

**The following is a list of the steps required for a Contractor or Developer who is seeking a contract with Edwardsville Water Company (EWC)**

- A. The Contractor/Developer will present plans to EWC for determining the ability to serve the project. EWC will give a letter to the developer to submit to planning and zoning stating the EWC has capacity and will provide a service to the project.
  
- B. The Contractor will give a (\$1,500.00) deposit to EWC for the following purposes:
  - 1. An engineering study will be completed to determine the availability and capacity to provide water service to the development. Based on the results, it will be determined if more capacity is required and the cost of the improvements required to serve the development. The cost of these improvements will be accessed to the developer. If there is sufficient capacity, the development will be served by the present infrastructure.
  - 2. The engineer will review the drawings/plans submitted to determine the size and compositions of the water main/mains in the development. The position of crossovers, valves, hydrants (fire or flush), and their locations will be determined by EWC Engineer.
  - 3. EWC's Engineer will submit a Notice of Intent (NOI) to Indiana Department of Environmental Management (IDEM) for approval prior to the beginning of construction.
  - 4. EWC's Engineer will be the final authority with respect to water system modifications in the development.
  - 5. EWC will refund the balance of unused deposit to the Contractor when the development is completed and an approved set of "As Built Plans" and a "Certified Statement of Construction Cost" for the water system are submitted.

- C. When the above steps are completed, the Contractors will request to be placed on the agenda of the next regular Board of Directors Meeting for the purpose of seeking a contract for the development. The following conditions will be discussed:
1. Once all the plans are approved by both parties, a determination will be made as to the amount of rebate due the developer based on the number of dwellings (meters) to be served less any expense the developer must pay for increased capacity. These determinations will be made in accordance with 170 IAC of the Indiana Utility Regulatory Commission (IURC) and the Public Utility Rules.
  2. When all conditions are agreed to by both parties, a contract will be prepared stating all the terms and conditions.
  3. When the contract is prepared by EWC Council, both parties will review the document. Assuming both parties are satisfied, they will execute the document. The legal fee for preparing the contract will be paid from the funds of the original deposit.

Board of Directors

Edwardsville Water Corporation