



Tax Title

RELEASE NOTES

MARCH 2024

This document explains new product enhancements added to the **ADMINS Unified Community (AUC)** for Windows **TAX TITLE** system.

Contents

1	Tax Title Account Statement Forms Text	2
1.1	Sample Tax Title Account Statement	2
2	Help Reference Library & ADMINS Website	3
2.1	New & Updated Documentation in the Help Reference Library.....	3



1 Tax Title Account Statement Forms Text

The Tax Title Account Statement uses a “Forms Text” table to allow each site to define what wording will print on the statement. Before the Software Update, the only way to access the table was via the Tax Title Statement Steps menu. Now, there is an additional way to access the table. From the menu, select:

Collections ▶ Tax Title ▶ Tax Title Account Statement Form Text

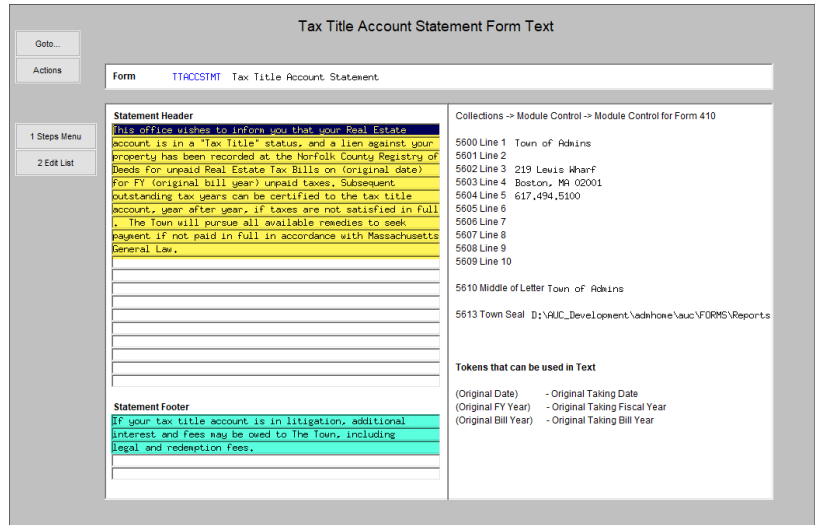
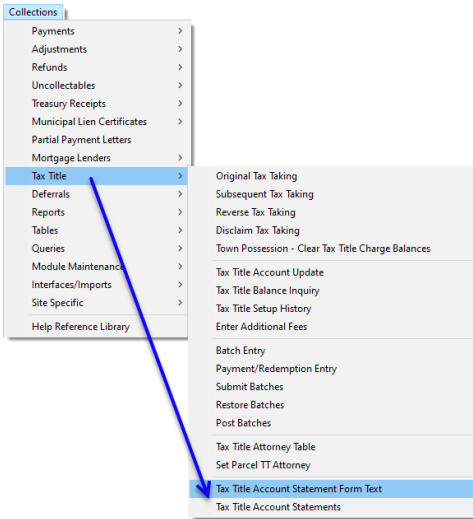


Figure 1 Accessing the Tax Title Account Statement Forms Table from the primary pull down menu

Use caution as there is one table for all users running this process, so changes made will affect all statements.

1.1 Sample Tax Title Account Statement

This is an excerpt from the Tax Title Account statement. The highlighting shows the two text blocks that represent some of the data shown on the statement and correlate with the image above. For detailed instructions, please see [RC-480 Tax Title Account Statements](#).

The table shown here is a sample and may differ from what is used on each site.

TAX TITLE ACCOUNT STATEMENT

To Whom it May Concern:

This office wishes to inform you that your Real Estate account is in a "Tax Title" status, and a lien against your property has been recorded at the Norfolk County Registry of Deeds for unpaid Real Estate Tax Bills on 15-Jul-2022 for FY 2021 unpaid taxes. Subsequent outstanding tax years can be certified to the tax title account , year after year, if taxes are not satisfied in full . The Town will pursue all available remedies to seek payment if not paid in full in accordance with Massachusetts General Law .

The amount necessary to redeem the property known as PARCEL 0007-0009-0000 with an address of 167 FARM ST in the Town of Admins is as follows:

Year	Bill#	Category/Description	Amount	Abate/Exm	Adjust	Paid	Refund	Balance
2021	001091-00	Tax	3,453.07	0.00	0.00	237.17	0.00	3,215.90
2021	001091-00	Tax Interest	846.95	0.00	0.00	771.31	0.00	775.34
2022	001091-00	Tax	3,352.19	0.00	0.00	0.00	0.00	3,352.19
2022	001091-00	Demand	5.00	0.00	0.00	0.00	0.00	5.00
2022	001091-00	Tax Interest	856.50	0.00	0.00	0.00	0.00	856.50
2022	001091-00	Certificate of Redemption	105.00	0.00	0.00	0.00	0.00	105.00

This calculation is through 01-Mar-2024.
The per diem charge on this tax due is 2.88.

Balance Due 6,679.99
New Interest 1,631.84
Total Amount Due 8,310.93

If your tax title account is in litigation, additional interest and fees may be owed to The Town , including legal and redemption fees .

[ADM-AUC-TT-3898]



2 Help Reference Library & ADMINS Website

Added the following new or updated documents to the Help Reference Library and content to **ADMINS.com**:

2.1 New & Updated Documentation in the Help Reference Library

System	SY-170 System Administration Requirements Kit	[Updated]
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