



THIRD CONGRESSIONAL DISTRICT REPUBLICAN PARTY COMMITTEE BYLAWS

Revised on December 3, 2024

ARTICLE I Affiliation and Authority

Section 1 – Affiliation

The Third Congressional District Republican Party Committee (Third District Committee) is constituted under and affiliated with the Kansas Republican Party.

Section 2 – Authority

These Bylaws are subject to the Constitution and Bylaws of the Kansas Republican Party and shall not conflict with any provisions in them.

ARTICLE II Purpose

Section I – Purpose

The purpose of the Third District Committee shall be to:

- a. Support the Constitution and the laws of the United States and the laws of the State of Kansas, to the end that government shall be ‘a government of the people, by the people, and for the people.’
- b. Support the principles, objectives, and platforms of the Kansas Republican Party and the Republican National Committee.

- c. Develop and maintain a strong, effective, and informed Republican Party in the Third Congressional District.
- d. Encourage able and qualified Republicans to seek office at all levels of government, particularly in the cities and counties that inhabit the Third Congressional District.
- e. Elect Republican candidates to offices at all levels of government in the counties of the Third Congressional District.
- f. Perform other functions permitted by law and by the Constitution and Bylaws of the Kansas Republican Party that benefit the Republican Party.

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ARTICLE III

Membership

Section 1 – Members

The Third District Committee membership shall be comprised as prescribed in the Constitution and Bylaws of the Kansas Republican Party.

ARTICLE IV

District Organization

Section 1 – Third District Committee Officers

The Third District Committee shall organize by electing a Chair, Vice-Chair, Secretary, and Treasurer. These four officers comprise the Third Congressional District Republican Party Executive Committee (Executive Committee).

- a. The Chair and Vice-Chair shall be of opposite gender.
- b. The Secretary and Treasurer may be either gender without restriction.
- c. It shall not be necessary for an officer of the Third District Committee to be a member of the Third District Committee. However, each officer must reside in and be a registered Republican voter in the Third Congressional District. An officer is only allowed to vote in Third District Committee meetings if he/she is a Delegate to the Third District Committee or is a seated Alternate Delegate to the Third District Committee. All officers may vote at Executive Committee meetings.
- d. A meeting for the purpose of organization shall be called by the incumbent Third

District Committee Chair, or if the Chair fails to do so for any reason, by the Third District Committee Vice-Chair or by the State Party Chair. Such meeting shall be held within the district no earlier than December 1 of each even-numbered year and no later than the second Saturday in January of the following year.

- e. Written notice of all Third District Committee meetings must be sent to each member and alternate member of the committee at least eight days prior to the meeting via first class mail. At the time of notification of the meeting, the Chair shall also provide a copy of the proposed rules governing the meeting to all persons qualified to vote at the meeting.

Section 2 – Duties of the Chair

The duties of the Third District Committee Chair (Chair) shall include but not be limited to:

- a. The Chair shall be the chief executive officer of the Third District Committee. He/She shall issue the call and preside at all meetings of the Third District Committee and of the Executive Committee and shall observe and enforce the rules and regulations prescribed by Third District Committee.
- b. The Chair shall have the power to appoint subordinate staff officers as authorized by the Executive Committee.

Section 3 – Duties of the Vice-Chair

The duties of the Third District Committee Vice-Chair (Vice-Chair) shall include but not be limited to:

- a. The Vice-Chair shall exercise the functions of the Chair as set forth in Section 2 above, when so directed by the Chair or during the Chair's absence from the district or during the temporary disability of the Chair.
- b. The Vice-Chair shall perform such other duties as may be prescribed by the Executive Committee.

Section 4 – Duties of the Treasurer

The duties of the Third District Committee Treasurer (Treasurer) shall include but not be limited to:

- a. The Treasurer shall be the chief financial officer of the Third District Committee.
- b. The Treasurer shall maintain permanent financial records of all receipts and disbursements and all other financial transactions of the Third District Committee.
- c. The Treasurer shall provide access to all documents and records relating to the financial affairs of the Third District Committee to the members of the committee and file all

- reports in a timely matter as required by law.
- d. The Treasurer shall issue checks in payment of all statements, invoices and other evidence of indebtedness properly payable.
 - e. The Treasurer shall open and maintain checking and/or savings accounts in a bank approved by the Executive Committee.

Section 5 – Duties of the Secretary

The duties of the Third District Committee Secretary (Secretary) shall include but not be limited to:

- a. The Secretary shall be the chief clerical officer of the Third District Committee and shall make a complete record in the form of minutes of all proceedings of the Third District Committee and Executive Committee meetings. The Secretary shall distribute one copy of the most recent Third District Committee minutes to each member prior to the beginning of a called meeting.
- b. The Secretary shall file and preserve, and shall be custodian of all permanent records of the Third District Committee except those financial records required to be maintained by the Treasurer.
- c. The Secretary shall keep a record of the membership of the Third District Committee and assist in the distribution of meeting notices and other communications to the membership.
- d. The Secretary shall perform such other duties as may be prescribed by the Executive Committee.

ARTICLE V

Voting and Elections

Section 1 – Eligibility to Vote

Only elected delegates to the Third District Committee or alternate delegates as qualified by the Kansas Republican Party shall be eligible to vote at meetings of the Third District Committee.

Section 2 – Seating of Alternates

When a Delegate to the Third District Committee does not attend a meeting, the County Chair (or County Vice Chair in absence of the Chair) from the county that elected him/her shall seat the Alternate Delegate present and still not seated with the highest vote total from the County's election of Delegates and Alternate Delegates.

Section 3 – Parliamentary Authority and Election Procedures

The latest edition of Robert's Rules of Order shall govern the conduct of the meeting to the extent that they are not inconsistent with the Constitution or Bylaws of the State Committee of the Kansas Republican Party or specific rules adopted for a meeting.

Section 4 – Election of Officers

Officers shall be elected by secret paper ballot or electronic ballot, provided however, that voting may be by acclamation when only one person has been nominated. These requirements shall not be subject to waiver of rules.

Section 5 – Election of Delegates and Alternate Delegate to the Kansas Republican Party State Committee

Elections of Delegates and Alternate Delegates to the State Committee of the Kansas Republican Party shall be by secret paper or electronic ballot. All Delegates shall be elected before any Alternates are elected.

- a. Nominations of State Delegates and Alternate Delegates shall only be made by members or alternate members of the Third District Committee and with the consent of the person being nominated either in person at the meeting or in writing. An alternate member does not need to be seated to make a State Delegate or Alternate Delegate nomination.
- b. Nominations of State Delegates and Alternate Delegates do not require a second.
- c. The meeting notice shall include a form suitable for advanced nomination of State Delegates and Alternate Delegates and the submission of such form shall be signed by both the person being nominated and the member or alternate member making the nomination. A member or alternate member may nominate himself/herself.
- d. Ballots listing all nomination forms received by any member of the incumbent Third District Executive Committee two days or more before the meeting shall be prepared for use at the meeting. Additional space shall be included on the ballot for nominations at the meeting.
- e. A nomination must receive at least one vote to be elected a position.

Section 6 – Slates

Election of slates of candidates (group voting) on a ballot is not allowed. Candidates for membership and alternate membership to the Republican Party State Committee must be individually nominated and stand for election on an equal basis with the entire group of potential candidates.

Section 7 – Proxy Voting and Seating of Alternates

Proxy Voting is not allowed. In the event that a Delegate is absent from a meeting, the available Alternate Delegate from the same county with the highest vote total shall be seated. In no event shall an Alternate Delegate from a different county be seated for an absent Delegate.

Section 8 – Vacancies

In case of a vacancy in the office of Chair, Vice-Chair, Secretary, or Treasurer of the Third District Committee through death, resignation, removal, or other cause, the Third District Committee, by majority vote of its members present and voting, shall elect a successor to hold office for the unexpired term of the office left vacant.

Section 9 – Voting Membership

The number of Delegates to the Third District Committee, whether present or not, shall be the total of the voting membership where a portion of voting membership is required. Alternates that are seated in place of Delegates will count toward the total when voting, but the number of Alternates elected to the Third District Committee does not affect the voting membership number.

Section 9 – Quorum

A quorum shall be one-third of the voting membership for Third District Committee meetings. Amendments to the Bylaws may not be considered unless a majority of the voting membership is present.

ARTICLE VI

Party Loyalty

Section 1 - Criteria

As the Kansas Republican Party Constitution charges the Third District Committee with the promotion of Republican policies, candidates and principles,

Any Republican candidate for office or elected official, including precinct committee people, who by any documented public action donates, contributes, or endorses a candidate other than the Republican nominee faithful to the Republican Party's platform in a contested campaign for public office (partisan or nonpartisan) in the state of Kansas shall forfeit the support of the Third District Committee for the duration of that campaign cycle.

Section 2 - Loyalty Committee

A four-fifths (80%) affirmative vote by the Third District Loyalty Committee, comprised of the Third District Committee Chair and each County Committee Chair in the Third District, shall determine any violations of this section. The decision of the Loyalty Committee and the resulting forfeiture of support shall be effective immediately upon signed, written notification sent by first

class postage to the last known address of the individual and Chair of each State and County committee(s) of which the person is a member.

Section 3 - Appeal

Any individual who feels wrongfully sanctioned by the Third District Loyalty Committee may appeal the decision to the Executive Committee (as defined by Section 1 of Article IV). A two-thirds vote of all members, whether present or not, to reinstate the disciplined member shall over-ride the ruling of the Third District Loyalty Committee. If requested by the member, action by the Executive Committee must occur within five (5) calendar days of the appeal being received by the Third District Chair sent by fax, verified e-mail or first-class mail.

ARTICLE VII

Amendments

Section 1 – Amendment of Bylaws

These Bylaws may be amended by a majority vote of the voting membership of Third District Delegates. All proposed amendments shall be submitted by the sponsoring member to all members and alternate members of the Third District Committee via first class mail not less than eight days prior to the meeting at which such amendment is offered. If passed, all amendments take effect immediately unless otherwise specified in the amendment. Submitted amendments may be amended on the floor before passage.

ARTICLE VIII

Effective Date

Section 1 – Effective Date

These Third Congressional District Republican Party Committee Bylaws shall become effective immediately upon a simple majority vote (including seated alternate members) of the total number of Third District Delegates, whether present or not, at a meeting called for such purpose.