System (All Modules)

Release Notes   DECEMBER 2025

The document details recent updates to the **ADMINS Unified Community (AUC) for Windows SYSTEM** module aimed at enhancing user experience and security.

CONTENTS
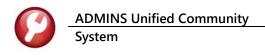
1 Task number added to User Favorite Selection

The task number has been added to the menu description when adding user favorites.

Navigate To: Favorites > User Favorites

If the description of the task is longer than the available space the screen# will not be displayed (see favorite #2).

[ADM-AUC-SY-8386]

2 Report Menu by Department [Enhancement]

A new Super User report has been added that displays each active user's menu access by Department Group.

Menu items appear as rows and users in that department appear as columns (up to 33 per section). If a department has more than 33 users, the report automatically creates additional sections to list the remaining users.

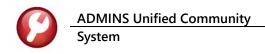**Navigation Path:** System > Reports > Menu List of Active Users by Department Group

Task 248: Menu Listing of Active Users by Department Group ✕

Menu Listing of Active Users by Department Group

Optional: Restrict to Module

Optional: Enter Department Group

Run as ◉ Excel

| Lookup | OK | Cancel | Clear All |

➢ Module – run by a module (GL, HR, AP, RC, etc.)
➢ Department Group – for a single department

Output Sample:

| | | | | Wendy Tarantola (alternat |
Department-Group	Top-Menu	2nd-Menu	3rd_menu	TARANTOLA
FINANCE	Ledgers	Account Maintenance	1000-Chart of Accounts	X
FINANCE	Ledgers	Account Maintenance	1005-Account Elements	X
FINANCE	Ledgers	Account Maintenance	1286-Maintain Dashboard Elements	X
FINANCE	Ledgers	Account Maintenance	1010-Fiscal Periods	X
FINANCE	Ledgers	Account Maintenance	1015-General Ledger Controls	X
FINANCE	Ledgers	Account Maintenance	1014-General Ledger Controls by Account#	X
FINANCE	Ledgers	Account Maintenance	1020-Summary Accounts	X
FINANCE	Ledgers	Account Maintenance	1025-Allocation Codes	X
FINANCE	Ledgers	Account Maintenance	1030-Account Security	X
FINANCE	Ledgers	Account Maintenance	53-Entity Table	X
FINANCE	Ledgers	Account Maintenance	1007-Maintain Crosswalk	X
FINANCE	Ledgers	Account Maintenance	1017-Budget Groups	X
FINANCE	Ledgers	Account Maintenance	1011-Revenue Types	X
FINANCE	Ledgers	Account Maintenance	1042-Element Category 1	X
FINANCE	Ledgers	Account Maintenance	1045-Element Category 2	X
FINANCE	Ledgers	Account Maintenance	1048-Element Category 3	X
FINANCE	Ledgers	Account Maintenance	1051-Element Category 4	X
FINANCE	Ledgers	Account Maintenance	1233-Element Category 5	X
FINANCE	Ledgers	Account Maintenance	1237-Element Category 6	X
FINANCE	Ledgers	Account Maintenance	1199-Element Category 7	X
FINANCE	Ledgers	Account Maintenance	1217-Element Category 8	X
FINANCE	Ledgers	Account Maintenance	2517-Bank Codes	X
FINANCE	Ledgers	Journal Entry Processing	1100-Enter One-Time Journals	X
FINANCE	Ledgers	Journal Entry Processing	1109-Edit List	X
FINANCE	Ledgers	Journal Entry Processing	1707-BOE Transfer of Funds Report	X
FINANCE	Ledgers	Journal Entry Processing	1107-Post Journal Entries	X

[ADM-AUC-SY-8389]

3 Help Reference Library & ADMINS Website

This section lists the new and updated documents that are available in the Help Reference Library and the ADMINS website.

3.1 New Content on ADMINS.com

Links below will be helpful and are available on the ADMINS.COM website.
Site Link: Videos & Quick Tips

- New - Element Categories - Element Categories in Reports

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Page 4 of 4