

Daytona Beach Christian Academy



Parent/Student Handbook

**1850 S. Clyde Morris Blvd.
Daytona Beach, FL. 32119
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2020-2021
Daytona Beach Christian Academy
Staff & Teachers

ADMINISTRATION/STAFF

Mrs. Chrissy Price, Superintendent
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Mr. Mark Tress, Headmaster
mtress@dbcaeagles.com
Ms. Kay Vaught, Financial Administrator
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Mrs. Jeanie Tress, Front Office Receptionist
Mr. Daniel Lutts, Maintenance & IT support

CLASSROOM TEACHERS

Mrs. Jo'is Levy, Kindergarten
Ms. Angela Fortner, 1st Grade
Mrs. Shera Price, 2nd Grade
Ms. Freddie Webster, 3rd Grade
Mrs. Sherry Dugan, 4th & 5th Grades
Mrs. Michelle Woods, 6th Grade
Miss Taylor Keener, 7th Grade
Miss Kelsey Coulter, 8th Grade
Mrs. Leah Loy, 9th-12th Grades
Mrs. Ashley Schultz, Exceptional Learners
Mrs. Angie Lutts, Music/Choir, P.E., Art , Chapel
Mrs. Lorena Perman, Spanish Grades K-6
Mrs. Mindy Reed, Elementary After Care

Daytona Beach Christian Academy

1850 South Clyde Morris Boulevard
Daytona Beach, Florida 32119

"I UNDERSTAND" FORM

Please sign and return to the school office

I, _____, have read and understand the Parent/Student Handbook. I accept the rules and regulations as set forth in this Parent/Student Handbook and will have my child obey and abide by all school rules, regulations, and standards of conduct there-with listed in the handbook. I understand that failure to sign this agreement will forfeit my child's right to attend Daytona Beach Christian Academy.

(Student's Name)

(Parent's Signature)

(Date)

_____Grade

Please detach here with scissors and turn in to the school office during the first week of school

Table of Contents

Accreditation	15
Administrative Procedures	17
Admission Date	16
After School Care Program	16
Attendance Policies	38-40
Bible Study	27
Classroom Procedures	26
Communicable Diseases	23-25
Communication	49
Curriculum	30
Deliveries	42
Discipline	33-37
Dispensing Medication	26
Dress Code	21-22
Emergency Information	42
“Exception to the Rule” Policy	19
F.A.C.T. Sheet	51
Field Trip Policy	41
Fund Raising Activities	41
Grading System	31
Headmaster’s Welcome	7
Health Forms	23
Homework	31
Honor Roll	31
“I Understand” Form	53

NOTES

Illness	25
Lost and Found	41
Lunch Program	40
Mid-Term Report	32
Mission Statement	10
Monthly Calendar	28
Non-Discriminatory Policy	19
Notes	29
Notification Contact Information	28
Parental Support	15
Parent Orientation	16
Parents' Attire	23
Parties	41
Patriotism	27
Payment Drop Box	20,30
Philosophy of Girl-Boy Relationships	18
Pledges and Announcements	26
Prohibited Items on Campus	28
Report Cards/Fri Folders/Conferences	32
Restrictions on Child Pick Up	29
School Calendar	28
School Finances	20
School Hours	16
School Supplies	32
Sending Money to School	30
Signing Students Out of School	40

F	ree gift that God wants to give you. This free gift is eternal life in heaven. <i>Romans 6:23b "...the gift of God is eternal life through Jesus Christ our Lord."</i>
	<ul style="list-style-type: none"> You cannot earn a gift. This is why eternal life cannot be earned by our good works. It is only through God's grace that you are able to obtain salvation.
A	ll have sinned. Nobody is perfect. We have all disobeyed God's Word. <i>Romans 3:23, "For all have sinned..." cf. Romans 6:23a, "the wages of sin is death"</i>
	<ul style="list-style-type: none"> It is our sin that keeps us from gaining God's gift of eternal life. God cannot allow sin to enter heaven, therefore every one of our sins must be judged and paid for.
C	hrist died for our sins and rose again so we could receive God's gift of eternal life. <i>Romans 5:6, 8, 10</i>
	<ul style="list-style-type: none"> Jesus Christ never sinned one time, so when He died on the cross, He was not dying for His sin, but He was dying for our sin. He took our place and die our death for us. He paid the price for our sins in full and then rose again three days later as proof that He possessed eternal life.
T	rust Christ as your personal Savior and you will receive God's gift of eternal life. <i>Romans 10:9, 13</i>
	The moment you cry out to God and place your faith in Jesus to be your Savior, several things happen instantly:
	<ol style="list-style-type: none"> You are justified before God. In other words, you are made right with God and your sins are forgiven. <i>Romans 5:1</i> You are made at peace with God. <i>Romans 5:1</i> You are saved from God's wrath. <i>Romans 5:9</i> The Spirit of Christ comes to live within you for the rest of your life and gives you the same eternal life that Jesus Christ possesses. <i>Romans 8:8,9,11</i>
	So you are faced with a choice:
	<ol style="list-style-type: none"> Either accept Jesus Christ as your Savior and gain an eternal relationship with God, Or reject Jesus Christ, and pay for your sins yourself by spending eternity in a place the Bible calls "the lake of fire." <i>Revelation 20:14-15</i>
	Faith is believing and accepting the facts of God's Word. When you believe God's facts and accept Jesus Christ as your Savior, you become God's child and gain eternal life.
	A common question: "I want to accept God's gift of eternal life, but what do I say to God?" Here is a sample prayer, but remember, it's not the words alone that save a person, but rather faith in Jesus Christ that comes from the heart.
	"God, please forgive me and cleanse my heart of the sin and guilt in it. I believe Jesus died for me and rose again. I want him to come in to my life and save me. I want a relationship with you through your Son, Jesus Christ. Thank you for making me your child and giving me your gift of eternal life. Amen."

Standard Achievement Testing	30
Standard of Conduct	15
Statement of Faith	10-15
Telephone Procedures	28
Transfer Students	32
Tuition and Fees	19
Tuition Refund Policy	20
Violence Prevention Policy	43-49
Visitors	29
Volunteers and Chaperones	41
Welcome	9
Withdrawals	28



investigation or proceeding.

Regulations

1. In instances of police investigation, school authorities shall respect the rights of all individuals involved. It is an accepted position that parents and guardians place their children in the school's care during the hours that they are in school. School faculty and staff stand **"in loco parentis"** and may protect students from any irregular influence on their rights.
2. A criminal investigation can be initiated by the police, the appropriate children and family services department, the principal or designate, a victim or a victim's parent/guardian. The victim may be a student or a staff member. Any children and family services department personnel present at the facility in their official capacity should be considered "police officers" for the purposes of this policy.
3. Arrival of a Police Officer
When investigating an incident, police officers shall be admitted to a school when access to the building is required. When a police officer arrives at a school, the officer, as with other visitors, shall be required to contact the principal/designate regarding the purpose of the visit. The principal/designate shall create an incident report of such visits, including the name and badge number of the police officer(s) and a complete description of all activities.
4. Access to Information
Even if a person has a right to be present in the school and may be given access to interview a student, such right does not necessarily carry with it the right to have access to information in the possession of the school.
Should a police officer request information pertaining to a student, faculty or staff member, the school principal shall ensure that the request is in writing, that it identifies the information requested, and that it indicates the information is being collected for purposes of a law enforcement investigation. Consultation with the school's attorney is advised if the information requested is of a personal nature or is information that is not normally disclosed under the circumstances.
5. The parent/legal guardian will be contacted before the police seek to interview/arrest a student.

- iv) the practices that relate to disciplinary action and how these will be enforced consistently.
- e) emphasize preventive measures that include the continued use of:
 - i) early identification and prevention programs;
 - ii) individualization of programs for students with learning needs;
 - iii) parent volunteers.

3. When disciplinary action is required, faculty and staff are obliged to work in close liaison with the students', faculty, parents and the administration. It is the practice, policy, and procedure to meet only with parents/ guardians whose names are on the school financial contract and involved school staff. No other parties, friends, or relatives will be allowed in a meeting concerning a student.
4. Every effort shall be made through clear communication with the student and parents to pray with and counsel the student in order to effect positive change.
5. In the event that serious disciplinary action is required, the principal shall undertake the procedures outlined in Daytona Beach Christian Academy's Parent/Student Handbook.
6. In disciplining a student, staff members (other than the school principal in an appropriate corporal punishment scenario) shall refrain from the use of force or physical restraint except to protect oneself and/or other persons.
7. Daytona Beach Christian Academy has established a Parent/ Student Handbook which provides clear guidelines for acceptable and non-acceptable behavior for students.

IV. POLICE INVESTIGATION

Policy

Daytona Beach Christian Academy is committed to providing its students with a quality education within a safe and lawful school environment. While respecting the rights and responsibilities of all parties concerned, staff will cooperate fully with the police and others carrying out their responsibilities as part of a law enforcement



Daytona Beach Christian Academy
 1850 S. Clyde Morris Blvd.
 Daytona Beach Fl. 32119

HEADMASTER'S WELCOME

It is my privilege to take a moment to introduce you to Daytona Beach Christian Academy. For almost 50 years, our academy has been educating the whole child consistent with our mission and goal of spiritual, academic, social and physical growth and development. We have endeavored to provide our students with a superior education through competent, loving, well-trained teachers and administrative staff, and a Bible-based curriculum, while fully surrounding them with a wholesome, Christian atmosphere. We believe that within our children lies the future of our country, therefore they deserve the very best as it pertains to their education. Christian education must not be viewed simply as an expense, but rather an investment in our children, who are our most precious possession.

Our desire is to help parents develop within their children a love for Jesus Christ, respect for their neighbor, and patriotism toward their country with a sound, academic foundation for the future. With God's help and a strong partnership with parents, we believe together we will be well prepared to accomplish these goals. We truly thank you for partnering with us at Daytona Beach Christian Academy!

In Christ's Service,
 Mark W. Tress
 DBCA Headmaster

Regulations

Definition of Discipline

“The ability to cooperate with others.” In the school context, discipline educates children that obedience is reasonable and necessary to productive and peaceful interaction with others. At the same time, discipline teaches children to develop the character they will need to be a positive Christian impact on their community and to accept responsibility for the consequences of their actions. Through time, students will develop a self-discipline rooted in a recognition of Biblical principles and a respect for others rather than a fear of punishment. School discipline thus serves to teach students how to distinguish between socially acceptable and unacceptable behavior.

1. The school’s Discipline Policy focuses on encouraging positive student behavior. It is expected that a firm, fair, and consistent application of this policy shall prevail in all disciplinary actions. Students and parents should be made aware of the school’s policy and expectations, as well as the consequences of one’s not being able to abide by the rules and regulations established by the Parent/Student Handbook.
2. Discipline is learned and should be taught in the home, as well as the school. This learning process should assist each student in developing self-discipline and a sense of responsibility. To assist in achieving these results, administration, faculty and staff shall:
 - a) establish a godly example for students by encouraging and modeling appropriate language, dress and attitude;
 - b) establish discipline in the school, through planning and implementing activities and practices that enhance students’ self-concept;
 - c) refrain from discipline practices that include sarcasm, humiliation, and ridicule;
 - d) communicate clearly to students and parents:
 - i) the duties of a student;
 - ii) the rules and procedures of the school;
 - iii) teachers’ expectations and standards for student behavior; and

- Discipline
- Police Investigation
- Reporting and Recording Incidents of Violence
- Possession of Weapons
- Assault/Threats/Harassment
- Theft/Extortion/Vandalism
- Search and Seizure
- Trespassing on Property
- Arson/Bomb Threats
- Drug & Alcohol Testing

III. DISCIPLINE

Policy

1. When reasonably indicated, necessary discipline measures shall be instituted by the administration with appropriate respect for the dignity and rights of all students. Daytona Beach Christian Academy, while recognizing that the primary authority and responsibility for discipline resides with the parents of each student, approves the establishment of a Discipline policy which shall:
 - a) establish and maintain a climate within student activities which will allow students to learn without unnecessary distraction or disruption;
 - b) assist students in the recognition of, and respect for, the rights of other persons by educating them on appropriate behavior and treatment of others;
 - c) assist students in the development and practice of academic honesty and integrity;
 - d) assist students in the development of a respect for property; and
 - e) assist students in the achievement of the self-control and self-discipline evident in the life of an individual exhibiting Godly character.
2. Daytona Beach Christian Academy supports its administration, faculty and staff in its dealing with any student who is involved in acts which are seen to threaten the safe and harmonious environment of the school community.

WELCOME!!

Welcome to Daytona Beach Christian Academy! We are glad that you are registering as a student. The Lord has done much in the lives of our students in educational and character development.

This Parent/Student Handbook provides students, parents, and faculty with a clear, concise statement of the basic policies, procedures, and philosophy of Daytona Beach Christian Academy. Although this handbook is not intended as a definitive statement on these subjects, it is written to answer the most frequent questions asked about the policies and procedures of the school. In the Parent/Student Handbook, no attempt has been made to explain the rationale for each policy or procedure, but it is important to realize that our procedures are formulated as one way to implement our goals in Christian education as well as to provide for a safe, orderly, efficient, and consistent approach to problems.

Commitment to these policies and procedures by students, parents, and faculty enables the school to run on a smooth, orderly basis. Consistent support of them, however, will produce even more significant and lasting accomplishments for the students. We believe in training students for responsible action. These policies and procedures are basic guidelines which should be viewed as one way we encourage and train students to recognize and assume responsibility for their actions. Therefore, the ultimate purpose of this Parent/Student Handbook is to allow parents, students and faculty to be “of one mind” in the great privilege we have of training children to honor God with their whole lives.

The Headmaster and School Board approves all major policies and procedures of the school and reviews them each year, thereby providing a current address to the issues involved in each edition of the Parent/Student Handbook.

MISSION STATEMENT

To glorify the Lord Jesus Christ by assisting parents in their God-given responsibility of educating their children through Christian administrators and teachers that possess and profess a salvation experience through the Lord Jesus Christ, and with God's Word, the Holy Bible as the only basis and center of all learning. It is also the mission of the school to teach students that tools for building a happy and successful life can only be found in the Lord Jesus Christ and his teaching.

PURPOSE

The purpose of Daytona Beach Christian Academy is to educate the total person (mentally, physically, and spiritually) since all things are related to God (the secular and spiritual cannot be separated). No person can be properly and completely educated until they are directed into a proper Christian relationship with the Creator, God, through his only Son, Jesus Christ.

HISTORY

Daytona Beach Christian Academy was organized in January 1972 under the leadership of its, then, pastor and congregation. Since that time, thousands of children have been educated through this ministry.

DAYTONA BEACH CHRISTIAN ACADEMY

Daytona Beach Christian Academy serves the entire community. The school is directed by the Headmaster/Administrator, and Board.

STATEMENT OF FAITH

The Holy Scriptures

We believe the Holy Scriptures of the Old and New Testaments to be the absolute, comprehensive and verbally inspired Word of God. The Scriptures are inerrant, infallible and God-breathed, and therefore are the final authority for faith and life. The sixty-six books of the Old and New Testaments are the complete and divine revelation of God to man. The Scriptures shall be interpreted according to their normal grammatical-historical meaning. The King James Version shall be the official translation of the church and shall be the final authority in all matters pertaining to God's Word. (2 Timothy 3:16-17; 2 Peter 1:20-21)

The True God

We believe that there is one, and only one, living and true God, an infinite, intelligent Spirit, the maker and supreme ruler of Heaven and earth; inexpressibly glorious in holiness and worthy of all possible honor, confidence and love; that in the unity of the Godhead

this school family - student, teacher, parent/guardian, support staff, board member, or others while on school property and at school sponsored events - is governed by these policies and shares in the responsibility for creating an environment that is safe, harmonious and respectful.

2. The school headmaster and staff are committed to implementing effective measures that deal with violence in schools. These measures include the establishment of preventive procedures, the incorporation of violence prevention into the curriculum, the establishment of codes of behavior for the school (both elementary and secondary divisions), provisions for dealing with violent incidents and their aftermath, and provisions for the reporting of violent incidents.
3. In recognition of the ethnic and racial diversity of its students, Daytona Beach Christian Academy shall treat each person equally and fairly and without regard to gender, race, or ethnicity.
4. Daytona Beach Christian Academy is committed to the administration of disciplinary action in accordance with all applicable legislation, both state and federal.

Regulations

1. The headmaster will administer the Violence Prevention policies in conjunction with the School Superintendent.
 2. The school principal will implement the Violence Prevention policies and ensure awareness of these policies and their procedures by staff, students and parents on an annual basis. This will include the enforcement of all handbook provisions and the reporting of violent incidents.
 3. Policies and regulations to assist in maintaining a safe and harmonious school climate have been established under the following policy headings.
 4. In recognition of exceptional circumstances and exceptional students, and subject to the severity of the incident and a student's ability to understand and comply with the Violence Prevention policies, the regulations may be applied at the discretion of the school principal.
- Foreword/Statement of Principle
 - General

staff, pastors and principals who are united in faith and dedicated to carrying out the spirit of these policies.

Discipline in the Christian school must transcend the conventional code of human ethics and behavior. Discipline is not just rules and regulations that must be followed, but is to be the development of *self-discipline* in which all participants are “to be conformed to the image of his Son” (Romans 8:29).

Not all situations involving violence that may occur in schools can be covered by a policy statement. It is the purpose of these policies on Violence Prevention to bring about an element of consistency, without impeding the judgment of school principals when dealing effectively with the variety of activities which they may encounter.

Within this context, Daytona Beach Christian Academy acknowledges the following rights for its students and staff:

1. To be respected by all members of the school community
2. To work and learn in a safe and orderly environment
3. To access facilities and to participate in programs offered by the school without fear of violence

Daytona Beach Christian Academy also acknowledges the following responsibilities for its students and staff:

1. To respect all members of the school community
2. To contribute positively to the Christian climate of the school
3. To respect the property of the school and of all members of the school community
4. To respond positively to the educational environment provided by the school community, and for students specifically
5. To comply with all school expectations, procedures and codes of behavior
6. To give respect and cooperation to all persons in positions of authority in the school

II. GENERAL

Policy

1. Daytona Beach Christian Academy does not tolerate violence in any form. Daytona Beach Christian Academy, including administration, faculty, staff, students, parents, and trustees is committed to the school’s mission of providing a safe and friendly environment that fosters appropriate expression and facilitates the dynamic educational process. Every member of

there are three persons: the Father, the Son and the Holy Ghost, equal in every divine perfection, and executing distinct but harmonious offices in the great work of redemption. (Exodus 20:2-3; Genesis 17:1; 1 Corinthians 8:6; Ephesians 4:6; John 4:24; Psalm 147:5; Psalm 83:18; Psalm 90:2; Jeremiah 10:10; Exodus 15:11; Revelation 4:11; 1 Timothy 1:17; Romans 11:33; Mark 12:30; Matthew 28:19; John 15:26; 1 Corinthians 12:4-6; 1 John 5:7; John 10:30; John 17:5; 1 Corinthians 2:10-11; Philippians 2:5-6; Ephesians 2:18; 2 Corinthians 13:14)

The Person and Work of Christ

(1) We believe that the Lord Jesus Christ, the eternal Son of God, became man, without ceasing to be God, having been conceived by the Holy Spirit and born of the virgin Mary, in order that He might reveal God and redeem sinful men. (Isaiah 7:14; 9:6; Luke 1:35; John 1:1-2, 14; 2 Corinthians 5:19-21; Galatians 4:4-5; Philippians 2:5-8)

(2) We believe that the Lord Jesus Christ accomplished our redemption through His death and the shedding of His blood on the cross as a representative, vicarious, substitutionary sacrifice; and, that our justification is made sure by His literal, physical resurrection from the dead. (Acts 2:18-36; Romans 3:24-25; 1 Peter 2:24; Ephesians 1:7; 1 Peter 1:3-5; Colossians 1:14)

The Holy Spirit

We believe that the Holy Spirit is a divine person; equal with God the Father and God the Son and of the same nature; that He was active in the creation; that in His relation to the unbelieving world, He restrains the evil one until God’s purpose is fulfilled; that He convicts of sin, of judgment and of righteousness; that He bears witness to the Truth of the Gospel in guides, teaches, witnesses, sanctifies, and helps the believer. (John 14:16-17; Matthew 28:19; Hebrews 9:14; John 14:26; Luke 1:35; Genesis 1:1-3; 2 Thessalonians 2:7; John 16:8-11; John 15:26-27; Acts 5:30-32; John 3:5-6; Ephesians 1:13-14; Matthew 3:11; Mark 1:8; Luke 3:16; John 1:33; Acts 11:16; Luke 24:49; John 16:13; Romans 8:14; Romans 8:16; 2 Thessalonians 2:13; 1 Peter 1:2; Romans 8:26-27)

The Fall of Man

We believe that man was created in innocence under the law of his Maker, but by voluntary transgression fell from his sinless and happy state, in consequence of which all mankind are now sinners, not by constraint, but of choice; and therefore under just condemnation without defense or excuse. (Genesis 3:16, 24; Romans 5:12; Romans 5:19; Romans 3:10-19; Ephesians 2:1-3; Romans 1:18; Ezekiel 18:19-20; Romans 1:32; Romans 1:20; Romans 1:28;

Galatians 3:22)

Salvation

We believe that salvation is the gift of God brought to man by grace and received by personal faith in the death, burial and resurrection of the Lord Jesus Christ, whose precious blood was shed on Calvary for the forgiveness of our sins and was raised for our justification. (John 1:12; Ephesians 1:7; 2:8-10; 1 Peter 1:18-19; Romans 10:9-13; John 3:36; 1 John 5:11-12)

The Eternal Security and Assurance of Believers

(1) We believe that all born-again believers, once saved, are kept by God's power and are thus secure in Christ forever and in no way can lose their salvation (John 6:37-40, 10:27-30; Romans 8:1; 38-39; 1 Corinthians 1:4-8; 1 Peter 1:4-5; Ephesians 4:30), although the believer can lose rewards (1 Corinthians 3:12-15), fellowship with God (1 John 1:6), their testimony (Romans 2:24) and even their physical life (1 Corinthians 11:30).

(2) We believe that it is the privilege of believers to rejoice in the assurance of their salvation through the testimony of God's Word, which, however, clearly forbids the use of Christian liberty as an occasion to the flesh. (Romans 13:13-14; Galatians 5:13; Titus 2:11-15)

The Church

(1) We believe that the local church, which is the body of Christ, is solely made up of born-again persons. (1 Corinthians 12:12-14; 2 Corinthians 11:2; Ephesians 1:22-23, 5:25-27)

(2) We believe that the establishment and continuance of local churches is clearly taught and defined in the New Testament Scriptures. (Acts 14:27, 20:17, 28-32; 1 Timothy 3:1-13; Titus 5-11)

(3) We believe in the autonomy of the local church free of any external authority or control. (Acts 13:1-4, 15:19-31, 20:28; Romans 16:1, 4; 1 Corinthians 3:9, 16, 13; 1 Peter 5:1-4)

(4) We recognize water baptism and the Lord's Supper as the Scriptural ordinances of obedience for the Church in this age. (Matthew 28:19-20; Acts 2:41-42, 18:18; 1 Corinthians 11:23-26)

The Second Advent of Christ

We believe in that "blessed hope," the personal, imminent return of Christ, who will rapture His Church prior to the seven-year Tribulation period. At the end of the Tribulation, Christ will personally and visibly return, with His saints, to establish His earthly Messianic Kingdom which was promised to the nation of Israel. (Psalm 89:3-4; Daniel 2:31-45; Zechariah 14:4-11; 1 Thessalonians 1:10; 4:13-18; Titus 2:13; Revelation 3:10, 19:11-

VIOLENCE PREVENTION POLICY

I. FOREWORD

Each instance of school violence poses a serious threat to the safety of students and creates the potential for liability of school officials and the school ministry itself. Christian schools are not immune from the wave of school violence in America.

This policy is designed to complete the steps that are reasonably indicated by current trends in education and represents our due diligence to prevent the occurrence of violent acts within our school. As the Scriptures indicate, God has given us all a free will to make choices in life, some of which have drastic consequences. Therefore, no policy or rule can completely eliminate or prevent the possibility of an individual's choice to act out in a violent and destructive manner. However, students must receive the message that violence is not to be tolerated and that those who choose to resolve differences by resorting to intimidating threats or violence will be dealt with firmly and with demonstrated consequences.

Preventive strategies must continue to be widely incorporated into the curriculum through a strong foundation in Biblical values and a respect for the dignity and rights of others. Daytona Beach Christian Academy will continue to develop strategies and methods in order to ensure the safety and protection of its students in years to come.

Statement of Principle

With the cooperation of family, church and school, Daytona Beach Christian Academy endeavors to fulfill its mandate to serve all the students entrusted to its care. To this end, Daytona Beach Christian Academy is committed to establishing a strong circle of support consisting of students, teachers, parents/guardians, support

parties, etc. **MUST** be fingerprinted, pass the background check, and fill out the appropriate paperwork before consideration will be granted.

LOST AND FOUND

Please write your child's name in their clothing, backpacks, lunchboxes, etc. to facilitate a quick recovery in case of loss. It is not the policy of Daytona Beach Christian Academy, nor is it the responsibility of the school, to pay for replacement of lost or stolen items.

DELIVERIES

All flowers, balloons, food, etc. must be delivered to the school office. These will be delivered to the student at the appropriate time. Classroom interruptions take away valuable class time. Our teachers prepare diligently each night to be ready to make their lessons exciting and challenging for our students the next day. Statistics show us that it takes 6 minutes to settle a class back into their lessons after the class has been interrupted by either a parent or a delivery person. This is why we ask that all deliveries and drop-offs be brought to the school office and not the classroom. We thank you in advance for your cooperation in this matter.

EMERGENCY INFORMATION

In the case of a threat from weather or other possible emergency the school will contact WESH-TV 2, the NBC affiliate in Daytona Beach. A good rule of thumb is that if the Volusia County Schools are closed due to bad weather, then so are we. You will also be contacted via text message from administration if conditions permit.

16, 20:1-6)

The Eternal State

(1) We believe in the bodily resurrection of all men, the saved to eternal life, and the unsaved to judgment and everlasting punishment. (Matthew 25:46; John 5:28-29, 11:25-26; Revelation 20:5-6, 12-13)

(2) We believe that the souls of the redeemed are, at death, absent from the body and present with the Lord, where in conscious bliss they await the first resurrection, when spirit, soul, and body are reunited to be glorified forever with the Lord. (Luke 23:43; 2 Corinthians 5:8; Philippians 1:23, 3:21; 1 Thessalonians 4:16-17; Revelation 20:4-6)

(3) We believe that the souls of unbelievers remain, after death, in a conscious punishment and torment until the second resurrection, when with soul and body reunited; they shall appear at the Great White Throne Judgment and shall be cast into the Lake of Fire, not to be annihilated, but to suffer everlasting conscious punishment and torment. (Matthew 25:41-46; Mark 9:43-48; Luke 16:19-26; 2 Thessalonians 1:7-9; Jude 6-7; Revelation 20:11-15)

The Devil, or Satan

We believe that Satan was once holy, and enjoyed heavenly honors; but through pride and ambition to be as the Almighty, fell and drew after him a host of angels; that he is now the malignant prince of the power of the air, and the unholy god of this world. We hold him to be man's great tempter, the enemy of God and His Christ, the accuser of the saints, the author of all false religions, the chief power back of the present apostasy; the lord of the antichrist, and the author of all the powers of darkness - destined, however to final defeat at the hands of God's own Son, and to the judgment of an eternal justice in hell, a place prepared for him and his angels. (Isaiah 14:12-15; Ezekiel 28:14-17; Revelation 12:9; Jude 6; 2 Peter 2:4; Ephesians 2:2; John 14:30; 1 Thessalonians 3:5; Matthew 4:1-3; 1 Peter 5:8; 1 John 3:8; Matthew 13:39; Luke 22:3-4; Revelation 12:10; 2 Corinthians 11:13-15; Mark 13:21-22; 1 John 4:3; 2 John 7:1; 1 John 2:22; Revelation 13:13-14; 2 Thessalonians 2:18-11; Revelation 19:11, 16, 20; Revelation 12:7-9; Revelation 20:1-3; Revelation 20:10; Matthew 25:41)

Creation

We believe that God created the universe in six literal, 24 hour periods. We reject evolution and any other unscriptural theories of origin. (Genesis 1-2; Exodus 20:11; John 1:1-14; Colossians 1: 15-18)

Civil Government

We believe that God has ordained and created all authority consisting of three basic institutions: 1) the home; 2) the church; and 3) the state. Every person is subject to these authorities, but all (including the authorities themselves) are answerable to God and governed by His Word. God has given each institution specific Biblical responsibilities and has balanced those responsibilities with the understanding that no institution has the right to infringe upon the other. The home, the church, and the state are equal and sovereign in their respective Biblically assigned spheres of responsibility under God. (Romans 13:1-7; Ephesians 5:22-24; Hebrews 13:17; 1 Peter 2:13-14)

Human Sexuality

(1) We believe that God has commanded that no intimate sexual activity should be engaged in outside of marriage. We believe that any form of homosexuality, lesbianism, bisexuality, bestiality, incest, fornication, adultery, and pornography are sinful perversions of God's gift of sex. We believe that God disapproves of and forbids any attempt to alter one's gender by surgery or appearance. (Genesis 2:24; Genesis 19:5, 13; Genesis 26:8-9; Leviticus 18:1-30; Romans 1: 26-29; 1 Corinthians 5:1; 6:9; 1 Thessalonians 4:1-8; Hebrews 13:4)

(2) We believe that the only legitimate marriage is the joining of one man and one woman. (Genesis 2:24; Romans 7:2; 1 Corinthians 7:10; Ephesians 5:22-23)

Abortion

We believe that human life begins at conception and that the unborn child is a living human being. Abortion constitutes the unjustified, unexcused taking of unborn human life. Abortion is murder. We reject any teaching that abortion of pregnancies due to rape, incest, birth defects, gender selection, birth or population control, or the mental well being of the mother are acceptable. (Job 3:16; Psalm 51:5; 139:14-16; Isaiah 44:24; 49:1, 5; Jeremiah 1:5; 20:15-18; Luke 1:44)

Missions

We believe that God has given the Church a Great Commission to proclaim the Gospel to all nations so that there might be a great multitude from every nation, tribe, ethnic group, and language group who believe on the Lord Jesus Christ. As ambassadors of Christ, we must use all available means to go to the foreign nations and not wait for them to come to us. (Matthew 28:19-20; Mark 16:15; Luke 24:46-48; John 20:21; Acts 1:8;

information). A **hot** lunch can be ordered on Wednesdays for lunch on Fridays at a cost of \$5.00 to be **paid to the teacher, no later than 8 a.m. on Wednesdays.** Hot lunch is not mandatory. Lunch is ordered from local restaurants in the area based on the number of students that have pre-purchased the lunch. Late arrival lunches will be placed in the front office and student will be responsible to pick it up there.

Students/parents may purchase a lunch card for convenience; minimum amount \$10. Lunch cards must also be purchased by or before Wednesday for lunch purchase. Lunch cards are managed and maintained in the office for safety and are recommended to prevent cash loss by smaller students or to assure lunch funds availability for any student.

FUNDRAISING ACTIVITIES

Daytona Beach Christian Academy conducts several fund-raising events each school year. These events help the school in many ways. We solicit the assistance of each family in this endeavor.

PARTIES

Only scheduled and approved parties may be held. Surprise parties or birthday parties that take up valuable class time are prohibited. Parents may bring doughnuts, cookies, cupcakes or brownies to celebrate the occasion, but these items **MUST** be store purchased and cannot be made at home. They will be equally distributed to all students at break time or lunch per the teacher's discretion. **Parents are to bring birthday invitations to the school office and administration will appropriately disburse the invitation by the end of the school day.**

FIELD TRIP POLICY

Various field trips may take place during the school year. These field trips will include grades K-5-12th. Parents must give their permission for students to attend these functions and there is a charge for the trip to cover admission and transportation. These charges vary.

The school is not facilitated to keep one or two students on campus while the rest of the class goes on the field trip, so if the parent does not want their child to attend, they are to be kept home the day of the trip.

VOLUNTEERS AND CHAPERONES

All parents who wish to participate in field trips, help with class

PROCEDURE FOR RE-ENTERING SCHOOL AFTER AN ABSENCE (EXCUSED OR UNEXCUSED)

A signed note must be taken directly to the classroom teacher who in turn will send it to the school office. The school headmaster has the final authority to excuse the absence.

TARDIES

A tardy is considered unexcused except for the following:

- Early morning dental or doctor appointments
- Parent automobile delays or breakdowns en route to school
- Detainment by the school office or a teacher
- Temporary illness
- Unavoidable reasonable circumstances - the headmaster will determine these cases
-

Any student arriving after the 8:05 a.m. tardy bell must report directly to the office and present with a note from their parent or doctor's office. Tardy will be recorded by their teacher as either excused or unexcused.

NOTE: Parents of students with excessive tardies will be notified by administration.

SIGNING STUDENTS OUT OF SCHOOL EARLY

Students may be signed out only under the following conditions:

1. For illness, the student must:
 - a. be running a temperature as determined by the school secretary.
 - b. be, if not running a temperature, obviously ill, as determined by the best judgment of the school officials.
 - c. establish phone contact with a parent or legal guardian, and have a member of the office staff verify permission for the student to leave campus. The student must wait in the office until their parent or legal guardian arrives.
2. In the event of family emergency, death, illness, accident, etc.

LUNCH PROGRAM

Students are to bring their snacks and lunch from home. No student is allowed to leave the school grounds for lunch. An exception may be made for HS seniors (contact the office for more

2 Corinthians 5:20)

Giving

We believe that every Christian, as a steward of that portion of God's wealth entrusted to him, is obligated to support his local church financially. We believe that God has established the tithe as a basis for giving, but that every Christian should also give other offerings sacrificially and cheerfully to the support of the church, the relief of those in need, and the spread of the Gospel. (Genesis 14:20; Proverbs 3:9-10; Acts 4:34-37; 1 Corinthians 16:2; 2 Corinthians 9:6-7; Galatians 6:6; Ephesians 4:28; 1 Timothy 5:17-18; 1 John 3:17)

STANDARD OF CONDUCT

A student may be dismissed or expelled from school or asked not to return the following year if he/she is out of harmony with the Statement of Faith, the spirit, or the policies of the school whether **on or off property** as determined in the sole discretion of the administration. Re-admission considerations following dismissal will be determined on a case-by-case basis.

PARENTAL SUPPORT

The faculty & staff desires a harmonious relationship with parents. If parents have a question about a school policy or an event that involves their child, they are to notify their child's teacher. An effort will be made to resolve any differences and maintain excellent communication between parents and school staff.

Parental support is an essential part of the educational process. If, in the sole discretion of the administration, a parent has failed to support the headmaster, faculty, school staff, or the standards articulated in the ministry's Statement of Faith, the administration reserves the right to deny the student continued enrollment in the school.

ACCREDITATION AND AFFILIATION

Daytona Beach Christian Academy is a participant of the Florida Association of Christian Colleges. Daytona Beach Christian Academy has a cooperative relationship with all other non-public and public schools in our community. Daytona Beach Christian Academy is registered with the Florida Department of Education which is located in Tallahassee, Florida. Daytona Beach Christian Academy accepts "McKay", "Step Up for Students", "AAA", "Gardiner/PLSA", "Hope", "Family Empowerment" Scholarships.

PARENT ORIENTATION DAY

All students may visit their classrooms on Parent Open House. This is a great “get-acquainted” time for students, parents and teachers. Parent Orientation Day is held in the church auditorium and is typically on the Friday before school begins and is mandatory for all new students/parents. Please see the current school calendar for more information on Parent Open House Day.

Any first grade student who had a physical examination in kindergarten will not be expected to have another one. Birth certificates and health records must be given to the school clerical assistants no later than Orientation day if not previously turned in at the school office. It is imperative that each new parent and student be present on Parent Orientation Day.

ADMISSION DATE

All students in kindergarten must meet the school’s September 1st deadline for student enrollment. Because there is no state or federal law concerning the date of student admissions many schools vary. Each non-public school is autonomous, however, the admissions date for Volusia County Schools is September 1st.

SCHOOL HOURS

First Bell:		8:00 a.m.
Tardy Bell:		8:05 a.m.
School Dismissal:		2:30 p.m.

Children adjust more quickly when parents do not remain in the classroom. We appreciate your cooperation in making this adjustment period as brief as possible.

Parent Pick-up

Parents are not permitted to pick up their children between the hours of 2:00p.m.-2:30p.m. unless it is an emergency. Student release for doctor’s appointments must be prior to 2:00p.m. and provide written proof for these appointments.

MORNING CARE/AFTERCARE PROGRAM

As a convenience to our parents, we offer a Morning Care and After Care Program from Monday through Friday. The Morning

1. Business trips where both parents or legal guardians are required to be out of town and the children are too young or have no other place to stay. Advance written notification is required.

2. Help at home of an emergency nature will also be given consideration.

Other Absences

1. Educational trips must be of an educational nature. Extended weekend vacations, trips to the mountains, camping trips, trips to watch special events or other such trips will normally not be considered excused. Great care will be taken in excusing trips of this nature, and in no case will more than five (5) school days be granted. In any event, the school headmaster must be consulted before the trip, and he shall make the final decision concerning the absence turn the request in writing to the school office , a minimum of four (4) days in advance. Except in very unusual circumstances, students will not be excused immediately preceding or following a vacation date (i.e., Christmas vacation, spring holidays, etc.)

2. Occasionally, special situations may develop where a student may have an opportunity to represent his church, a scout troop, a civic organization or some such group. Decisions to excuse special situation absences or other appropriate requests will be made after prior consultation with the school headmaster by the parents and the student. Consideration of such things as the student’s grades, the amount of time from school already missed, etc., will be considered in making a decision. The final decision will be made by the school headmaster. Place request in writing in advance.

Unexcused Absences

1. The following are examples of unexcused absences:

- a. Any of the above listed excused or unavoidable absences which were not requested in writing, and approved in advance of the absence.
- b. Hair dresser appointments, shopping excursions, automobile repairs, suspension “out of school”, truancy, tardiness, parent notes without either explanation or an excusable reason (as defined above). Travel or vacations can be excused absences if prior request is made and permission is granted by the headmaster.

PENALTY FOR UNEXCUSED ABSENCES

Students will be required to make up all missed work, including homework, tests, and /or quizzes. Failure to make up the assignment within the allotted time results in an automatic zero.

press charges against the student if the situation should so warrant. This action would require the approval of the school headmaster.

ATTENDANCE POLICIES

We believe that regular attendance in class is essential to the success of a student's school experience. One can really never make up or compensate for absence from class. Therefore, Daytona Beach Christian Academy's attendance policy for all students is consistent with State Board of Education Rule 6A-1.09512 of at least 170 actual school days and 540 net instructional hours for students in Kindergarten, 720 net instructional hours for students in grades 1-3, and 900 net instructional hours for students in grades 4-12. We will allow for 20 absences per calendar year. Any child missing more than 20 school calendar days per year will be recommended to attend Summer School in order to pass for the year.

All scholarship student accounts are mandatorily audited per state regulations and must reflect accurate accounting for both tardies and absences, including early withdrawals. State will determine continued scholarship status depending upon regulated numbers of the above mentioned criteria.

Summer School will be at the expense of the parent and not a discretionary expense of the school. Summer School charges will be due and payable on the first day of each week and must be paid prior to entering class for the week.

Any work done to make up what was missed during an absence is primarily an effort to bridge a gap in classroom experience. This is only a substitute for classroom attendance, and it is acceptable only under the following conditions:

Excused Absences

1. Advance notification from parents or legal guardian not required.
 - a. Illness or injury prohibiting a child from coming to school.
 - b. Students participating in school-sponsored activities during the school day.
 - c. Serious illness or death in the family.
2. Advance written notification from the parents or legal guardian is requested for doctor or dental appointments which cannot possibly be made outside of school.

Unavoidable Absences

Care Program is available from 7a.m.– 8a.m. with a weekly charge of \$15.00 per child and the Aftercare from 2:45 p.m.– 6 p.m. with a weekly charge of \$40.00 per child—exception is students picked up by 4p.m. will be assessed courtesy charge of \$25 per week. Morning Care/Aftercare payments are to be made every Friday for that week. Any student who stays on campus longer than 10 minutes after the dismissal bell will be placed in the After Care Program without contacting the parent and a fee will be assessed on the weekly bill. Parents may purchase a weekly “aftercare snack/pack for \$10.00, consisting of a juice box, chips, and a snack. This fee is payable at the beginning of the week. Students may purchase snack card for usage.



Any parent arriving after 6p.m. to pick up their child will be assessed a fee of \$10.00 for the first 10 minutes and \$1.00 per minute per child thereafter. **Parents need to contact the school if they are going to be late.** However, this does not exempt the parent from paying the above listed, late pick up fee. The fee will be due with that week's payment. The 3rd time a parent is late for pick up, the parent will be asked to make other arrangements for after school care. All discipline rules and policies apply.

ADMINISTRATIVE PROCEDURES

General Policy

Philosophy

The Bible clearly indicates that parents are responsible for the discipline (that is, training or instruction) of their children. The Christian academy exists to assist parents in their God-given responsibilities. Therefore, Daytona Beach Christian Academy seeks not to assume the task which God gives to parents, but only to serve as the parents appointed and authorized representatives in the child training process. In formulating a philosophy of education and discipline, the school has attempted to align itself as closely as possible with the Bible's instructions to parents so as to provide the utmost consistency for the child between training received at home and training received at school. In that same spirit the school likewise expects parents to direct and discipline their children accordingly.

Discipline may be correctly viewed as both a process and a product. God expects parents or other authorities to discipline children so as to produce a child who consistently becomes more self-disciplined, requiring less supervision as he matures. Then as a self-disciplined adult, the process begins again as that adult, qualified by his self-discipline, assumes the role of training the next

generation. God's ultimate purpose in charging parents with this task is to prepare children to enter into and mature within His spiritual family, and to respond to Him with respect and obedience on the basis of their former training by their parents. Daytona Beach Christian Academy's philosophy of education and discipline exists to serve and further this ultimate spiritual goal.

God-given responsibilities in the discipline process exist not only for parents and teachers, they exist likewise for students. During school hours and at other school-related and school-supervised functions, students are to respond to school faculty and administration with the same obedience in action and respectfulness in spirit that should be present when they respond to their parent or guardian. Any failure to maintain a Biblical attitude of respect and obedience toward school authority which manifests itself in improper behavior or violated standards will result in disciplinary action which is appropriate for the violation. The school expects that parents will support the administration of such disciplinary actions. Only while operating within the above philosophy of discipline can the educational process reach its maximum potential.

Daytona Beach Christian Academy is committed to the philosophy and principles of Christian Education. Student conduct which works against school philosophy will not be condoned. The guidelines listed in this book are based on Christian principles, appropriate standards of conduct, and common sense. Guidelines provide boundaries for security and freedom. We trust that our students will respond with positive attitudes and conduct.

DAYTONA BEACH CHRISTIAN ACADEMY RESERVES THE RIGHT TO SUSPEND, EXPEL, OR WITHDRAW A STUDENT FOR MISCONDUCT OR BREACH OF CONTRACT WHETHER THE MISCONDUCT OR BREACH OF CONTRACT OCCURRED ON OR OFF THE SCHOOL CAMPUS.



PHILOSOPHY OF GIRL-BOY RELATIONSHIPS

Because we want our children to be allowed to be children, and not be pressured to grow up too fast, the following guidelines are a reflection of our philosophy concerning girl-boy relationships.

- We encourage our girls to wear clothes appropriate to their age, hair styles that are not elaborate or "adult-looking," no make-up, and jewelry that is simple and not "high fashion."
- Specifically regarding our K-8 grade students, girls and boys are encouraged to avoid calling each other on the telephone for

25 Discipline Points-Parent/student conference with administrator, 5 day out of school suspension, probation.

30 Discipline Points-Parent/student conference with administrator, enrollment status reviewed for expulsion.

SUSPENSIONS, EXPULSION OR WITHDRAWAL (All Grades)

Suspensions may be given for a period of one to five days. Students may be suspended for the following:

- Fighting on school property or at school functions
- Racial slurs
- Accumulation of administrator level detentions
- ***Disrespect to a teacher or member of the staff***
- Smoking on or off campus
- Flagrantly abusive language, profanity, off-color language and/or disrespectful conduct
- Cheating on any test or assignment. In addition to suspension, the student will receive a zero on the test or assignment
- Skipping class or leaving school without permission
- Suspensions will not be limited to the above list

NOTE: A suspension is an UNEXCUSED absence form school.

Very serious discipline, that is **expulsion**, with permanent dismissal from school expulsion, may occur when any one of the following take place:

- Possession or use of prescribed or un-prescribed drugs of any kind, on or off school property
- Possession or use of pornography of any kind, on or off campus
- Possession, consumption, supplying or selling of alcohol on or off campus
- Repeated violations of discipline that have resulted in suspension
- ***Failure of parents to cooperate with the school in the discipline of their children***
- Assault or battery of any faculty or staff member
- Any sexual misconduct, including pregnancy
- Other serious immoral conduct
- Lying
- Stealing
- Any threat to harm any individual by bringing, having brought, or threatening to bring any item determined to be a weapon to school which could cause harm to any individual, or harming an individual using any weapon
- Expulsions will not be limited to the above list

Expulsion will be administered by the school headmaster. Furthermore, the school reserves the right to report serious offenses (those offenses that may constitute violation of criminal laws established by the State of Florida) to the proper authorities and to

public display of affection, inappropriate language, use of media or cell phone devices, inappropriate use on or off campus of any social media including pictures, chatting, Instagram, snap-chat, etc.

INTERMEDIATE ACTS OF MISCONDUCT

(3-9 discipline points per infraction)

INTERMEDIATE acts of misconduct will result in an administrative conference, parental contact, or suspension. Examples of intermediate acts of misconduct include, but are not limited to:

Threats, intimidation, disrespect for faculty or staff, skipping class, profanity, cheating, lying, forgery, possession of vulgar material, plagiarism, disrespect for peers, skipping a scheduled detention hall without being excused by the teacher, entrance of another student's locker without their permission, inappropriate language, use of media or cell phone devices, inappropriate use on or off campus of any social media including pictures, chatting, Instagram, snap-chat, etc.

MAJOR ACTS OF MISCONDUCT

(10 or more discipline points per infraction)

MAJOR acts of misconduct will result in an administrative conference, parental contact, suspension and report (if appropriate) to the proper law enforcement agency. Examples of major acts of misconduct include, but are not limited to:

Fighting, sexual immorality, destruction of property, stealing, skipping school (truancy), repeated intermediate acts of misconduct, tampering with safety equipment, carrying, using, selling, buying, or possessing illegal tobacco, alcohol, or drugs on or off campus, carrying a firearm or knife or anything construed as a weapon, pornography on or off campus, negative, racial, sexual, or inappropriate behavior, inappropriate language, use of media or cell phone devices, inappropriate use on or off campus of any social media including pictures, chatting, Instagram, snap-chat, etc.

It is our goal to help students grow and mature in their behavior so they can become all that God wants them to be. It is our prayer that this system will accomplish that goal by holding students consistently accountable for their actions and by involving parents in the program.

7th–12th GRADE DISCIPLINE POINTS

5 Detention Points—Letter sent to student and parents, conference with student, detention.

10 Discipline Points—Phone conference with parents, conference with student, detention.

15 Discipline Points—Phone conference with parents, conference with student, one day out of school suspension.

20 Discipline Points—Parent/student conference with administrator, 3 day out of school suspension, probation.

the purpose of furthering a girl-boy relationship. We solicit the help of our parents in enforcing telephone boundaries.

- Additionally, our grades K-8 girls and boys are discouraged from “going with” each other, actually going places - as a couple - outside of school, or having girl-boy date parties. Because this type of activity is encouraged in our society at a younger and younger age, we are committed to do all we can to delay them until an appropriate age.

It is our desire that our children develop and maintain wholesome, Biblical attitudes toward the opposite sex. Starting girl-boy relationships on the elementary and middle school level is a hindrance to this goal, and we do not want children to face the stress and pressures that accompany premature girl-boy relationships.

NON-DISCRIMINATORY POLICY

Daytona Beach Christian Academy admits students of any race, color, or national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students of the school. Daytona Beach Christian Academy does not discriminate on the basis of race, color, or national and ethnic origin in administration of its educational policies and admission.

“EXCEPTION TO THE RULE” POLICY

An exception in the policy for one is **NOT** meant as an exception in the policy for all.

TUITION AND FEES

Daytona Beach Christian Academy strives to keep tuition rates as low as possible. The school does not receive governmental assistance and is not endowed or supported by outside organizations except for “McKay”, “Step up for Students”, “Gardiner”, “AAA”, “Hope”, and “FES”. Prompt payment of tuition is vital and essential to the on-going operation of Daytona Beach Christian Academy. Parents may make monthly payments or pay the entire tuition payment in full if they choose to do so. Daytona Beach Christian Academy offers a 10% discount to those parents paying their bill in full. A schedule of the registration fees, material fees and tuition prices are available in the school office. Any portion of funds due which is paid by credit card, will be assessed a convenience charge of 5%.

Monthly statements are to be paid for the first week of every month. Tuition and all other applicable payments should be received in the school office on the 1st, no later than the 5th day of

each month. If the 5th falls on a weekend, school holidays or days off when the office may be closed, your payment is still expected. You may mail your payment to ensure payment by the 5th. All mail is posted according to its postmarked date. A late fee of \$30.00 will be assessed if tuition has not been received by the 5th of the month. If payment on all monthly charges has not been received by the 15th of the month, the student will be withdrawn from class until the account is paid up-to-date. If full payment on monthly charges has not been received by the last day of the month, the student will be withdrawn from the school. If any parent writes a check to the school for tuition, extended care, etc. the school MUST have a copy of a valid Florida driver's license on file. A returned check charge of \$ 25.00 will be incurred if a check is returned from the bank due to non-sufficient or non-available funds. If a check is returned, the school will no longer accept a check as payment for that account. All transactions from that point forward must be made with cash, money order or cashier's check. Delinquent accounts are uncomfortable for everyone. Please understand our need to enforce our financial policy. Please see our current tuition schedule (available in the school office) for more information.

The school is not responsible to look up receipts for tax purposes, etc. Parents are urged to save their receipts and monthly statements in a safe place. Payments are to be placed in the drop-box in the front office or left with aftercare personnel. If you need a receipt, place a note with your payment, otherwise use your check as your receipt.

TUITION REFUND POLICY

Daytona Beach Christian Academy does not refund registration fees, testing fees, or material fees. If a student is withdrawn who is on a monthly tuition payment plan, the tuition for the month of withdrawal will be one full month's tuition regardless of the number of days attended. **No records, final grades or transcripts will be released as long as any charges due the school bill remain unpaid.** There will be a 10% penalty assessed against the balance of the account for those parents or guardians who have paid the tuition in full for the year and are requesting a tuition refund prior to the end of the school year. This is whether the parent withdraws the child or the school withdraws or expels the child from school.

SCHOOL FINANCES

Daytona Beach Christian Academy has the right to use the finances from Daytona Beach Christian Academy anyway it pleases based on its academic and financial needs.

Each teacher will utilize their own discipline system for their classroom that has been approved by the headmaster which will be communicated at back to school orientation each year.

K5–6h Grade Discipline Chart

1st offense Warning

2nd offense Silent Lunch or Snack, Sentences, or Reduced Recess

3rd offense Phone Call Home and Detention

4th offense A referral slip will be issued by the teacher and given to the headmaster who will meet with the student.

If behavioral issues persist, a meeting will be scheduled with the parents, teacher and headmaster to determine additional steps which may need to be taken which could include detention, suspension, or expulsion from the school.

7th-12th Grade Discipline Chart

1st offense Warning

2nd offense teacher conference with student followed by silent lunch or snack

3rd offense Conference or phone call with parent followed by a detention. All detention halls are from 3:15–4:00 p.m. and the student will serve it with the teacher that assigns it.

4th offense Referred to headmaster followed by conference or phone call by headmaster to parent and potential in-school suspension.

When a student receives a referral for reaching **offense 4** or committing a minor act listed below, he is assigned an additional detention or suspension based on the decision by the headmaster.

Students may be referred directly to the headmaster, bypassing these stages for intermediate or major acts of misconduct.

Being unprepared for class is a preliminary stage and can result in silent lunch.

MINOR ACTS OF MISCONDUCT

(1-2 discipline points per infraction)

Before referrals are written to the headmaster the teacher will have carried out the three stages outlined above.

MINOR acts of misconduct are those that interfere with the orderly operation of the classroom or school activities. Examples of minor acts include, but are not limited to...

*Classroom disruption, disorderly behavior, **tardy to class or school**, dress code violation, excessive talking, note passing, personal grooming, consumption of candy/gum/food/drink in classroom,*

reasonable person would believe is intended to convey the statement that a student engages in or has a propensity or intent to engage in immoral and/or homosexual acts.

Examples: “I am gay,” “I am a homosexual,” “I have a homosexual orientation.”

Homosexual conduct, defined as acts or identifying statements, is incompatible with enrollment at Daytona Beach Christian Academy and is a basis for dismissal. All students must be treated with dignity and respect, free of threats or harassment.

SEARCH AND SEIZURE POLICY

1. Daytona Beach Christian Academy supports all faculty and staff in the maintenance of law, order, discipline and decorum in its school and during authorized school functions which take place off school property.

2. Daytona Beach Christian Academy therefore prohibits the possession, on school property or at authorized school functions, of substances or objects which may threaten good order, discipline, decorum and public safety. Such materials or objects may include, but are not restricted to:

- a) alcoholic beverages;
- b) illicit drugs;
- c) stolen property;
- d) weapons, either restricted or prohibited by law;
- e) any object which may be used as a weapon and which may cause serious injury; and
- f) hate literature, racist material, pornography, etc.

3. Students and visitors to the school may, on occasion, have in their possession materials or objects (such as alcohol, illicit drugs, stolen goods and weapons). The school therefore authorizes the school principal or his designates, on the basis of reasonable grounds to believe that a student or visitor is in possession of a prohibited substance or object, and in accordance with these procedures, to conduct searches and, where necessary, to seize prohibited substances or objects.

VIOLATION OF RULES

DISCIPLINARY SYSTEM

DRESS CODE

Daytona Beach Christian Academy requires each student to wear official school uniforms. Acceptable school uniforms are to be purchased through the school business office. Uniforms with school logo are required. Students 1st-12th grades are required to wear a P.E. Uniform on P.E. day.

GIRLS

Clothing - Girls are required to wear the standard issue school uniforms **only**, unless otherwise given permission by the Headmaster. Girls are required to wear their shirts or blouses tucked in at all times with a belt on bottoms with belt loop.

Length of Shorts/Skorts - All school uniforms must come to 2 inches above the top of the knee when kneeling.

Jewelry - All jewelry worn should be in good taste. Earrings should be a matching set. Earrings should not be longer than one inch and only one set should be worn at a time in the ear lobe. No more than two bracelets should be worn at a time. No type of body-piercing jewelry is allowed. Any jewelry with questionable connotations shall not be worn, rings may be worn one per hand.

Shoes - Sandals may be worn if they have a strap across the back of the heel. Flip flops or thong-type sandals are not appropriate for school. Heels of girls' shoes should be no higher than two inches. Tennis shoes are also acceptable.

Make-up - Elementary School girls are not permitted to wear make-up to school (lipstick, eye make-up, blush, etc.) However girls in Middle and High School can wear make-up in modest tones.

Hair - Girl's hair should be neatly groomed. Hair must be in natural colors. No punk, worldly trends, dyed, bleached, or hair with orange, green, etc. will be permitted and the student will be sent home and not allowed to attend class until the hair has been corrected. This also includes wigs or other worldly hair style trends. Approved hair wraps may be worn, but only one. Scarves may be worn as long as they are black or red (the school colors) and do not have writing on them.

Cold Weather - Girls may wear cotton leggings or under shirts under their skirts and uniform shirts of **black or red only** if the weather is **60 degrees or colder**.

Hoodies—Hoodies or other jackets or sweat shirts are not permitted in classrooms unless it is a school uniform jacket or cardigan

sweater provided by our uniform company.

Any student whose personal appearance does not agree with the school uniform dress code will be asked to take a letter home stating the requirements of the dress code to the parents. Parents are expected to cooperate at all times with the school dress code.

Consistent violations of any part of the dress code will be brought to the attention of the school headmaster and could result in withdrawal from school or in the school's refusal to re-enroll the student for the following school year.

BOYS

Hair - Boys' hair should be neatly cut and not be shaggy or bushy. We ask that you follow the guidelines below in regard to boys' hair:

- In back, hair should not touch the collar of a regular sports shirt.
- On the sides, hair should not come over the ears. Hair tucked behind the ears is not satisfactory. Sideburns can be no longer than mid ear length.
- In front, hair should not touch the eyebrows when in a normal wearing position.
- If braids are worn, they must remain tight to the head and not touch the collar of a regular sports shirt. When hair is not braided, the above policy applies.
- Rat tails, punk, mohawks, spiking, worldly trends, shaving, dying, bleaching or design/razor cutting are not permitted and the student will be sent home and not allowed to attend class until the hair has been corrected.
- Hair must not be long enough to "curl up" in the back.
- The exception to the rule policy will be reviewed by the headmaster and school board in some cases.



Clothing - Boys are required to wear the standard issue school uniform purchased from the business office. Boys are required to wear their shirts tucked in at all times. Pants and shorts must not have pockets on the sides of the legs ie; cargo pants

Jewelry - Boys are **NOT** allowed to wear earrings, necklaces, bracelets, or any type of body-piercing jewelry. Such jewelry will be taken and given to the parents with the proper school referral.

Shoes - Boys may wear standard dress or tennis shoes to school. No sandals, flip-flops, etc. will be allowed.

their previous school. As per the Florida health requirement all applicants must have up-to-date immunization records and a physical.

DISCIPLINE

School property shall be protected. Defacing or damaging school property in a way that is malicious or careless in nature, and which results in destruction, will result in both appropriate disciplinary action, and the replacement of such property by the student and/or his parents or legal guardian. Conduct and attitudes shall be respectful. Disruptions in class, unruly behavior, or repeated violations of prescribed school policy will not be allowed. Respect for authority is expected of each student for any faculty and staff member at any time either in or out of school. Any student who is disrespectful to a faculty or staff member will be subject to disciplinary action which may include suspension or expulsion.

Physical Contact/ Immorality

Demonstrations of romantic involvement between students on or off school property is forbidden. Hand holding, embracing or any other contact that would contribute to undue familiarity will not be tolerated. This type of behavior will result in discipline, suspension or expulsion. Boys and girls must maintain a six-inch distance at all times. Behavior should be above reproach.

In accordance with the ministry's Statement of Faith and in recognition of Biblical commands, no immoral conduct will be tolerated. The Bible strictly forbids such conduct which includes immoral actions as well as advocating for sinful behavior. The following will not be tolerated in any form and will constitute grounds for expulsion: any actions or identifying statements concerning fornication, adultery, homosexuality, lesbianism, bisexuality, or pornography. (Genesis 2:24; Genesis 19:5, 13; Genesis 26:8-9; Leviticus 18:1-30; Romans 1:26-29; 1 Corinthians 5:1, 6:9; 1 Thessalonians 4:1-8; Hebrews 13:4)

Definition of "immoral act"

Bodily contact, actively undertaken or passively permitted, between members of the opposite sex or members of the same sex for the purpose of satisfying sexual desires and any bodily contact that a reasonable person would understand to demonstrate a propensity or intent to engage in an immoral or homosexual act.

Definition of "identifying statement"

A statement that a student is a homosexual, bisexual, or otherwise immoral, or words to that effect or language or behavior that a

will be expected to complete them as homework in addition to the assigned homework.

REPORT CARDS /PROG RPTS/FRI FOLDERS/PRNT CONFERENCES

Parents will be required to meet with their child's teacher for a Parent/Teacher Conference at the end of the first nine week grading period to receive child's report card. After the initial conference, all report cards will be sent home at the end of each nine week grading period. Report cards must be signed and returned the following day. If a hard-copy report card does not get returned, there will be a \$5 fee to replace the card. A mid-term will be sent home in the middle of each nine weeks for grades K5-12th which will need to be signed and returned the following day. A daily folder will be sent home with K5-8th and is to be signed by a parent daily and returned the next day.

SCHOOL SUPPLIES

Students are responsible for their own supplies. An itemized list of the needed supplies for each grade is available in the school office. The school is not responsible to provide paper, pens, etc. for the students. All students are expected to bring in their school supplies by the 1st day of school. If your child does not bring in their supplies, these will be provided for them at a cost to the parent, which will be due upon receipt of the supplies.

TRANSFER STUDENTS

Transfer students will be expected to take an evaluation test before being accepted into the school. A student application should be submitted to the school office. Following the receipt of the application and registration fees, the student evaluation will be scheduled. After the evaluation is scored, the headmaster will contact the parent to discuss the results of the evaluation. The following factors are considered in the approval of each application for admissions:

- Achievement level as indicated by the evaluation test,
- Expulsion, suspension, conduct, attitudes, and grades of the student in the previous school (References are required.),
- Whether or not the student has a previous history of the use of tobacco, alcohol, drugs, pornography, sexual activity or interaction with the occult.
- Whether or not the student and family will make an unreserved commitment to comply fully with all Daytona Beach Christian Academy policies and procedures.

All applicants for admission must have a transcript of grades from

Belts - Boys in K5-12th grades are required to wear belts each school day.

PARENTS' ATTIRE

All parents and other family members should observe modest school dress standards when they attend school functions such as class parties, field trips, conferences or special meetings as well as dropping off or picking up their children. Do not embarrass your student with inappropriate attire. If necessary, we will ask that parent be more attentive to modest dress habits.

HEALTH FORMS AND CERTIFICATE OF IMMUNIZATION

Florida law requires all students attending school in Florida for the first time to have a physical examination within the twelve-month period prior to entering a Florida school. Florida law requires a physical examination form and a certificate of immunization for all students entering school. The health form is to be completed by your physician within the twelve month period prior to entering preschool.

If the physical examination is given outside the State of Florida, the physical examination report must be submitted to the Volusia County Health Department for verification that immunization meets Florida's standards. If the physical examination is given in Florida, a certificate of immunization from the Volusia County Health Department is also required. This is to be obtained upon presentation of an up-to-date shot record. Immunizations can be taken care of through your physician or local health department authorities.



It will be necessary to bring your child's health reports to the school office. **NO CHILD MAY BE ADMITTED TO CLASS UNTIL THIS IS COMPLETED AS REQUIRED BY LAW.**

COMMUNICABLE DISEASES

Daytona Beach Christian Academy desires to maintain a healthful school environment by instituting controls designed to prevent the spread of communicable diseases. The term "communicable disease" shall mean an illness which arises as a result of specific infectious agent which may be transmitted either directly or indirectly by a susceptible host or infected person or animal to other persons.

A teacher or administrative official who reasonably suspects that a student or employee has a communicable disease shall immediately notify the school administration. **Communicable disease is defined**

as a disease that is transmitted through direct contact with an infected individual or indirectly through a vector (an organism that transmits disease carrying germs). Communicable diseases are also called contagious diseases. The reportable diseases include the following:

- Acquired Immune Deficiency Syndrome (AIDS)
- Aids Related Complex (ARC)
- Amebiasis
- Animal bite of Humans only by a potentially rabid animal
- Anthrax
- Botulism
- Brucellosis
- Campylobacteriosis
- Chancroid
- Conjunctivitis (commonly known as Pink Eye)
- COVID-19
- Dengue
- Diphtheria
- Encephalitis Giardiasis (acute)
- Gonorrhea
- Granuloma Inguinale Hansen's Disease (Leprosy)
- Head Lice
- Hemorrhagic Fevers
- Hepatitis
- Histoplasmosis
- Human Immunodeficiency Virus (HIV)
- Legionnaire's Disease
- Leptospirosis
- Lymphogranuloma Venereum
- Malaria
- Measles (rubeola)
- Meningitis
- Meningococcal Disease
- Mumps
- Paralytic Shellfish Poisoning
- Pertussis
- Pesticide Poisoning
- Plague
- Poliomyelitis



at Daytona Beach Christian Academy. Our Bible curriculum includes lessons such as: Creation, Noah, Samuel, Daniel, the childhood of Jesus, Zacchaeus, and the Good Samaritan. It also includes memory verses and hymns/choruses.

Reading/Language Arts

Our curriculum ensures basic reading with a superb foundation in phonics and language instruction. It also provides students the tools they need to write effectively, speak clearly and read with comprehension. Particular attention is thus given to the teaching of grammar, spelling, vocabulary, composition and literature.

Arithmetic

Our curriculum provides text and materials that have been tested, revised and used to train students in basic arithmetic skills to be used throughout their lives.

History

Our curriculum offers a Christian and conservative approach to the study of mankind.

Science

Our curriculum presents the universe as the direct creation of God and refutes the man-made idea of evolution.

The A'Beka curriculum gives the students a quality education from a Christian perspective, and gives a Scriptural foundation for academic excellence and good character training.

GRADING SYSTEM

The following state mandatory grading scale has been adopted by Daytona Beach Christian School:

A = 90 - 100 B = 80 - 89 C = 70 - 79 D = 60 - 69 F = 0 - 59

HONOR ROLL

The honor roll is composed of students who make all "A's" or "A-B's" for the nine-week period.

HOMEWORK

Students not completing their daily assignments in the classroom

VISITORS

Parents are required to stop by the school office if they need to leave something for a student or teacher, or if they need to pick up the student. **Please do not go directly to the classroom or the outside door, as this would interrupt the teaching.**

SENDING MONEY TO SCHOOL/PAYMENTS

Money should always be sent in a sealed envelope and placed in the child's lunchbox with the following information on the outside. A payment 'drop-box' will be located inside the office for payment drops. If you come after hours, you may pay the aftercare personnel, who will place payment in the drop box.

- Child's Name
- Amount and purpose
- Teacher and grade

NOTES

When a parent sends a note with a child, it should be placed in the child's lunch box. If a note is enclosed with money for a snack or Friday Hot Lunch, the envelope should be marked "Note Enclosed" as well as students name.

CURRICULUM

The A'Beka curriculum is used in grades K-8. The A'Beka curriculum was established in 1972 and is a highly acclaimed Bible-based curriculum that is used worldwide in over 55,000 private and Christian schools. Grades 9-12th utilize the Accelerated Christian Education curriculum.

STANDARDIZED ACHIEVEMENT TESTING

Standardized Achievement Tests are useful in measuring general educational development, determining pupil progress from one year to the next, grouping pupils, diagnosing learning difficulties, and comparing achievement with scholastic aptitude. Achievement test batteries cover basic skills (i.e., reading, language, arithmetic, science, and social studies). Because of the value and importance of achievement testing, tests are administered in late Spring to *K5-8th* grade students. DBCA uses the Stanford Achievement Test 10th Edition and the Otis Lennon School Ability Test.

Bible

The King James Version is the only approved Biblical text accepted

- Psittacosis
- Rabies
- Relapsing Fever
- Rocky Mountain Spotted Fever R. Rickettsia
- Rubella including congenital
- Salmoellosis
- Schistosomiasis
- Shigellosis
- Smallpox
- Syphilis
- Tetanus
- Toxoplasmosis acute
- Trichinosis
- Tuberculosis
- Tularemia
- Typhoid Fever
- Typhus
- Vibrio Cholera
- Vibrio Infections
- Yellow Fever

Any student or employee with a communicable disease for which immunization is required by law or is available, shall be temporarily excluded from school while ill and during recognized periods of communicability. Students and employees with communicable diseases for which immunization is not available shall be excluded from school while ill. If the nature of the disease and circumstances warrant, Daytona Beach Christian Academy may require an independent physician's examination of the student or employee to verify the diagnosis of communicable disease. Daytona Beach Christian Academy reserves the right to make all final decisions necessary to enforce its communicable disease policy and to take all necessary action to control the spread of communicable diseases within the school.

ILLNESS

For the welfare of your child and others in the school, all children who are sick must be kept at home. When the child is well enough to participate in a normal school day, please send hat, coat, etc., as an aid to prevention of future illness. The class does

participate in outdoor activities each day, weather permitting. If the child's temperature is at 99.9 F or above your child will need to stay at home. Students must be fever free for at least 24 hours before returning to school. Students who have been vomiting must also be 24 hours free of vomiting before returning to school.

DISPENSING MEDICATION

Daytona Beach Christian Academy has a policy **NOT** to dispense medication to any student unless granted permission by the parent or guardian. If the child is in need of medication, the parent will be required to come to the school and dispense the medication unless the parent grants permission for school personnel to do so. The parent would need to complete a medication policy form and return it to the school office before school personnel will administer the medication to the student. Prescribed medication must be in the container provided by the pharmacy. All medications prescription or non-prescription are to be labeled with your child's name and dosage.

CLASSROOM PROCEDURES

Our classrooms are special places to study and to learn. They must be quiet places. Every student must learn that loud talking will not be tolerated in our classrooms. While a class is in session, there must be **NO TALKING** unless given permission by the teacher. A student must raise his/her hand and be recognized by the teacher before speaking or getting out of his/her desk. Horseplay in the classroom, hallways or lavatories is a serious offense and offenders will be disciplined.

If a parent wishes to observe their child's classroom in session, for the safety of the other students, the parent must first be fingerprinted and have a completed criminal background check and schedule an appropriate day and time with the child's teacher. Classroom observation time is limited to 15 minutes per visit. For the interest of getting our day started parents are not to loiter in the halls after 8:05AM.

PLEDGES AND ANNOUNCEMENTS

The day for the students will begin at 8:05 a.m. with prayer, Bible Reading and the pledges to the American and Christian flags and the Bible. This will be followed by any necessary morning announcements. At Daytona Beach Christian Academy, it is our desire to thank God, through prayer, for all the beauty of His creation, His love, and Salvation that comes only through His son, the Lord Jesus Christ. We also want to instill into the life of each child the fundamental teachings of freedom and loyalty to the United States of America.

Our freedom has been bought with a price by those men and women that have sacrificed their wealth, time, talents and even their lives to guarantee and preserve our right to life, liberty, and the pursuit of happiness. The United States of America is like no other

of any change of address or telephone numbers. It is imperative that we have this information to contact parents for emergencies, mailings and registration.

TELEPHONE PROCEDURES

Please do not telephone the school during school hours unless it pertains to school business. Students will not be permitted to use the school phone except in cases of emergency. The school telephone number is **(386) 760-4808**. The school fax number is **(386) 304-7031**.

PROHIBITED ITEMS ON CAMPUS

Students are prohibited to have on their person, cell phones or electronic devices during school hours. If they are brought to school they must be stored in locker, backpack, or teacher's desk. Tobacco, alcoholic beverages, illegal drugs, weapons of any kind, explosives of any kind, radios, toys or any items non related to class work are not permitted on school property. These articles will be confiscated and must be reclaimed by parents. The headmaster reserves the right to use warnings, detentions, suspensions, and expulsions to deal with prohibited article violations. Continual violations of these rules will result in expulsion.

WITHDRAWALS

All withdrawals from school must go through the school office. If a student is being withdrawn, the parent is responsible to notify the school. In notifying the school, the proper paperwork will need to be signed by both the parent and the school clerical staff. All monies due to DBCA must be paid in full in order to transfer records to the new school. As per contract, withdrawal before end of school year is \$100, due at time of withdrawal.

RESTRICTION ON CHILD PICK UP

If parents are divorced or separated, and one parent is not allowed to see or pick up the child, we must have on file, in the office, a certified copy of the court order or Final Judgment by the court. If a child is to be picked up by someone other than the names listed on the pick up list, the parent is responsible to call the school office or to send a note with the child to school to give to the teacher. If someone other than parent is picking up the student they must have the 4 digit pin and be prepared to show picture ID. Early pick-up is **before 2:30 only. There will be NO pick-up allowed between 2:30-3:00p.m.** as this time is used for the students to pack up for the day to go home.

The small child is just beginning to have feelings of loyalty and pride, and these will grow best in an atmosphere of love and security, in aroused interests and broadened fields of knowledge, in chances to work with others, and through good examples in every day living.” (Excerpt from PLANNED PATRIOTISM)



SCHOOL CALENDAR

The school calendar will be available in the office for each parent prior to the beginning of the school year. If a revision is made in the calendar at any time throughout the year, an updated calendar will be sent home with each child in the Friday Folder. The revised calendar will be noted as such with the date of revision. Additional copies are available in the school office.

MONTHLY CALENDAR

The Daytona Beach Christian Academy monthly calendar is published to provide parents, faculty, and students with information concerning school events, special lunch menu, etc. for each month.

COMMUNICATION

We believe communication to be the key to success or failure in the educational process. The faculty, staff and administration will do their best to insure the channel of communication is open and available for parents. We invite parents to take every opportunity to become involved in the education of their children.

In addition to the report card, other specific communication can be made, such as: parent/teacher conference days, teacher home visits, Friday folders, general conferences with the teachers by phone or in person by appointment, and administrative level conferences.

The school receptionist will be happy to make the parent an appointment with the teacher or headmaster. The headmaster will be available for a conference after parents have met with the teacher to allow the teacher to resolve the problem first. It is the practice, policy, and procedure for Daytona Beach Christian Academy to meet only with the parent(s)/guardian(s) that have signed the school financial agreement and the involved school staff. No other parties, friends, or relatives may be in attendance in a meeting concerning a student or be given access to any records, report cards, or any related information concerning student or school.

NOTIFICATION OF CHANGE OF ADDRESS AND TELEPHONE

Parents are responsible for notifying the school office **immediately**

nation on the face of the earth. To live in this country is a privilege and we believe that our students should be taught to be patriotic and to have respect for this nation that was founded on Christian principles. The flag of the United States of America represents those values that we hold so dear to our hearts, therefore, our students are taught to pledge to it with pride in their hearts, and to respect and revere what the flag stands for.

THE AMERICAN FLAG

I pledge allegiance to the flag, of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

THE CHRISTIAN FLAG

I pledge allegiance to the Christian flag, and to the Savior for whose kingdom it stands, one Savior, crucified, risen, and coming again, with life and liberty for all who believe.

BIBLE

I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet, and a light unto my path, and will hide its words in my heart, that I might not sin against God.

BIBLE STUDY

Bible study is recognized at Daytona Beach Christian Academy to be of fundamental importance and is a required subject. It augments the study of English, history, geography and science. Without a knowledge of Biblical truth, a student cannot be considered educated. The Bible gives direction for this life, and the only hope for the life to come. No other book can so enrich the minds and hearts of men as "The Book of Books."

A knowledge of the Bible is one of the greatest educational assets any man can have in addition to the moral and spiritual values resulting from the study. Character development is the most important work of the school. No other course offered in the school affords such a great opportunity in laying the foundation for Christian character. Each student will be expected to bring the King James Version of the Bible to class.

PATRIOTISM

"Patriotism is an inner feeling that is difficult to define; for each of us meets it with a different emotional reaction—a feeling of pride, a lump in the throat and a tear in the eye, a swelling of the chest and a quickened breath, a fierce desire to battle for that which we believe, and even the dedication of one's life to a cause. Where and when these feelings begin, we do not know, but we feel that the school should play an important part in developing patriotism in all aspects.