



# Motor Vehicle Excise Tax Billing

## Release Notes

March 2025

These are changes to the **ADMINS Unified Community (AUC)** for Windows **MOTOR VEHICLE EXCISE TAX** module for March 2025.

### Contents

1	Commitment Summary - Enhancement .....	1
2	Bill Detail Screen – Enhancement .....	1
3	ADMINS Website Videos.....	2

## 1 Commitment Summary - Enhancement

During the Registry commitment process, users have the option to flag any bill from the registry as a manual exemption in the Maintain RMV Commitment Workfile step. Prior to this update there was no report during the commitment process that listed those manual exemptions.

There is now a new report displayed with the commitment summary report that will list all vehicles that have been marked for Manual Exemptions. If there are no vehicles marked as a manual exemption then this report will not be displayed.

8626-MECOMEXMAN.REP		Printed 06-Mar-2025 at 11:17:38 by ANTHEA					Page 1		
		Town of Admins							
		Manual Exemption Register							
Commitment Year: 2025									
Commitment Number: 01									
Commitment Sequence:									
=====							=====		
Bill#	Owner Name	Year Make	Color	Reg#	Value	Plate Code	Exempt Code	Description	Exempt Amount
=====							=====		=====
000061-00	ACAR LEASING LTD	2024	CADI	R	3SWX68	39,069.00	PAN MN	Manual Exemption	976.73
									-----
*** Grand Total ***									976.73
									=====
*** # Bills ***									1

[ADM-AUC-MV-1716]

## 2 Bill Detail Screen – Enhancement

During the Registry commitment process, users have the option to flag any bill from the registry as a manual exemption in the Maintain RMV Commitment Workfile step.

Prior to this update if a manual exemption was done to a bill it wasn't easily identified as such on the bill inquiry screen.



There is now a message displayed on the Bill Inquiry screen showing it was a manual exemption.

Motor Excise -> Queries -> Motor Excise Bill Inquiry -> [Detail]

The screenshot displays the 'Motor Excise Bill Inquiry' screen. It features two identical 'Vehicle Data' sections. The first section is on the left, and the second is on the right. A blue oval highlights the 'Plate Exempt' and 'Name Exempt' fields in the first section. A blue arrow points from this oval to a red oval in the second section that contains the text 'Manual Bill Exemption' in red. Below this text are the 'Plate Exempt' and 'Name Exempt' fields.

Vehicle Data			
Registration	3SWX68	Reg Color	R
Tax MMDD	0101	Insurance	785
Plate Code	PAN PASSENGER VEHI	Make	CADI
Plate Desc	Passenger Normal R	Year	2024
VIN	1GYKPMRL2RZ134004	Expir.	2026
Value	39069.00		

  

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Plate Exempt  
Name Exempt

**Manual Bill Exemption**  
Plate Exempt  
Name Exempt

[ADM-AUC-MV-1716]

### 3 ADMINS Website Videos

Below are two videos that you will find helpful that are available at [www.admins.com](http://www.admins.com).

[Logging out of AUC \(1:54\)](#)

[Attachments \(4:20\)](#)