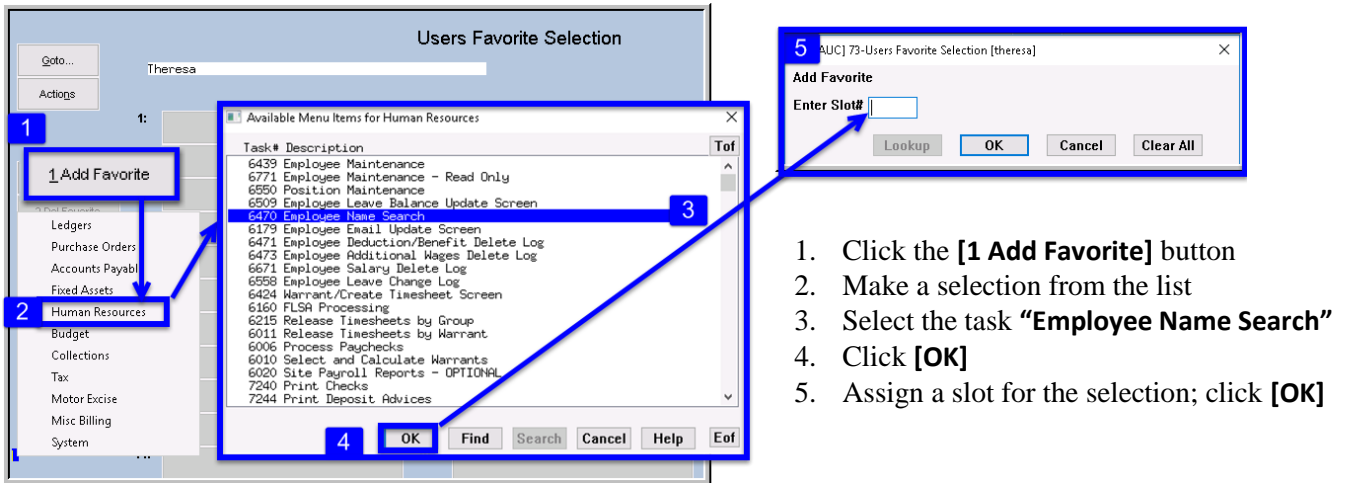
2.1. Favorites Screen [New]

AUC has hundreds of processes and screens and thousands of reports. To provide ease of use for infrequent users and to allow regular users to customize working with **AUC**, a **"Favorites"** screen is in development. This screen may be set as the user's home screen that is displayed when accessing **AUC**.

Figure 3 Select Favorites ▶ User Favorites to access the screen and make selections.
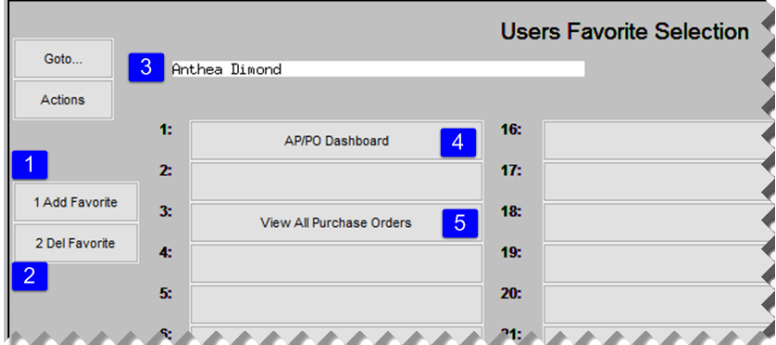
The screen will allow the selection of up to 45 items to be available on the **Favorites** screen. The available screens will be limited to those to which each user is allowed access. All menu, department and account security will remain in effect. Users will make selections from menus.

Figure 4 Steps to create a favorites screen

1. Click the **[1 Add Favorite]** button
2. Make a selection from the list
3. Select the task **"Employee Name Search"**
4. Click **[OK]**
5. Assign a slot for the selection; click **[OK]**

In the example shown in **Figure 5** a user has chosen the AP/PO Dashboard and also the PO Query screen.

Figure 5 A user's selections

1. The **[1 Add Favorite]** button displays a menu of available tasks
2. The **[2 Del Favorite]** button allows the removal of a favorite from a slot
3. The user's name as entered in the user profile screen
4. A favorite task in slot #1
5. A second favorite task in slot #3

[ADM-AUC-SY-8067]

3. HELP REFERENCE LIBRARY

3.1. New or Updated Documentation

The following new or updated documentation was added to the Help Reference Library.

- SYSTEM   RC–1910 System Administration Kit   [Updated]