

Deep Cleaning Checklist

Kitchen:

- **D** Countertops wipe down all surfaces/disinfect counter tops and backsplash
 - Move all small appliances on the countertop, clean each appliance and replace
 - $\circ\quad$ Coffee Pot empty pot or drip trays and clean
- □ Cabinets wipe down all exterior cabinetry/handles and vacuum/wipe down interior of cabinets/drawers
 - Remove all items within cabinet/drawer to fully access space upon cleaning
- □ Sink clean/disinfect basin, faucet and all handles/sprayers
 - o Remove hard water stains/residue
 - Wipe down all soap dispensers, soap dishes etc.
- □ Window behind sink clean window and sill if applicable
- Dishwasher/dishes wipe down/clean the interior/exterior and control panel
 - Empty dishwasher if clean, load if dirty dishes in sink and run cycle if full
- □ Refrigerator Pull out if able/applicable and wipe down and clean interior/exterior
- Stove/Oven Pull out if able/applicable and wipe down and clean interior/exterior of oven, stove top controls along with hood fan/vent if applicable
 - Self-Cleaning Oven run cycle. Once completed, manually clean and remove debris
 - $\circ~$ Gas stove remove grates to clean underneath and access grease trap
 - Ceramic ceramic cleaner with scrub sponge or if needed a razor blade to remove debris
- □ Microwave wipe down & clean interior/exterior including glass rotating plate
- □ Trash Receptacle wipe down exterior and foot pedal, remove trash and replace with new liner
- □ Stainless steel spray buff into all large/small stainless appliances, and trash receptacle if applicable

Bathrooms:

- Countertops- wipe down all surfaces/disinfect counter tops and backsplash
- Cabinets wipe down all exterior cabinetry/handles and vacuum/wipe down interior of cabinets/drawers
 - o Remove all items within cabinet/drawer to fully access space upon cleaning
- Mirror and frame, wipe down then buff out with microfiber rag
- Sink clean/disinfect basin, faucet and all handles
 - \circ $\;$ Remove all hard water staining, residue and or rust marks in sink.
 - Wipe down all soap/lotion dispensers, soap dishes, and any other items located on the counter
- □ Toilet- Clean/disinfect the tank, handle, seat, bowl and sides/front of toilet to the floor
 - Remove all debris and hard water staining from toilet and hinges/caps
 - \circ $\;$ Wipe down water line and silver attachment to wall or floor
 - o Clean/disinfect all client owned toilet brushes, plungers, and trashcans
 - Replace trashcan liner if applicable
- □ Towel Bars, Toilet Paper Holder clean/disinfect
 - Refold towels and rehang if needed
- Shower/Tub remove all personal items from the shower/tub
 - o Remove all hard water staining, residue or rust marks in the tub/shower

- Clean/disinfect and dry all walls, built in shelving, tub basin (interior and exterior if applicable), faucets, handles and showerhead
- \circ $\,$ Clean and dry all glass shower doors, shower door trim, and or glass walls
 - Shower door tracks remove debris and or hard water residue

Landry room:

- D Washer/dryer (if not stackable) Pull out if able/applicable and wipe down & clean interior/exterior
- Cabinets wipe down all exterior cabinetry/handles and vacuum/wipe down interior of cabinets/drawers
 - Remove all items within cabinet/drawer to fully access space upon cleaning
- □ Sink clean/disinfect basin, faucet and all handles/sprayers
 - Remove hard water stains/residue
 - Wipe down all soap dispensers, soap dishes etc.

Bedrooms, and Common Areas Throughout the Home:

- □ Wipe down all painted walls to remove dust/debris
 - Log Homes/wooden interior walls can ONLY be brushed (a separate service request from the client must be received)
- □ Wipe down all light switches, outlets and thermostats to remove dust/debris
- Wipe/brush down all baseboards
- □ Wipe down all 6 panel doors and thresholds
 - Disinfect all Door knobs/handles
- Vacuum/wipe out all window wells
- Clean inside windows/glass doors (for the safety of our team, only interior windows on a first-floor level will be completed. A referral will be provided for cathedral and exterior window cleaning)
- Dust ceiling fans
- Brush out air return vents to remove dust/debris
- Clean all light fixtures
- Dust all furniture, shelving, fireplace mantles and lamps and TV's
 - o Remove debris or fingerprints from table tops/dining room table
 - TV-If needed; WATER ONLY with microfiber buffing cloth to remove fingerprints if applicable
- Straighten out bedding
 - \circ $\;$ strip and remake beds only if requested by client
- Straighten out blankets
- **D** Fluff pillow and mark top down with a V indent
- **D** Clean/disinfect TV remotes
- **D** Fireplace & Woodstoves interior/exterior of unit and or glass cleaned if applicable
 - Ash Client will need to provide a shovel and bucket to remove ash or personal vacuum rated for ash
- Vacuum all flooring throughout the home; carpet and solid flooring
 - Professional Carpet Cleaning with Hot Water Extraction (a separate service request from the client must be received)
- □ Mop all solid floor; tile, stone, linoleum, hardwood etc.

Should your desired service or item not be listed above, it is unfortunately not considered a part of our Deep Cleaning Checklist. We invite you to connect with our management team to customize your cleaning service and to discuss the unique aspects of your home.